



BJA FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation 2017-H2670-MD-DJ



EXHIBIT A

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APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION		
Legal Name Anne Arundel County, Maryland	Organizational Unit Criminal Justice Coordinating Council	
Address 44 Calvert Street 3rd Floor Annapolis, Maryland 21401-1930	Name and telephone number of the person to be contacted on matters involving this application Tringali, Michele (410) 222-8657	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 52-6000878	7. TYPE OF APPLICANT County	
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT FY17 Byrne JAG Program Local Solicitation - CJCC Coordination	
12. AREAS AFFECTED BY PROJECT Anne Arundel County, Maryland		
13. PROPOSED PROJECT Start Date: October 01, 2016 End Date: September 30, 2020	14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project MD03	
15. ESTIMATED FUNDING	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
Federal \$164,273	This preapplication/application was made available to the state executive order 12372 process for review on 09/05/2017	
Applicant \$0		
State \$0		
Local \$0		
Other \$0		
Program Income \$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N	
TOTAL \$164,273		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED		

BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.

Continue

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ABSTRACT

Anne Arundel County, Maryland will administer the Edward Byrne Memorial Justice Assistance Grant: FY 2017 Local Solicitation with the goal of providing funding to organizations within the Criminal Justice Coordinating Council (CJCC) to promote efficient and effective processing of criminal cases from arrest through ultimate disposition.

The CJCC Coordination Program seeks to break the criminal justice cycle through treatment and family intervention programs funded by the grant. This is primarily accomplished through the Adult Drug Court programs. Costs funded by the grant related to these special courts include salary and fringe for treatment case managers, court coordinator, and paralegal staff. In addition, the CJCC Coordination Program includes funding a contract with the local mental health agency for treatment of incarcerated individuals with co-occurring disorders. The Partnership for Children Youth and Families will use their FY17 BJAG allotment for the Community Conferencing Program, a restorative justice juvenile diversion program. These programs will serve the citizens of Anne Arundel County and those who visit and work here as well.

Project Identifiers

Drug Courts

Mental Health

Co-Occurring Disorders

Restorative Justice

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2017 BYRNE JAG APPLICATION PROGRAM NARRATIVE

Anne Arundel County is centrally located in the state of Maryland. Anne Arundel County consists of 416 miles of land area, 533.5 linear miles of tidal shoreline, and 172 miles of water area, including portions of the Chesapeake Bay and is home to Annapolis, the County seat, and Maryland's state capital. The County is situated between the two urban areas of Baltimore City, and the nation's capital of Washington, DC. The County is home to the United States Naval Academy, BWI-Thurgood Marshall Airport, Fort George Meade, and the National Security Agency.

Based on US Census Bureau data, the population estimate for Anne Arundel County in 2016 was 568,346 people. The per capita money income for Anne Arundel County was \$641,706 in 2015. Approximately 6% of the population lives below the poverty line. Juveniles under the age of 18 comprise approximately 23% of the population.

The Anne Arundel County Criminal Justice Coordinating Council (CJCC) was created in 1991 to:

- Identify and address the mutual concerns confronting the agencies responsible for the administration of the criminal and juvenile justice systems in Anne Arundel County
- Facilitate the coordination of the programs and activities of the criminal and juvenile justice agencies operating in Anne Arundel County
- Promote the efficient and effective processing of criminal and juvenile justice cases from arrest through ultimate disposition, including correctional programs

Members of the Council include:

Deputy County Attorney, as chair
Police Chiefs for Anne Arundel County and Annapolis City Police Departments
Sheriff for Anne Arundel County
State's Attorney for Anne Arundel County
Health Officer for Anne Arundel County
Executive Director of the Anne Arundel County Mental Health Agency
Superintendent of Detention Facilities
Executive Director of the Partnership for Children, Youth and Families
Administrative Judges for both the Circuit Court and District Court of MD
Master in Chancery for Circuit Court
Clerk of the Circuit Court for Anne Arundel County
Circuit Court Administrator
Supervisors from Parole and Probation and the Department of Juvenile Services
Anne Arundel County District Public Defender
A representative from the Anne Arundel County Bar Association
A representative from the Anne Arundel County Board of Education
Anne Arundel County Grant Administrator

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The Council meets monthly to provide input and guidance for the development of county wide strategies and programs to enhance existing efforts or creating additional new programs to focus on the use of crime control and judicial resources.

