

**ANNE ARUNDEL COUNTY, MARYLAND  
OFFICE OF THE BUDGET**

**BILL NUMBER: 28-22**

**INTRO. DATE: March 7, 2022**

**FISCAL NOTE**

**BILL: AN ORDINANCE CONCERNING: PERSONNEL – POSITIONS IN THE CLASSIFIED SERVICE**

**SUMMARY OF LEGISLATION**

The purpose of this legislation is to add the position of Correctional Records Clerk II to the classified service, modify the pay and minimum qualifications applicable to certain positions in the classified service, and modify the positions approved as part of the Annual Budget and Appropriation Ordinance for the Department of Detention Facilities.

**FISCAL IMPACT**

The modifications to positions approved as part of the ABAO are summarized in **Exhibit 1**.

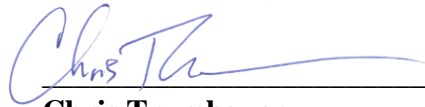
<b>Exhibit 1</b>				
<b>Modifications to Positions Approved in ABAO</b>				
<u>Position Classification</u>	<u>Change</u>	<u>Grade</u>	<u>Salary Range</u>	
			<u>Minimum</u>	<u>Maximum</u>
<i>Department of Detention Facilities</i>				
Correctional Records Clerk	-13	OS-7	\$37,710	\$59,197
Correctional Records Clerk I	12	OS-7	\$37,710	\$59,197
Correctional Records Clerk II	1	OS-9	\$41,579	\$65,125

The decrease of one OS-7 position and increase of one OS-9 position will increase the base salary for one position by \$3,869 due to the change in pay grade. County expenses for the Federal Insurance Contributions Act (FICA) cost associated with the position will increase by about \$295. The remaining modifications maintain the same pay grades of the existing positions, and therefore will not have a fiscal impact.

**Exhibit 2** summarizes modifications to pay grades. The modifications increase the base pay for each classification by \$2,100 to \$2,500. There are currently 28 Fire Communications Operator I

positions, 25 Police Communications Operator I positions, and 54 Police Communications Operator II positions. If all positions were filled, the Budget Office estimates the total annual fiscal impact of the pay grade upgrades would be approximately \$285,000.

<b>Exhibit 2</b>						
<b>Pay Grades Modified in the Classified Service</b>						
<u>Position Classification</u>	<u>Current Grade</u>	<u>Current Salary Range</u>		<u>Proposed Grade</u>	<u>Proposed Salary Range</u>	
		<u>Minimum</u>	<u>Maximum</u>		<u>Minimum</u>	<u>Maximum</u>
Fire Communications Operator I	LM-10	\$43,992	\$67,309	LM-11	\$46,197	\$70,762
Fire Communications Operator II	LM-11	\$46,197	\$70,762	LM-12	\$48,506	\$74,298
Fire Communications Operator III	NR-14	\$48,740	\$82,827	NR-15	\$51,210	\$87,023
Police Communications Operator I	LM-9	\$41,891	\$64,043	LM-10	\$43,992	\$67,309
Police Communications Operator II	LM-10	\$43,992	\$67,309	LM-11	\$46,197	\$70,762

  
**Chris Trumbauer**  
**Budget Officer**

3/4/2022  
**Date**

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cc: Karin McQuade, Controller