



M A R Y L A N D

**Office of the County Executive
STEUART PITTMAN**

June 7, 2023

Mr. Peter Smith
Chair, Anne Arundel County Council
44 Calvert Street
Annapolis, Maryland 21401

Dear Chair Smith:

In accordance with Section 709 of the Anne Arundel County Charter, I am submitting to the County Council the attached proposed amendments to the FY 2024 Proposed Budget introduced on May 1, 2023. The Administration also submitted several proposed supplemental amendments on May 9, 2023. The attached amendments address the following general areas:

Current Expense Budget

A. Errors and Omissions

General Fund

The following three amendments reconcile the funding for two positions into the correct departments. There is no net change in funding.

Office of Central Services – Decreases Personal Services by \$273,200 related to (1) Facilities Attendant position and (1) Senior Management Assistant position from the Department of Central Services and transfers the funding to the Department of Aging and Disabilities and the Office of Central Services.

Department of Aging and Disabilities – Increases Personal Services by \$88,200 related to (1) Facilities Attendant from the Department of Central Services.

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Office of the County Executive – Increases Personal Services by \$185,000 related to (1) Administrative Assistant to the County Executive from the Department of Central Services.

Other Funds

Laurel Race Track Impact Aid Fund – Increases appropriation by \$21,600 to account for carry over funding related to the Capital Budget.

B. Supplemental Requests

These summaries pertain to the supplemental requests only, however the amendments incorporate prior actions that the County Council took via amendments on June 6.

Current Expense Budget - General Fund

Board of Education - Increases General Fund appropriation conditionally by \$3,100,000 to provide an increase to starting teacher salary.

Chief Administrative Officer – Increases Contractual Services by \$120,000 in order to provide sufficient funding for consultant services for the Police Accountability Board.

Office of the Sheriff – Increases Personal Services by \$112,300, Contractual Services by \$14,500, and Capital Outlay by \$86,500 to provide funding for a new Sheriff Captain position.

Department of Public Libraries – Increases General Fund appropriation by \$530,000 to provide an additional salary enhancement for Library employees.

Health Department – Increases Personal Services by \$130,000 to raise the cost of living adjustment for school health nurses by an additional 1.25%.

Police Department – Increases Personal Services by \$1,077,800, Contractual Services by \$150,000, and Capital Outlay by \$830,000 to provide funding for five new Police Officers and five new Police Sergeant positions.

Other Funds

Board of Education – Increases Instructional Salaries and Wages, Special Education, and Fixed Charges to conform to the General Fund changes described above.

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Community Development Fund - Increases Grants, Contributions & Other in the Community Development Fund by \$20,000 to appropriate additional grant revenue.

Library Fund – Increases Personal Services to conform to the General Fund changes described above.

Grants Special Revenue Fund – Increases the appropriation in the Grants Special Revenue Fund by \$197,200 to add new grant funding for the Board of Election Supervisors, Office of Central Services, and Health Department.

Capital Budget and Program

A. Errors and Omissions

General Fund

Board of Education - Corrects an administrative error that resides solely in the FY24 Proposed Budget book related to Other State funding increases received in a FY23 mid-year appropriation, Bill # 89-22 (see table below). The amounts in the County's financial system are correct.

Proj #	Project Name	Supplemental Amount
E538100	Security Related Upgrades	\$792,000
E538300	Maintenance Backlog	\$1,250,000
E538400	Roof Replacement	\$1,210,000
E539100	Upgrade Various Schools	\$82,000

Watershed Protection and Restoration Fund

B556700 - LP-OF-01 - Corrects an administrative error that resides solely in the FY24 Proposed Budget book on page 583. This replaces *Developer Contribution* funding with *Miscellaneous* funding. In FY24, this project should de-appropriate (\$1,000) of WPRF bonds and add \$1,000 in Miscellaneous funding with a net total of \$0. This project is not requesting any appropriation.

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B. Other Technical Corrections

General Fund

P457000 School Outdoor Rec Facilities – This project was included in the FY24 Proposed Capital Budget and Program on page 116, however it was inadvertently excluded from the Annual Budget and Appropriation Ordinance of Anne Arundel County (ABAO), Bill # 26-23. These amendments insert \$327,000 of General County Bond funding for the FY24 capital budget.

H587300 Bluewater/Milestone SUPs - This project was included in the FY24 Proposed Capital Budget and Program on page 222, but was inadvertently excluded from the ABAO, Bill # 26-23. This amendment inserts the below funding structure for this capital project which incorporates the previously approved Amendment #22.

Funding	FY24	FY25	FY26	FY27
General County Bonds	\$816,000	\$0	(\$100,000)	(\$100,000)
Hwy Impact Fees Dist 4	\$0	\$3,212,000	\$0	\$0
Hwy Impact Fees Dist 6	\$200,000	\$200,000	\$100,000	\$100,000
Total	\$1,016,000	\$3,212,000	\$0	\$0

H590400 Riva Rd Shared Used Path – Corrects an administrative error to the project name and updates it to “Riva Rd Shared Use Path”.