FY 2017 Goals and Priorities of the CJCC:

Recidivism Reduction

- Mental Health and Co-Occurring Disorders
- Drug Courts – Assessment and Case Management
- Restorative Justice Diversionary Program-Community Conferencing

The Anne Arundel County, Maryland FY 2017 Edward Byrne Memorial Justice Assistance Grant Program Allocation of \$164,273 will be used to support programs to assist with the implementation and funding the goals and objectives of the CJCC for the benefit of all citizens living and working within Anne Arundel County.

Recidivism Reduction

Each year approximately 5,000 offenders are released to the supervision of the State Division of Parole and Probation and Drug Court in the County. Few have regular jobs, about half have their high school diploma, many have spouses, and most have children. Numerous strategies are in place to assist these individuals, while still incarcerated, to prepare for re-entry and help them to learn the tools necessary to return to the community. Without the knowledge of available resources to make a difference in their behaviors and actions, these individuals may re-offend and repeat the cycle. Anne Arundel County's strategy to reduce recidivism includes the following projects.

The Anne Arundel County Health Department, in collaboration with the Anne Arundel County Mental Health Authority will continue to address those persons incarcerated who have existing co-occurring disorders, meaning that these individuals are in need of both substance abuse treatment, as well as assessment of mental health issues. The funding will be used to provide mental health services to approximately 75 incarcerated Anne Arundel County residents who are uninsured and have mental illness and substance dependence. The services are comprised of psychiatric evaluations and co-occurring mental health therapy. These services will coincide with substance abuse treatment provided by the health department. Funding will support programs for service improvements to stabilize incarcerated persons, followed with additional resources once released. The Anne Arundel County Mental Health Agency will receive funding via the Anne Arundel County Health Department.

Anne Arundel County has two Drug Court Programs in existence. The Circuit Court for Anne Arundel County operates the Circuit Court operates the Adult Drug Treatment Court. The Adult Drug Court's mission is to improve our community through enhanced public safety by providing judicially supervised treatment to substance abusing offenders, thereby reducing the social and economic cost of criminal activity. The adult program has the capacity to serve 100 offenders. Admissions are on a rolling schedule so

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participants are usually able to enter when referred and graduate at the time they complete the program requirements. The District Court operates an Adult Drug Court and a DWI Court.

The combined Drug Court Programs have established key partnerships with community stakeholders including the Department of Health, the States Attorney's Office, the Division of Parole and Probation, the Office of the Public Defender, the Department of Juvenile Services, and local law enforcement agencies. These partnerships have enabled the Drug Courts to be successful in the goals of providing alternatives to incarceration, reducing recidivism and increasing public safety.

These specialty courts have been operational for a number of years and have proven to be effective in providing community based treatment and supervision to the targeted populations. These programs require support to help with operational costs of salaries, education materials, graduation and office supplies, and communications expenses.

The Anne Arundel County Partnership for Children, Youth and Families will use their requested allotment of funds for a continuation of the Community Conferencing Program, a restorative justice juvenile diversion program that has been in operation for over a year. Community Conferencing aims to bring the victim, offender and interested community stakeholders, including parents, together with a trained facilitator.

Funding will provide a part time Community Conferencing Coordinator who works with the parties to assist them in responding to destructive behavior in constructive ways and to build connections that serves the well being of all. Community Conferencing adheres to Restorative Justice Principles that emphasize offender accountability and responsibility.

The Partnership chose the Community Conferencing Program to help with the Disproportionate Minority Contact Initiative in the Anne Arundel County. Outcomes after the first year are very positive; 250 youth have been diverted, of which 201 are minorities; 98% of the conferences resulted in an agreement with 95% of offenders in compliance with the agreement.

Grant Administration

The Criminal Justice Coordinating Council will be assisted by the Anne Arundel County Police Department's Grants Coordinator, Cpl. Michele Tringali, in the administration of this grant. Cpl. Tringali will coordinate expenditures for each participating agency's financial department and will compile an accurate quarterly financial report including all expenditures for the grant. Each agency will be required by

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the Chair of the CJCC, to supply Cpl. Tringali with quarterly financial reports, including documentation for audit purposes. These reports will be due from the participating agencies by the 15th of the month following the close of the quarter in order for adequate time to compile the financial report to USDOJ prior to the submission deadline.

Cpl. Tringali is proficient in the use of the Federal on-line reporting system and will assure that all reports are submitted as required and that the paperless request for reimbursement is also completed to assure that the funds are reimbursed to Anne Arundel County by wire transfer.

Each agency will also be required to submit a bi-annual progress report document to be compiled into the bi-yearly grant progress report that is due. There will be no costs associated with the administration of this grant.

