

COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2019, Legislative Day No. 40

Bill No. 85-19

Introduced by Mr. Pruski, Chairman  
(by request of the County Executive)

By the County Council, November 18, 2019

Introduced and first read on November 18, 2019  
Public Hearing set for and held on December 16, 2019  
Public Hearing on AMENDED bill set for and held on January 6, 2020  
Bill Expires February 21, 2020

By Order: JoAnne Gray, Administrative Officer

A BILL ENTITLED

1 AN ORDINANCE concerning: Personnel – Positions in the Classified Service

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3 FOR the purpose of creating new titles, grades and minimum qualifications for certain  
4 classifications in the classified service; increasing and decreasing certain positions in  
5 the classified service; providing for the applicability of this Ordinance; and generally  
6 relating to personnel.

7  
8 BY repealing and reenacting, with amendments: § 6-1-201(d)(8) and (10)  
9 Anne Arundel County Code (2005, as amended)

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11 SECTION 1. *Be it enacted by the County Council of Anne Arundel County, Maryland,*  
12 That Section(s) of the Anne Arundel County Code (2005, as amended) read as follows:

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14 **ARTICLE 6. PERSONNEL**

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16 **TITLE 1. CLASSIFIED SERVICE**

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18 **6-1-201. Titles; pay grades; work weeks; minimum qualifications.**

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20 (d) **Title, pay grades, work week, and minimum qualifications.** The title, minimum  
21 standards, pay grade, and the work week designation that an employee is required to follow

EXPLANATION: CAPITALS indicate new matter added to existing law.  
[[Brackets]] indicate matter deleted from existing law.  
Captions and taglines in **bold** in this bill are catchwords and are not law.  
Asterisks \*\*\* indicate existing Code provisions in a list or chart that remain unchanged.  
Underlining indicates matter added to bill by amendment.  
~~Strikeover~~ indicates matter removed from bill by amendment.

1 for each class within the classified service are as follows:

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(8) Public Safety and Criminal Justice (PS).

Title	Grade and Work Week	Minimum Qualifications
ANIMAL CARE ATTENDANT I	LM5B	SUFFICIENT EDUCATION TO UNDERSTAND AND FOLLOW ORAL AND WRITTEN INSTRUCTIONS; SOME EXPERIENCE IN THE KNOWLEDGE OR VARIOUS BREEDS, COLORATION AND TREATMENT OF ANIMALS; AND A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE
ANIMAL CARE ATTENDANT II	LM6B	GRADUATION FROM HIGH SCHOOL; EXPERIENCE IN HUMANE ANIMAL CARE AND TREATMENT, ANIMAL SHELTER OPERATIONS AND LAWS GOVERNING ANIMAL PROTECTION AND CONTROL; CERTIFIED EUTHANASIA; AND A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE
Animal Control Administrator	NR20C	Graduation from an accredited four-year college or university, with major course work in business or public administration; thorough experience in animal control work, including considerable supervisory and administrative experience; and a valid non-commercial class C motor vehicle operator's license
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Crime Scene Technician I	OS9B	An associate's degree or 60 college credits from an accredited college or university with major course work in [[law enforcement, criminal justice]] FORENSIC SCIENCE, chemistry, biology, physics, or a related [[field]] SCIENCE and course work in the collection and preservation of evidence or other areas of forensic science or criminalistics; experience in the collection and preservation of evidence or a related field of forensic science or criminalistics; and a valid non-commercial Class C motor vehicle operator's license
Crime Scene Technician II	OS11B	[[An associate's]] A BACHELOR'S degree [[or 60 college credits]] from an accredited college or university with major course work in [[law enforcement, criminal justice]] FORENSIC SCIENCE, chemistry, biology, physics, or a related [[field]] SCIENCE and course work in the collection and preservation of evidence or other areas of forensic science or criminalistics; considerable experience in the collection, [[and]] preservation AND LATENT FINGERPRINT PROCESSING of evidence or in a

		related field of forensic science or criminalistics; and a valid non-commercial Class C motor vehicle operator's license
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## (10) Engineering, Information Technology and Science (SC).