Utility Fund

W778600 - Crofton Meadows WTP Upgr - Corrects an administrative error in the ABAO’s project name and updates it to “Crofton Meadows II WTP Upgr”. This project is referenced correctly in the FY24 Proposed Capital Budget and Program budget book.

C. Supplemental Requests

As shown in the table below, a total of \$8,187,000 in General County Bonds and General Fund PayGo has been reduced in the FY24 Capital Budget and Program by amendments already approved on June 6.

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Summary of Amendments already Approved (General County Bonds and General Fund PayGo)

Funding Source	Amend.	Dept or Project	PY	FY24	FY25	FY26	FY27	FY28	FY29	Total	
General											
County Bonds											
	14	Information Technology Enhance		(1,029,100)						(1,029,100)	
	17	Peninsula Park Expansion		(1,392,000)						(1,392,000)	
	18	Dairy Farm	(340,000)							(340,000)	
	19	Pleasant Plains Rd Safety Im		(150,000)						(150,000)	
	23	BWI Trail Ext/Baybrook Connect		(65,000)						(65,000)	
	25	New Streetlighting		(75,000)						(75,000)	
	26	New Streetlighting			(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(375,000)	
	27	Old Mill MS North		(225,000)						(225,000)	
	28	Old Mill MS South		(900,000)						(900,000)	
	31	New Glen Burnie Library			(1,260,000)	(420,000)				(1,680,000)	
	32	Millersville Library						(845,000)		(845,000)	
	55	BWI Trail Ext/Baybrook Connect			(210,000)	(1,078,000)	1,288,000			-	
General County Bonds Total				(340,000)	(3,836,100)	(1,545,000)	(1,573,000)	1,213,000	(920,000)	(75,000)	(7,076,100)
General Fund											
PayGo											
	14	Information Technology Enhance		(770,900)						(770,900)	
	16	Zetron Tone Generator	(215,000)							(215,000)	
	30	New Glen Burnie Library		(125,000)						(125,000)	
General Fund PayGo Total				(215,000)	(895,900)					(1,110,900)	
Grand Total				(555,000)	(4,732,000)	(1,545,000)	(1,573,000)	1,213,000	(920,000)	(75,000)	(8,187,000)

These reductions, collectively, are used to fund the supplemental amendments itemized on the following pages. Adopting all of these supplemental amendments would still maintain the Capital Budget and Program well within affordability guidelines. Note that several of the June 6 amendments will be “superseded” by the amendments included in this supplemental budget request.

CIP General Fund

General County Class

C565400 - Fiber Network – Increase Miscellaneous funding by \$233,000 in FY24 to recognize State funding received in FY23 for the Greenbury Point installation.

C579900 - Arundel Ctr Elevator Modern - Increases FY24 General County Bonds by \$141,000 due to updated fiscal analysis thereby removing the savings of (\$141,000) as originally stated in the Proposed Budget. The total appropriation for FY24 is \$0.

Public Safety

F583300 - Jessup Fire Station - Increases FY24 Public Safety impact fees by \$120,000 and decreases General County Bonds by (\$120,000).

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Recreation & Parks

P372000 - South Shore Trail - Increases FY24 General County Bonds by \$7,100 and decreases POS-Development funding by (\$7,100).

P575900 - Fort Smallwood Park - Increases FY24 POS - Development funding by \$7,100 and decreases General County Bonds by (\$7,100). This is to reconcile with the South Shore Trail amendment above.

P400200 - Greenways, Parkland&OpenSpace – Increases FY24 PayGo by \$500,000 as a one-time financial contribution to the City of Annapolis to support the acquisition of an additional Elktonia / Carr’s Beach parcel for conservation. Also increases FY24 POS-Acquisition funds by \$1,055,300 as result of notification on May 1st from Maryland Department of Natural Resources.

P570300 - Beverly Triton Nature Park - Increases FY24 General County Bonds by \$71,000 due to updated fiscal analysis that increased costs due to field conditions. This amount was inadvertently deleted earlier in the year when the Phase 2 shoreline funding was removed.

P579900 - West County Swim Center - Revises the project description by removing the second sentence referencing Provinces Park and inserts “The site for this facility is currently being determined through an updated planning study.”

P591000 - Lake Waterford Park Improv - Increases FY24 General County Bonds by \$1,000,000 to construct an all-season air-supported tennis court enclosure.

Roads and Bridges Class

H371200 - Town Cntr To Reece Rd - Increases FY24 General County Bonds by \$1,363,000 as a result of updated fiscal analysis that indicated an increased need for right-of-way acquisition identified in the most recent design plans.

H478600 - Road Resurfacing - Increases FY24 General County Bonds by \$444,100 and \$1,055,900 in PayGo for a total of \$1.5 million to address backlog of projects.

H478900 - Rd Reconstruction - Increases FY24 General County Bonds by \$1,250,000 to address backlog of projects.