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel--List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation		Cost
Paula Fish/Drug Court Coordinator	\$78,040.00	69%	\$53,849.00
Suzanne Ford/ Drug Court Paralegal	\$44,600.00	40%	\$17,847.00
Nancy Bass/ Health Department	\$55,100.00	20%	\$11,000.00
Vince Taylor/Parnership for CY&F	\$36,000.00	50%	\$18,454.00
			TOTAL
			\$101,150.00

B. Fringe Benefits--Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Paula Fish			
Employer's FICA	\$53,849.00	7.65%	\$4,120.00
Retirement	\$23,008.00	45%	\$10,354.00
Health Insurance	\$25,328.00	45%	\$11,398.00
Suzanne Ford			
Employer's FICA	\$17,847.00	7.65%	\$1,365.00
Health Insurance	\$5,443.00	15%	\$788.00
Nancy Bass			
Employee FICA	\$11,000.00	7.65%	\$840.00
Employee Retirement	\$19,580.00	9%	\$1,700.00
Heaalth Insurance	\$9,500.00	26%	\$2,460.00
Vince Taylor			
Employee FICA	\$18,454.00	7.65%	\$1,412.00
Total Fringe Benefits			\$34,437.00
Total Personnel & Fringe Benefits			\$135,587.00

C. Travel-- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meetings, etc. Show the basis of computation (e.g., six people 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation		Cost
		Airfare	\$0.00	1	\$0.00
		Hotel	\$0.00	1	\$0.00
		Meals	\$0.00	1	\$0.00
TOTAL					\$0.00

D. Equipment-- List non-expendable items that are to be purchased. (Note: Organization's own capitalization policy for classification of equipment should be used. Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation		Cost
	\$0.00	0	\$0.00
TOTAL			\$0.00

E.-Supplies--List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation		Cost
Ink	\$112.50	4	\$450.00
NA Books	\$10.00	100	\$1,000.00
TOTAL			\$1,450.00

F. Construction-- As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
		\$0.00
	TOTAL	\$0.00

G. Consultants/Contracts-- Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions

Consultant Fee: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
		\$0.00	\$0.00

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
		\$0.00 1	\$0.00
		Subtotal	\$0.00

Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost
Co-Occurring Disorders	\$25,436.00
CONSULTANTS/ CONTRACTS TOTAL	\$25,436.00

H. Other Costs-- List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot rent, and provide a monthly rental cost and how many months to rent.

Description	Computation		Cost
4 Cell Phones	\$150.00	12	\$1,800.00
TOTAL			\$1,800.00

I. Indirect Cost--Indirect costs are allowed only if the applicant has Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation		Cost
	\$0.00	1%	\$0.00
TOTAL			\$0.00

Budget Summary--When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A. Personnel	\$101,150.00
B. Fringe Benefits	\$34,437.00
C. Travel	\$0.00
D. Equipment	\$0.00
E. Supplies	\$1,450.00
F. Construction	\$0.00
G. Consultants/Contracts	\$25,436.00
H. Other	\$1,800.00
Total Direct Costs	\$164,273.00
I. Indirect Costs	\$0.00
 TOTAL PROJECT COSTS	 \$164,273.00
 Federal Request	 \$164,273.00
Non-Federal Amount	\$0.00

NOTE: If a Non-Federal amount is entered, make sure those items for which they will be used must be incorporated into your overall budget. Indicate clearly throughout you budget narrative and detail worksheet for which items these funds will be used.

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BUDGET DETAIL WORKSHEET AND NARRATIVE

A. PERSONNEL

<u>ITEM - COMPUTATION</u>	<u>COST</u>
Circuit Court - Drug Court Coordinator Salary (69%) of actual \$78,040 X 69% = \$53,849	\$53,849
SAO - Paralegal for Drug Court – (40%) of actual \$44,600 X 40% = \$17,847	\$17,847
Health Dept. - Health Dept. Drug Treatment Case Manager (20%) of actual salary. \$55,100 X 20% (approx.) = \$11,000	\$11,000
Partnership for Children Youth & Families – Community Conferencing Coordinator (50%) of salary. \$36,000 X 50% = \$18,454	\$18,454
SUB-TOTAL PERSONNEL	\$101,150

