

FINAL

COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2014, Legislative Day No. 12

Bill No. 37-14

Introduced by Mr. Grasso, Chairman
(by request of the County Executive)

By the County Council, May 5, 2014

Introduced and first read on May 5, 2014
Public Hearing set for and held on June 2, 2014
Bill Expires August 8, 2014

By Order: Elizabeth E. Jones, Administrative Officer

A BILL ENTITLED

1 AN ORDINANCE concerning: Personnel – Positions in the Classified Service

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3 FOR the purpose of creating new classifications, grades and minimum qualifications;
4 reallocating grades for certain classifications in the classified service; and generally
5 relating to personnel.

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7 BY repealing and reenacting, with amendments: § 6-1-201(d)(2)
8 Anne Arundel County Code (2005, as amended)

9
10 SECTION 1. *Be it enacted by the County Council of Anne Arundel County, Maryland,*
11 That Section(s) of the Anne Arundel County Code (2005, as amended) read as follows:

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13 **ARTICLE 6 PERSONNEL**

14
15 **TITLE 1. CLASSIFIED SERVICE**

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17 **6-1-201. Titles; pay grades; work weeks; minimum qualifications.**

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19 (d) **Title, pay grades, work week, and minimum qualifications.** The title, minimum
20 standards, pay grade, and the work week designation that an employee is required to follow
21 for each class within the classified service are as follows:

22
23 (2) Administrative, Managerial, Professional and Legal (AD).

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Title	Grade and Work Week	Minimum Qualifications

Human Relations Officer	NR21C	Graduation from an accredited four-year college or university with major course work in sociology, human relations, social work, or a related field; considerable experience in the field of minority relations; and a valid non-commercial Class C motor vehicle operator's license
HUMAN RESOURCES RECORDS MANAGER	NR16C	GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH MAJOR COURSE WORK IN PUBLIC OR BUSINESS ADMINISTRATION OR A RELATED FIELD AND CONSIDERABLE GOVERNMENT EXPERIENCE IN DATA ANALYSIS, EMPLOYEE DATABASE AND HUMAN RESOURCES RECORDS MANAGEMENT, SOME SUPERVISORY EXPERIENCE.

Manager, Public Works Personnel Administration	NR[19C] 20C	Graduation from an accredited four-year college or university with major course work in public administration, human resources, or a related field; thorough experience in public personnel administration; and some supervisory experience

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SECTION 2. *And be it further enacted*, That the provisions of this Ordinance shall apply the first full pay period beginning on or after July 1, 2014.

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SECTION 3. *And be it further enacted*, That this Ordinance shall take effect 45 days from the date it becomes law.

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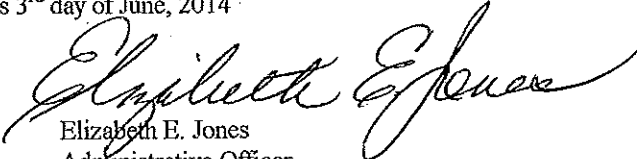
READ AND PASSED this 2nd day of June, 2014

By Order:



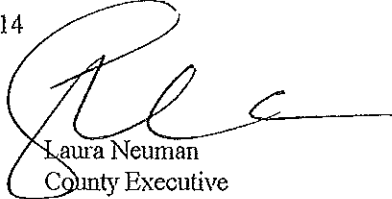
Elizabeth E. Jones
Administrative Officer

PRESENTED to the County Executive for her approval this 3rd day of June, 2014



Elizabeth E. Jones
Administrative Officer

APPROVED AND ENACTED this 10 day of June, 2014



Laura Neuman
County Executive

EFFECTIVE DATE: July 25, 2014

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF BILL NO.
37-14 THE ORIGINAL OF WHICH IS RETAINED IN THE FILES
OF THE COUNTY COUNCIL.



Elizabeth E. Jones
Administrative Officer