<b>Title</b>	<b>Grade and Work Week</b>	<b>Minimum Qualifications</b>
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GIS Manager	NR21C	Graduation from an accredited four-year college or university with a bachelor's degree in geographic information systems (GIS), geography, computer science, earth science, or a related field; considerable administrative and lead, advanced, or supervisory work experience; certification as a geographic information systems professional (GISP); and a valid non-commercial Class C motor vehicle operator's license
GIS SENIOR SPECIALIST	<del>NR19B</del> NR19C	GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH MAJOR COURSE WORK IN GEOGRAPHY, CARTOGRAPHY, PLANNING, COMPUTER SCIENCE, CIVIL ENGINEERING, OR RELATED DISCIPLINE; THOROUGH EXPERIENCE IN THE OPERATION AND APPLICATION OF GIS TECHNOLOGY; EXPERIENCE IN GIS APPLICATION SOFTWARE, AUTOMATED DRAFTING TECHNIQUES, EQUIPMENT PLOTTING, DIGITIZING, AND DATA INPUT; AND A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE
GIS Specialist I	NR15B	Graduation from an accredited four-year college or university with major course work in geography, cartography, planning, computer science, <del>[[or]]</del> civil engineering, OR RELATED DISCIPLINES; considerable experience in the operation and application of GIS technology; <del>[[experience in computer installation and repair, including configuration of small area networks;]]</del> and a valid non-commercial Class C motor vehicle operator's license
GIS SPECIALIST II	<del>NR17B</del> NR17C	GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH MAJOR COURSE WORK IN GEOGRAPHY, CARTOGRAPHY, PLANNING, COMPUTER SCIENCE, CIVIL ENGINEERING, OR RELATED DISCIPLINES; CONSIDERABLE EXPERIENCE IN THE OPERATION AND APPLICATION

		OF GIS TECHNOLOGY; EXPERIENCE IN GIS APPLICATION SOFTWARE, AUTOMATED DRAFTING TECHNIQUES, EQUIPMENT PLOTTING, DIGITIZING, AND DATA INPUT; AND A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE
GIS Technician I	NR11B	Graduation from high school, supplemented by college-level courses in geography, cartography, planning, engineering, [[or]] computer science, OR RELATED DISCIPLINES; experience in GIS application software, automated drafting techniques, equipment plotting, digitizing, and data input; and a valid non-commercial Class C motor vehicle operator's license
GIS TECHNICIAN II	NR13B	GRADUATION FROM HIGH SCHOOL WITH COURSES IN DRAFTING, GEOGRAPHY, OR MATHEMATICS; OR COLLEGE-LEVEL COURSES IN GEOGRAPHY, CARTOGRAPHY, PLANNING; ENGINEERING, OR COMPUTER SCIENCE, OR RELATED DISCIPLINES; EXPERIENCE IN GIS APPLICATION SOFTWARE, AUTOMATED DRAFTING TECHNIQUES, EQUIPMENT PLOTTING, DIGITIZING, AND DATA INPUT; CONSIDERABLE YEARS OF WORK EXPERIENCE IN AUTOCAD, GIS, OR CLOSELY RELATED WORK; AND A VALID NON-COMMERCIAL CLASS C MOTOR VEHICLE OPERATOR'S LICENSE
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SECTION 2. *And be it further enacted*, That, in accordance with § 6-1-110 of the Anne Arundel County Code (2005, as amended), this Ordinance shall approve a decrease of one GIS Specialist position in the Office of Central Services from the number of positions approved in this classification as part of the Annual Budget and Appropriation Ordinance, and an increase of one GIS Specialist I position in the Office of Central Services to the number of positions approved in this classification as part of the Annual Budget and Appropriation Ordinance.

SECTION 3. *And be it further enacted*, That, in accordance with § 6-1-110 of the Anne Arundel County Code (2005, as amended), this Ordinance shall approve a decrease of one Booking Officer position in the Department of Detention Facilities from the number of positions approved in this classification as part of the Annual Budget and Appropriation Ordinance, and an increase of one Senior Booking Officer position in the Department of Detention Facilities to the number of positions approved in this classification as part of the Annual Budget and Appropriation Ordinance.

SECTION 4. *And be it further enacted*, That, in accordance with § 6-1-110 of the Anne Arundel County Code (2005, as amended), this Ordinance shall approve a decrease of eleven Fire Fighter II positions and two Fire Fighter III positions in the Fire Department from the number of positions approved in this classification as part of the Annual Budget and Appropriation Ordinance and an increase of ten Fire Lieutenant positions, two Fire Captain positions, and one Fire Division Chief position in the Fire Department to the

1 number of positions approved in these classifications as part of the Annual Budget and  
2 Appropriation Ordinance.