B. FRINGE BENEFITS

<u>ITEM - COMPUTATION</u>	<u>COST</u>
Circuit Court-FICA for Drug Court Coordinator \$38,860 x 0.0765	\$ 4,120
Circuit Court-Benefits for Drug Court Coordinator	\$21,752
States Attorney -FICA \$17,847 x .0765	\$ 1,365
States Attorney- Health Benefits	\$ 788
Health Dept.-FICA \$11,000 x .0765	\$ 840
Health Department Benefits	\$ 4,160
Partnership for Children, Youth & Families-FICA \$18,454 x .0765	\$ 1,412
SUB-TOTAL FRINGE BENEFITS	\$34,437

TOTAL PERSONNEL & FRINGE BENEFITS \$135,587

NARRATIVE – Salary and Fringe Benefits

Drug Courts:

The Adult Drug Court operates under the Circuit Court for Anne Arundel County. The majority of the Drug Court expenses are funded through the Office of Problem Solving Court (OPSC) grants. The BJAG funding will support costs unfunded by the reduced OPSC grants in order to provide for the continued operation of the Drug Court Programs. The BJAG grant will be used to fund approximately 69% of the Drug Court Coordinator’s salary and related fringe cost, totaling \$79,721

Drug Court Coordinator’s Salary @ 69% = \$53,849
Drug Court Coordinator’s FICA @ 7.65% = \$4,120

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Drug Court Coordinator's Benefits @ 45% = \$21,752

NARRATIVE – Salary and Fringe Benefits (continued)

Drug Courts (continued):

Also, included in the Health Department's portion of the BJAG grant is a subsidy (.20 FTE) of a Health Department Drug Treatment Case Manager that is assigned to the District Drug Court. The BJAG funds are required because a grant from the Office of Problem Solving Courts only funds about 60% of the case manager's salary. The BJAG grant funds will be used to fund the remaining portion of the full time case manager's salary and fringe costs, totaling \$16,000.

Case Manager Salary @ 20% = \$11,000

Case Manager FICA @ 7.65% = \$840

Case Manager Benefits @ 15% = \$4,160

In the State's Attorney Office (SAO), the grant funds the employment of a part-time (.40 FTE) Paralegal who vets participants for legal qualifications into the drug courts. The BJAG funds will fund 40% of the paralegal's salary and related fringe cost, totaling \$20,000.

Paralegal Salary @ 40% = \$17,847

Paralegal FICA @ 7.65% = \$1,365

Paralegal Benefits @ 15% = \$788

Restorative Justice:

The Anne Arundel County Partnership for Children, Youth and Families is requesting a continuation of the Community Conferencing Program, a restorative justice juvenile diversion program that has been in operation for over a year. Community Conferencing aims to bring the victim, offender and interested community stakeholders, including parents, together with a trained facilitator.

Funding will provide a part time (50%) Community Conferencing Coordinator who works with the parties to assist them in responding to destructive behavior in constructive ways and to build connections that serves the well being of all. Community Conferencing adheres to Restorative Justice Principles that emphasize offender accountability and responsibility. The BJAG funds will fund 50% of the Community Conferencing Coordinator's salary and related fringe cost, totaling \$19,866.

The Partnership chose the Community Conferencing Program to help with the Disproportionate Minority Contact Initiative in the Anne Arundel County. Outcomes after the first year are very positive; 118 youth have been diverted, of which 114 are

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minorities; 98% of the conferences resulted in an agreement with 98% of offenders in compliance with the agreement.

Community Conferencing Coordinator Salary @ 50% = \$18,454
Community Conferencing Coordinator FICA @ 7.65% = \$1,412

C. TRAVEL

TOTAL - Travel \$0

D. EQUIPMENT

TOTAL – Equipment \$0

E. SUPPLIES

Circuit Court – Drug Court – Office & Educational Supplies \$1,450

TOTAL-Supplies \$ 1,450

NARRATIVE - Supplies

Drug Courts:

The Adult Drug Courts are operated out of the Circuit Court for Anne Arundel County. These programs are totally funded with grant funding and have proven to be a successful program in reducing recidivism rates for those in the criminal justice system as a result of behaviors associated with their addiction.

Drug Courts (continued):

Circuit Court - Office Supplies \$450 & Educational Supplies \$1,000

These funds pay for the cost of producing adult drug court participant calendars, participant handbooks, graduation invitations and programs in addition to day to day office supplies for the case managers and drug court assessors. .

The Drug Courts also provide educational materials to their participants. Each participant receives books published by Alcoholics Anonymous and Narcotics Anonymous. These materials include lessons on the “Twelve Steps”, inspirational readings, and “how to” information about recovery and rebuilding your life and community.

