

**ANNE ARUNDEL COUNTY, MARYLAND
OFFICE OF THE BUDGET**

BILL NUMBER: 7-23

INTRO. DATE: February 6, 2023

FISCAL NOTE

BILL: AN ORDINANCE CONCERNING: PERSONNEL – POSITIONS IN THE CLASSIFIED SERVICE - POSITION CONTROL

SUMMARY OF LEGISLATION

The purpose of this legislation is to increase and decrease certain positions in the classified service approved as part of the Annual Budget and Appropriation Ordinance (ABAO) in the Office of Law, Police Department, Department of Detention Facilities, and Office of Finance.

FISCAL IMPACT

The modifications to positions approved as part of the ABAO are summarized in **Exhibit 1**.

Exhibit 1							
Modifications to Positions Approved in ABAO							
Position Classification	Change	Grade	Salary Range		Fiscal Impact		
			Minimum	Maximum	Salary	FICA	Pension
<i>Office of Law</i>							
Secretary III	-1	NR-09	\$39,783	\$67,625	22,272	1,704	5,568
Management Assistant II	+1	NR-17	\$62,055	\$110,801			
<i>Police Department</i>							
Office Support Assistant I	-1	OS-2	\$31,138	\$48,963	10,234	783	2,558
Secretary II	-1	OS-4	\$34,341	\$53,914			
Office Support Specialist	+2	OS-6	\$37,856	\$59,259			
<i>Department of Detention Facilities</i>							
Correctional Program Specialist II	-1	C-2	\$52,242	\$100,100	19,728	1,509	(815)
Program Manager	+1	NR-19	\$71,970	\$128,503			
<i>Office of Finance</i>							
Office Support Assistant II	-1	OS-4	\$34,341	\$53,914	49,120	3,758	12,280
Financial Reporting Manager	+1	NR-21	\$83,461	\$149,025			
Subtotal					101,354	7,754	19,592

The decrease of one vacant Secretary III and increase of one Management Assistant II in the Office of Law will increase the base salary by \$22,272 due to the change in pay grade from NR-9 to NR-17. County expenses for the Federal Insurance Contributions Act (FICA) cost associated with the

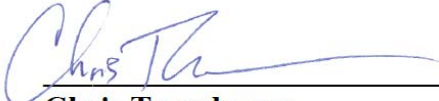
positions will increase by \$1,704. County expenses for Pension plans associated with the positions will increase by \$5,568.

The decrease of one vacant Office Support Assistant I and one vacant Secretary II and increase of two Office Support Specialist in the Police Department will increase the base salary by \$10,234 due to the change in pay grade from OS-2 and OS-4 to OS-6. County expenses for the FICA cost associated with the positions will increase by \$783. County expenses for Pension plans associated with the positions will increase by \$2,558.

The decrease of one vacant Correctional Program Specialist II and increase of one Program Manager in the Department of Detention Facilities will increase the base salary by \$19,728 due to the change in pay grade from C-2 to NR-19. County expenses for the FICA cost associated with the positions will increase by \$1,509. County expenses for Pension plans associated with the positions will decrease by \$815.

The decrease of one vacant Office Support Assistant II and increase of one Financial Reporting Manager in the Office of Finance will increase the base salary by \$49,120 due to the change in pay grade from OS-4 to NR-21. County expenses for the FICA cost associated with the positions will increase by \$3,758. County expenses for Pension plans associated with the positions will increase by \$12,280.

The total fiscal impact will be \$128,700, due to increase of base salary by \$101,354, increase of FICA cost by \$7,754, and increase of Pension plan cost by \$19,592. The Departments should be able to absorb these costs within their existing appropriations.



Chris Trumbauer
Budget Officer

2/1/2023

Date

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