H508400 - Sidewalk/Bikeway Fund - Increases FY24 General County Bonds by \$200,000 for design/feasibility of Shore Acres sidewalks.

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H534900 - Mgthy Bridge Rd Brdg/Mgthy Riv - Increases FY24 General County Bonds by \$501,000 and Federal Bridge Repair Program grant funding by \$1,419,000 to account for increased project costs due to recent construction bids received.

H566800 - McKendree Rd/Lyons Creek - Increases FY24 General County Bonds by \$389,000, and decreases Other State Funding by (\$389,000) due to expenses associated with an inspection contract not covered by grant funding under the Federal Bridge Repair Program.

H580000 - MD Rte 175 Sidewalks - Decreases FY24 Developer Contribution by \$300 to correct an administrative error.

H586800 - Conway Road Improvements - These amendments perform a funding swap between General County Bonds and Hwy Impact Fees Dist 4 as indicated in the below table. These amendments also modify the scope of the project by adding language to allow for further investigation of the Conway Road Corridor Study to provide additional access between the Two River’s Community and Route 3.

FY	General County Bonds	Hwy Impact Fees – District 4
FY25	(\$3,685,000)	\$3,685,000
FY26	(\$2,500,000)	\$2,500,000

H589700 - Marley Neck Blvd Rd Improve - Increases FY24 Hwy Impact Fees Dist 2 by \$445,000 and decreases PayGo by (\$445,000).

H590500 - BWI Trail Ext/Baybrook Connect - Increases FY24 Hwy Impact Fees Dist 1 by \$395,000 and decreases General County Bonds by (\$460,000).

Education Class

E578000 - CAT North – The two supplemental amendments associated with this capital project recognize adjustments in grant funding received from the Interagency Commission on School Construction (IAC). Notification of the net reduction was received in May 2023.

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- Increases FY24 General County Bond funding by a total of \$2,315,000 and decreases IAC funding by (\$2,315,000) to account for a reduction in State funding.
- Increases FY25 IAC funding by a total of \$7,286,662 and decreases General County Bond funding by (\$7,286,662) to account for an increase in State funding.
- Increases FY26 General County Bond funding by a total of \$17,988,000 and decreases IAC funding by (\$17,988,000) to account for a decrease in State funding.

BOE Reversion: Amendments related to the below capital projects are associated with a reversion from the Crofton Area HS totaling (\$1,950,000) in Education Impact Fees District 1. The projects requesting additional appropriation are not impact fee eligible therefore savings realized from Crofton High School capital project are applied to Old Mill MS North, and then converted to General County Bonds. The BOE has requested these changes and the net effect on the Board of Education class as a whole is \$0.

Project #	Project Name	FY24 - General County Bonds	FY24 - Education Impact Fees – District 1
E538100	Security Related Upgrades	\$750,000	
E539000	School Furniture	\$200,000	
E549300	Athletic Stadium Improvements	\$500,000	
E549400	Drvwy & Park Lots	\$500,000	
E550300	Old Mill MS North	(\$1,950,000)	\$1,950,000
E568900	Crofton Area HS (Auditor Amendment)		(\$1,950,000)
	Total	\$0	\$0

Updated Grant Funding: Amendments associated with the below capital projects recognize additional grant funding received from the Interagency Commission on School Construction (IAC). These amendments increase the total appropriation for each of these capital projects by the below respective amounts. Notification of the increase in grant funding was received in May 2023.

Project #	Project Name	FY24 – IAC Funding Increase
E538200	Building Systems Renov	\$1,646,000
E538000	Health & Safety	\$34,000
E538300	Maintenance Backlog	\$146,000
E538400	Roof Replacement	\$401,000

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Community College Class

J540700 - State-funded Systemics Program - Increases Other State Grants; reduces Other State funding by (\$151,625) as indicated in the 90 Day Report; and acknowledges an additional \$1 million grant from Community College Facilities Renewal program. The net increase to this capital project totals \$848,375.

J587500 - GBTC Tutoring Ctr Renovation - Adds \$250,000 of General County Bonds in FY24 to complete the project that will create a more student-friendly environment for the Glen Burnie Town Center building.

Final Balancing

The Current Expense Budget Supplemental Request General Fund total is \$6,151,100 (\$5,234,600 is recurring and \$916,500 is one-time). The Supplemental Request uses \$5,251,100 of recurring General Fund operating budget reductions from yesterday's amendments and \$900,000 of one-time reductions from amendments approved on June 6.

The County remains within our affordability in the Capital Budget and Program. Finally, attached to this letter are the specific amendments, as explained above, to the proposed Annual Budget and Appropriation Ordinance, the Current Expense Budget, and the Capital Budget and Program, for FY2024.

I look forward to working with you all toward the completion of the FY2024 annual budget adoption process.

Sincerely,



Steuart Pittman
County Executive

cc: Members of the County Council
Christine Anderson, Chief Administrative Officer
Chris Trumbauer, Budget Officer
Laura Corby, County Council Administrator
Michelle Bohlayer, County Auditor

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