



COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2016, Legislative Day No. 19

Bill No. 44-16

Introduced by Mr. Fink, Chairman
(by request of the County Executive)

By the County Council, May 16, 2016

Introduced and first read on May 16, 2016
Public Hearing set for and held on June 6, 2016
Bill Expires August 19, 2016

By Order: Elizabeth E. Jones, Administrative Officer

A BILL ENTITLED

- 1 AN ORDINANCE concerning: Personnel – Positions in the Classified Service
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3 FOR the purpose of creating new positions in the classified service; providing for the
4 accumulation of annual leave to include a certain Deputy Sheriff; providing for pay
5 and financial disclosure requirements applicable to the positions created in the
6 classified service; providing for the applicability of this Ordinance; and generally
7 relating to personnel.
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9 BY repealing and reenacting, with amendments: § 6-1-201(d)(7) and (8); and 6-1-302(d)
10 Anne Arundel County Code (2005, as amended)
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12 BY renumbering: § 7-6-101(a)(43) through (94) to be § 7-6-101(a)(45) through (96),
13 respectively
14 Anne Arundel County Code (2005, as amended)
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16 BY adding: § 7-6-101(a)(43) and (44)
17 Anne Arundel County Code (2005, as amended)
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19 SECTION 1. *Be it enacted by the County Council of Anne Arundel County,*
20 *Maryland, That § 7-6-101 (a)(43) through (94) of the Anne Arundel County Code (2005,*
21 *as amended) is hereby renumbered to be § 7-6-101(a)(45) through (96), respectively.*

EXPLANATION: CAPITALS indicate new matter added to existing law.
[Brackets] indicate matter stricken from existing law.
Asterisks *** indicate existing Code provisions in a list or chart that remain unchanged.

SECTION 2. *And be it further enacted,* That Section(s) of the Anne Arundel County Code (2005, as amended) read as follows:

ARTICLE 6. PERSONNEL

TITLE 1. CLASSIFIED SERVICE

6-1-201. Titles; pay grades; work weeks; minimum qualifications.

(d) **Title, pay grades, work week, and minimum qualifications.** The title, minimum standards, pay grade, and the work week designation that an employee is required to follow for each class within the classified service are as follows:

(7) Purchasing and Property Control (PP).

Title	Grade and Work Week	Minimum Qualifications

Peripheral Equipment Operator	OS3B	Graduation from high school, including or supplemented by training in the operation of standard tabulating equipment and various standard binding and copying equipment
PROCUREMENT CATEGORY MANAGEMENT MANAGER	NR20	GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH MAJOR COURSE WORK IN PUBLIC OR BUSINESS ADMINISTRATION OR A RELATED FIELD; EXTENSIVE EXPERIENCE IN GOVERNMENTAL PURCHASING TO INCLUDE FIVE OR MORE YEARS OF PROGRESSIVELY RESPONSIBLE MANAGEMENT OF OTHER PROCUREMENT PROFESSIONALS; AND A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE.
PROCUREMENT STRATEGY MANAGER	NR20	GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH MAJOR COURSE WORK IN PUBLIC OR BUSINESS ADMINISTRATION OR A RELATED FIELD; EXTENSIVE EXPERIENCE IN GOVERNMENTAL PURCHASING TO INCLUDE FIVE OR MORE YEARS OF PROGRESSIVELY RESPONSIBLE MANAGEMENT OF OTHER PROCUREMENT PROFESSIONALS; AND A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE.

(8) Public Safety and Criminal Justice (PS).

Title	Grade and Work Week	Minimum Qualifications

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Detention Sergeant	D3D	Graduation from high school; three years of experience as a detention officer for Anne Arundel County, or two years of experience as a detention officer for Anne Arundel County and one year of experience as a detention corporal for Anne Arundel County; and a valid non-commercial Class C motor vehicle operator's license
EMERGENCY MANAGEMENT PLANNER	NR16	GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH A DEGREE IN EMERGENCY MANAGEMENT, EMERGENCY AND DISASTER MANAGEMENT, HOMELAND SECURITY, PUBLIC ADMINISTRATION, OR A RELATED FIELD; AND THOROUGH EXPERIENCE IN EMERGENCY MANAGEMENT SERVICES TO INCLUDE A CERTIFICATE OF COMPLETION OF THE FEMA PROFESSIONAL DEVELOPMENT SERIES; NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS); INCIDENT COMMAND SYSTEM (ICS); AND A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE.
EMERGENCY MANAGEMENT TRAINING AND EXERCISE COORDINATOR	NR16	GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH A DEGREE IN BUSINESS ADMINISTRATION, BUSINESS MANAGEMENT OR PUBLIC ADMINISTRATION OR A RELATED FIELD; AND THOROUGH EXPERIENCE IN EMERGENCY MANAGEMENT TRAINING AND EXERCISE SERVICES TO INCLUDE A CERTIFICATE OF COMPLETION OF THE FEMA PROFESSIONAL DEVELOPMENT SERIES; NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS); INCIDENT COMMAND SYSTEM (ICS); AND, A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE.

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6-1-302. Annual Leave.

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(d) **Accumulation of annual leave.** An employee may accumulate annual leave in accordance with the following schedule:

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(1) except as provided in subsection (d)(2), an employee may not carry over more than 30 days of annual leave into a pay period calendar year; and

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(2) non-represented employees, represented employees in the classification of DEPUTY SHERIFF I AND Deputy Sheriff II, and represented employees in classifications on the F, P, or R pay schedule may not carry over more than 35 days of annual leave into a pay period calendar year.

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ARTICLE 7. PUBLIC ETHICS

TITLE 6. FINANCIAL DISCLOSURE

7-6-101. Persons required to file statements.

(a) **Generally.** Each of the following and each candidate for County Executive or the County Council shall file with the Ethics Commission the statements provided for in this title:

(43) THE PROCUREMENT CATEGORY MANAGEMENT MANAGER;

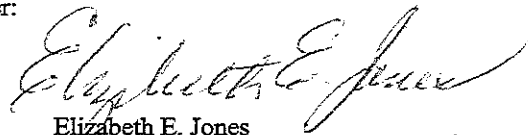
(44) THE PROCUREMENT STRATEGY MANAGER;

SECTION 4. *And be it further enacted,* that the provisions of this Ordinance shall apply to the first pay period beginning on or after July 1, 2016.

SECTION 5. *And be it further enacted,* That this Ordinance shall take effect 45 days from the date it becomes law.

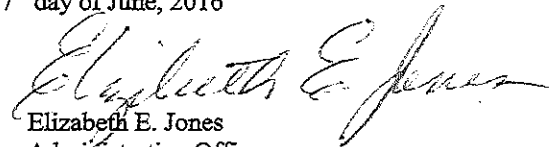
READ AND PASSED this 6th day of June, 2016

By Order:



Elizabeth E. Jones
Administrative Officer

PRESENTED to the County Executive for his approval this 7th day of June, 2016



Elizabeth E. Jones
Administrative Officer

APPROVED AND ENACTED this 7th day of June, 2016



Steven R. Schuh
County Executive

EFFECTIVE DATE: July 22, 2016

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF BILL NO.
44-16 THE ORIGINAL OF WHICH IS RETAINED IN THE FILES
OF THE COUNTY COUNCIL.


Elizabeth E. Jones
Administrative Officer