

# FINAL

## COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2019, Legislative Day No. 34

Bill No. 64-19

Introduced by Ms. Fiedler

By the County Council, July 15, 2019

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Introduced and first read on July 15, 2019  
Public Hearing set for and held on September 3, 2019  
Bill Expires October 18, 2019

By Order: JoAnne Gray, Administrative Officer

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### A BILL ENTITLED

1 AN ORDINANCE concerning: Personnel – Power and Duties of the Personnel Officer  
2  
3 FOR the purpose of requiring the Personnel Officer to prepare a quarterly report  
4 summarizing all grievances and complaints filed by County employees; and generally  
5 relating to personnel.  
6

7 BY repealing and reenacting, with amendments: § 6-1-104  
8 Anne Arundel County Code (2005, as amended)  
9

10 SECTION 1. *Be it enacted by the County Council of Anne Arundel County, Maryland,*  
11 That Section(s) of the Anne Arundel County Code (2005, as amended) read as follows:  
12

### ARTICLE 6. PERSONNEL

#### TITLE 1. CLASSIFIED SERVICE

#### 17 **6-1-104. Powers and duties of Personnel Officer.**

18  
19 The Personnel Officer has the following powers and duties:  
20

21 (1) to supplement the minimum qualifications of the classification plan with special  
22 requirements for individual positions and consistent with the plan;  
23

24 (2) to substitute an equivalent combination of acceptable education and experience  
25 or licensure for the minimum qualifications of the classification plan;

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EXPLANATION: CAPITALS indicate new matter added to existing law.  
[[Brackets]] indicate matter deleted from existing law.  
Captions and taglines in **bold** in this bill are catchwords and are not law.

1 (3) to allocate and reallocate all positions to classes of the classification plan,  
2 subject to the review by the Personnel Board on appeal by the appointing authority;

3  
4 (4) to recommend to the County Council the creation of new classes and grade  
5 changes in existing classes;

6  
7 (5) to administer the classification plan;

8  
9 (6) to create master personnel resource lists;

10  
11 (7) to establish work-related physical agility standards for Police Department, Fire  
12 Department, and Detention Center employees; [[and]]

13  
14 (8) to provide for the deduction of monies from an employee's pay on termination  
15 for any overpayment made to the employee for leave, pay, or benefits, or for the cost to the  
16 County to replace any unreturned equipment or property[.]; AND

17  
18 (9) TO PROVIDE A QUARTERLY REPORT TO THE COUNTY EXECUTIVE, WITH A COPY  
19 TO THE COUNTY COUNCIL, THAT SUMMARIZES BY DEPARTMENT ALL GRIEVANCES FILED  
20 BY EMPLOYEES IN THE CLASSIFIED SERVICE AND ALL COMPLAINTS INVOLVING  
21 EMPLOYEES IN THE CLASSIFIED SERVICE AND EXEMPT SERVICE.

22  
23 SECTION 2. *And be it further enacted*, That this Ordinance shall take effect 45 days  
24 from the date it becomes law.

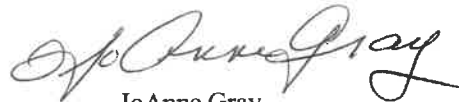
READ AND PASSED this 3<sup>rd</sup> day of September, 2019

By Order:



JoAnne Gray  
Administrative Officer

PRESENTED to the County Executive for his approval this 4<sup>th</sup> day of September, 2019



JoAnne Gray  
Administrative Officer

APPROVED AND ENACTED this 13<sup>th</sup> day of September, 2019



Steuart Pittman  
County Executive

EFFECTIVE DATE: **OCT 28 2019**

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF BILL NO.  
64-19. THE ORIGINAL OF WHICH IS RETAINED IN THE FILES  
OF THE COUNTY COUNCIL.

A handwritten signature in cursive script that reads "JoAnne Gray". The signature is written in black ink and includes a small flourish at the end.

JoAnne Gray  
Administrative Officer