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F. CONSTRUCTION **TOTAL - CONSTRUCTION \$0**

G. CONSULTANTS/CONTRACTS

Health Department	
Anne Arundel County Mental Health Agency	\$25,436
Co-Occurring Disorders	
TOTAL-CONSULTANTS/CONTRACTS	\$25,436

NARRATIVE – Consultants/Contracts

Mental Health/Co-Occurring Disorders:

The Anne Arundel County Health Department will coordinate working with the Anne Arundel County Mental Health Agency to administer funding to support assistance for those in the criminal justice system who are exhibiting Co-occurring Disorders. Not only are these individuals facing drug or other addictions but they are experiencing other issues that are affecting their mental health. Without intervention these individuals often find themselves as part of the criminal justice system and are often incarcerated without treatment.

The Anne Arundel County Mental Health Agency will utilize several providers as well as the vendor “Interventions” to serve this population. The \$25,436 allotment will support assessment and up to 12 visits to assist this population and arrange for referrals or other programs to provides services to 75 individuals so they will not become an additional burden on the criminal justice system. This contractor will invoice Anne Arundel County through the Anne Arundel County Mental Health Agency who will provide the financial and programmatic reporting.

H. OTHER COSTS

ITEM – COMPUTATION	COST
Circuit Court - Cell Phone Expenses – Drug Court - Case Managers and Coordinator	\$1,800
TOTAL – OTHER COSTS	\$ 1,800

NARRATIVE – Other Costs

Drug Courts:

There will be four (4) cell phones supplied to the employees of the drug court programs. The phones are for daily call-ins, including nights and weekends, by drug court participants and for urgent communications between the case managers and the

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program coordinator. Case managers often do home visits and the phones provide a level of security for the employee.

4 phones @ \$37(approx.) per month X 12 months =\$1,800

I. INDIRECT COSTS

TOTAL \$0

BUDGET SUMMARY

<u>BUDGET CATEGORY</u>	<u>AMOUNT</u>
A. PERSONNEL	\$ 101,150
B. FRINGE BENEFITS	\$ 34,437
C. TRAVEL	\$ 0
D. EQUIPMENT	\$ 0
E. SUPPLIES	\$ 1,450
F. CONSTRUCTION	\$ 0
G. CONSULTANT/CONTRACTS	\$ 25,436
H. OTHER	\$ 1,800
TOTAL DIRECT COSTS	\$164,273
I. INDIRECT COSTS	\$ 0
TOTAL PROJECT COSTS	\$164,273
FEDERAL REQUEST	\$164,273
NON-FEDERAL REQUEST	\$ 0

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Disclosure of Pending Applications

Anne Arundel County, Maryland does not have pending applications submitted within the last 12 months for federally funded grants or sub-grants (including cooperative agreements) that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.



Barbara Blum

LOGOUT

MY SAM

Entity Registrations

Content Glossary

Status Indicators:

- [My User Roles](#)
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Existing Entity Registrations

Page Description

This page allows you to manage your existing entity registrations regardless of the record status. The Entity List contains all entities with which you have user roles. You can search for entities within this list or simply select the entity for which you want to view, update, delete, or deactivate a registration record.

Once you select an entity, your registration details will display in either the Registration Details for Complete Record section or the Registration Details for Incomplete Record section. If you started an update to either an active or inactive registration record, you will find registration details in both sections. Check the Registration Status, then select the action you wish to take.

For keyboard only users, please tab to the desired entity and then press the Enter key to expand the child entities. Press the space bar to select an entity from the Entity List and the details will display in the appropriate Registration Details table.

To register a new entity in SAM, select the Register New Entity link from the sub-navigaton menu.

IMPORTANT: If you navigate away from a page during the registration process without selecting Save and Continue, the information entered on the page will NOT be saved, you must select Save and Continue on every page.

Search for an Entity :

Legal Business Name:

DUNS Number: 064875974

CAGE/NCAGE Code:

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Entity List

ANNE ARUNDEL COUNTY OF (064875974)

Registration Details for Complete Record

Entity Name: Anne Arundel, County Of

DUNS Number: 064875974

CAGE: 0YVZ0

Address:

44 Calvert St Ste 1
Annapolis, MD 21401-1930

UNITED STATES

Purpose of Registration: All Awards

Registration Status: Active

Expiration Date: 02/06/2018

Address Update Required: No

Registration Details for Incomplete Record

Your entity registration is Active. Please select Update Entity from Registration Details for Complete Record if you want to update or renew it.