

COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2016, Legislative Day No. 19

Resolution No. 30-16

Introduced by Mr. Pruski

By the County Council, May 16, 2016

A RESOLUTION ENTITLED
Charter Amendment – Budgetary and Fiscal Procedures – Pre-submission
Public Meetings

1 RESOLUTION proposing an amendment to the Charter of Anne Arundel County to
2 require the County Executive to hold two public meetings on the proposed County
3 budget, ~~one in December and one at least one month~~ no later than 30 days before the start
4 of the annual legislative session of the County Council.
5

6 *Be it resolved by the County Council of Anne Arundel County, Maryland, That the*
7 *following amendment to the Anne Arundel County Charter is proposed for submission to*
8 *the qualified voters of the County at the General Election in November 2016:*
9

10 **ARTICLE VII. BUDGETARY AND FISCAL PROCEDURES**
11

12 **Sec. 706. Pre-submission meetings, submission and contents of the County budget.**
13

14 (A) **Pre-submission meetings.** THE COUNTY EXECUTIVE SHALL HOLD AT LEAST TWO
15 PUBLIC MEETINGS TO RECEIVE PUBLIC COMMENT ON AND PROPOSALS FOR INCLUSION
16 IN THE COUNTY BUDGET PRIOR TO SUBMISSION OF THE BUDGET TO THE COUNTY
17 COUNCIL. ONE MEETING SHALL BE HELD IN DECEMBER TO RECEIVE PROPOSALS FOR
18 INCLUSION IN THE BUDGET. ONE MEETING THE MEETINGS SHALL BE HELD AT LEAST ONE
19 MONTH NO LATER THAN 30 DAYS BEFORE THE FIRST DAY OF THE ANNUAL LEGISLATIVE
20 SESSION OF THE COUNTY COUNCIL. NOTICE OF THE TIME AND PLACE OF THE COUNTY
21 EXECUTIVE'S BUDGET MEETINGS SHALL BE PUBLISHED ONCE IN A NEWSPAPER OF
22 GENERAL CIRCULATION IN THE COUNTY AT LEAST ONE WEEK PRIOR TO THE MEETING
23 AND POSTED ON THE COUNTY WEBSITE FOR AT LEAST TWO WEEKS PRIOR TO THE
24 MEETING.
25

26 (B) **Submission to the County Council.** Not later than 60 days prior to the end of
27 the fiscal year, the County Executive shall submit to the County Council the proposed
28 County budget for the ensuing fiscal year.
29

30 [(a)] (C) **Contents of the Current Expense Budget.** The proposed current expense
31 budget shall contain not less than the following information: (1) a statement of all
32 revenue estimated to be received by the County during the ensuing fiscal year, classified

1 so as to show the receipts by funds and sources of income; (2) a statement of debt service
2 requirements for the ensuing fiscal year; (3) a statement of the estimated fund balance or
3 retained earnings, if any, available for expenditure during the ensuing fiscal year, and any
4 estimated deficit in any fund required to be made up in the ensuing fiscal year; (4) an
5 estimate of the several amounts which the County Executive deems necessary for
6 conducting the business of the County to be financed from and not to exceed estimated
7 revenues for the ensuing fiscal year; (5) a statement of the bonded and other indebtedness
8 of the County government and its agencies, including self-liquidating and special taxing
9 district debt; (6) a statement of the proposed contingency reserves which shall not exceed
10 three per centum of the general fund and of any other fund; (7) a comparative statement
11 of the receipts and expenditures for the last completed fiscal year, the estimated receipts
12 and expenditures of the currently ending fiscal year, and the expenditures recommended
13 by the County Executive for the ensuing fiscal year for each program or project which
14 shall be classified by agency, character and object; and (8) any other material which the
15 County Executive may deem advisable or the County Council by ordinance may require.

16
17 **[(b)] (D) Contents of the Capital Budget and Capital Program.** The proposed capital
18 budget and capital program shall be so arranged as to set forth clearly the plan of
19 proposed capital projects to be undertaken in the ensuing fiscal year and in each of the
20 next five fiscal years, and also the proposed means of financing the same. In any year
21 except a year during which the members of the County Council will be elected, the
22 capital budget for the ensuing fiscal year may include capital projects that are to be
23 completely funded for two fiscal years. The capital budget shall include a statement of
24 the receipts anticipated during the ensuing fiscal year from all borrowing and from other
25 sources for capital projects and any other materials which the County Executive may
26 deem advisable or the County Council by ordinance may require.

27
28 **[(c)] (E) Contents of the Budget Message.** The Budget Message shall contain
29 supporting summary tables and shall explain the proposed current expense budget and
30 capital program both in fiscal terms and in terms of work to be done. It shall outline the
31 proposed financial policies of the County for the ensuing fiscal year and describe the
32 important features of the current expense budget. It shall indicate any major changes in
33 financial policies and in expenditures, appropriations and revenues as compared with the
34 fiscal year currently ending, and shall set forth the reasons for such changes. As to the
35 capital program, the message shall include an explanation of changes made by the County
36 Executive in the program presented by the Office of Planning and Zoning. The message
37 shall also include such other material as the County Executive may deem desirable.

38
39 *And be it further resolved,* That the following question is adopted for submittal to the
40 qualified voters of the County at the General Election in November 2016 for their
41 adoption or rejection:

42
43 "To amend the Anne Arundel County Charter to require the County Executive to hold
44 two public meetings on the proposed County budget, ~~one in December and one at least~~
45 ~~one month~~ no later than 30 days before the start of the annual legislative session of the
46 County Council, before submission of the budget to the County Council."

47
48 *And be it further resolved,* That this question shall be designated as Question " _ "
49 on the ballot at the General Election in November 2016.

1 *And be it further resolved*, That if the majority of qualified votes cast in the election
2 are for the Charter Amendment, this amendment shall stand adopted from and after the
3 30th day following the election.

AMENDMENT ADOPTED: June 6, 2016

READ AND PASSED this 6th day of June, 2016

By Order:



Elizabeth E. Jones
Administrative Officer

I HEREBY CERTIFY THAT RESOLUTION NO. 30-16 IS TRUE AND CORRECT AND DULY
ADOPTED BY THE COUNTY COUNCIL OF ANNE ARUNDEL COUNTY.



Derek J. Fink
Chairman