3 SECTION 5. *And be it further enacted*, That, in accordance with § 6-1-110 of the Anne  
4 Arundel County Code (2005, as amended), this Ordinance shall approve a decrease of one  
5 GIS Specialist position in the Health Department from the number of positions approved  
6 in this classification as part of the Annual Budget and Appropriation Ordinance, and an  
7 increase of one GIS Specialist I position in the Health Department to the number of  
8 positions approved in this classification as part of the Annual Budget and Appropriation  
9 Ordinance.

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11 SECTION 6. *And be it further enacted*, That in accordance with § 6-1-110 of the Anne  
12 Arundel County Code (2005, as amended), this Ordinance shall approve a decrease of one  
13 GIS Specialist position in the Office of Information Technology from the number of  
14 positions approved in this classification as part of the Annual Budget and Appropriation  
15 Ordinance, and an increase of one GIS Specialist I position in the Office of Information  
16 Technology to the number of positions approved in this classification as part of the Annual  
17 Budget and Appropriation Ordinance.

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19 SECTION 7. *And be it further enacted*, That in accordance with § 6-1-110 of the Anne  
20 Arundel County Code (2005, as amended), this Ordinance shall approve a decrease of three  
21 GIS Specialist positions and one GIS Technician position in the Office of Planning and  
22 Zoning from the number of positions approved in these classifications as part of the Annual  
23 Budget and Appropriation Ordinance, and an increase of three GIS Specialist I positions  
24 and one GIS Technician I position in the Office of Planning and Zoning to the number of  
25 positions approved in these classifications as part of the Annual Budget and Appropriation  
26 Ordinance.

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28 SECTION 8. *And be it further enacted*, That in accordance with § 6-1-110 of the Anne  
29 Arundel County Code (2005, as amended), this Ordinance shall approve a decrease of six  
30 Maintenance Worker II positions and one GIS Specialist position in the Police Department  
31 from the number of positions approved in these classifications as part of the Annual Budget  
32 and Appropriation Ordinance, and an increase of six Animal Care Attendant I positions  
33 and one GIS Specialist I position in the Police Department to the number of positions  
34 approved in these classifications as part of the Annual Budget and Appropriation  
35 Ordinance.

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37 SECTION 9. *And be it further enacted*, That in accordance with § 6-1-110 of the Anne  
38 Arundel County Code (2005, as amended), this Ordinance shall approve a decrease of ten  
39 GIS Specialist positions and nine GIS Technician positions in the Department of Public  
40 Works from the number of positions approved in these classifications as part of the Annual  
41 Budget and Appropriation Ordinance, and an increase of ten GIS Specialists I positions  
42 and nine GIS Technician I positions in the Department of Public Works to the number of  
43 positions approved in these classifications as part of the Annual Budget and Appropriation  
44 Ordinance.

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46 SECTION 10. *And be it further enacted*, That the amendment or addition of any  
47 classifications and increases and decreases of positions approved under this Ordinance  
48 shall take effect at the beginning of the first full bi-weekly pay period on or after the

1 effective date provided in Section 11 of this Ordinance. It is the intent of the County  
2 Council that no position in the classified service shall be abolished as a result of this  
3 Ordinance, but that all employees in positions in classifications amended or decreased by  
4 this Ordinance shall be reclassified to positions in existing classifications or in new  
5 classifications created by this Ordinance.

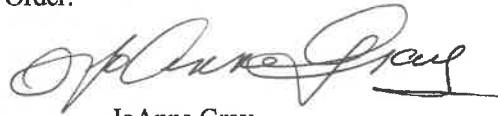
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7 SECTION 11. *And be it further enacted*, That this Ordinance shall take effect 45 days  
8 from the date it becomes law.

AMENDMENTS ADOPTED: December 16, 2019

READ AND PASSED this 6<sup>th</sup> day of January, 2020

By Order:



JoAnne Gray  
Administrative Officer

PRESENTED to the County Executive for his approval this 7<sup>th</sup> day of January, 2020



JoAnne Gray  
Administrative Officer

APPROVED AND ENACTED this 16<sup>th</sup> day of January, 2020



Steuart Pittman  
County Executive

EFFECTIVE DATE:

MAR 1 2020

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF BILL NO.  
85-19 . THE ORIGINAL OF WHICH IS RETAINED IN THE FILES  
OF THE COUNTY COUNCIL.



JoAnne Gray  
Administrative Officer