



Gregory J. Swain, County Attorney

MEMORANDUM

To: Members, Anne Arundel County Council

From: Lori L. Blair Klasmeier, Deputy County Attorney /s/

Via: Gregory J. Swain, County Attorney /s/

Date: June 15, 2020

Subject: Bill No. 48-20: Personnel – Positions in the Classified Service

Legislative Summary

This summary was prepared by the Anne Arundel County Office of Law for use by members of the Anne Arundel County Council during consideration of Bill No. 48-20, which adds titles, grades, and minimum qualifications for new position classifications in the classified service.

Purpose. The purpose of this bill is to create five new position classifications in the classified service.

Background. Subsection 6-1-201(d) of the County Code sets forth the titles, pay grades, minimum qualifications, and work week for each position in the classified service. As defined in § 6-1-201(b), a “B” work week means 40 hours; a “C” work week means hours as required; and a “D” work week means hours as scheduled.

Summary.

Section 1 renumbers portions of § 7-6-101(a) in preparation for additions to that subsection made in Section 2 of the bill.

Section 2 of the bill modifies §6-1-201(d) to create the following new position classifications in the classified service: (i) Budget Administrator, NR24C; (ii) Police Fiscal Operations and Management Administrator, NR24C; (iii) Lead Mail Clerk, OS6B; (iv) Senior Customer Service Representative, OS9B; and (v) Senior Latent Print Examiner, NR18C. No positions for the proposed classifications should be included in the FY21 budget.

In addition, § 7-6-101(a) is modified to add the Budget Administrator and the Police Fiscal Operations Management Administrator to the list of persons required to file financial disclosure statements with the Ethics Commission.

Section 3 of the bill provides that it will take effect 45 days from the date it becomes law.

If there are any questions, please let me know.

cc: Honorable Stuart Pittman, County Executive
Jennifer Purcell, Chief of Staff
Benjamin Birge, Chief Administrative Officer
Peter Baron, Legislative Liaison
Kaley Schultze, Legislative Liaison
Sherri Dickerson, Personnel Officer
Jim Beauchamp, Budget Officer