# FINDINGS AND RECOMMENDATION OFFICE OF PLANNING AND ZONING ANNE ARUNDEL COUNTY, MARYLAND

**APPLICANTS**: Suzanne G. Whitney and **ASSESSMENT DISTRICT**: 5

William B. Whitney IV, Trustees

CASE NUMBER: 2024-0062-V COUNCILMANIC DISTRICT: 2

HEARING DATE: August 6, 2024 PREPARED BY: Joan A. Jenkins

Planner II

#### **REQUEST**

The applicants are requesting a variance to allow a dwelling addition (garage and second floor living space) with less setbacks than required on property located at 621 Ayrlie Water Road in Gibson Island.

## **LOCATION AND DESCRIPTION OF SITE**

The subject site consists of 20,617<sup>1</sup> square feet of land and is located with 100 feet of frontage on the east side of Ayrlie Water Road, south of Ha Penny Way. It is identified as Lot 285 of Parcel 30 in Grid 7 on Tax Map 34 in the Gibson Island subdivision.

The property is zoned R1 – Residential District, as adopted by the comprehensive zoning for the Third Councilmanic District, effective January 29, 2012. This is a nonwaterfront<sup>2</sup> lot in the Critical Area designated as LDA - Limited Development Area with a shoreline that is mapped as a buffer modified area (BMA). This property is currently improved with a one and one-half story single-family detached dwelling.

#### **APPLICANTS' PROPOSAL**

The applicants are proposing removal of an existing carport and construction of an irregularly-shaped side-load garage with second story living space to be used as a bonus room/playroom/storage (26'-10" wide by 27'-4" deep by 24'-5 ½" to the peak) in the same location as the existing carport on the north side of the existing dwelling. Also proposed, but not part of the variance request are renovations and reconfiguration of an existing second floor bonus room and bath to a larger bathroom space and storage.

<sup>&</sup>lt;sup>1</sup> Lot area on the site plan shows 20,617. SDAT shows 26,300. For this application the area on the site plan will be used

<sup>&</sup>lt;sup>2</sup> While the SDAT classifies this property as "waterfront", the definition of "Waterfront lot" in the County Code "means a lot that (i) abuts the mean high-water line or (ii) abuts platted land owned by a homeowner's association or the County that abuts the mean high-water line and, through agreements or conveyances, has the right to function as a waterfront lot." Plat A for Gibson Island, recorded in 1925, shows a reserved area along the entire waterfront. It is noted that the front and rear setbacks shown on the site plan should be reversed in location.

## **REQUESTED VARIANCES**

§ 18-4-501 of the Anne Arundel County Zoning Code requires a principal structure in an R1 District to be set back a minimum of 40 feet from the corner side lot line with a combined side lot line setback of 40 feet. The proposed addition is located as close as 3.4 feet from the north corner side lot line widening to 4.3 feet, necessitating a variance of 37 feet to corner side setback. The south side of the existing dwelling is as close as 8.9 feet from the side lot line therefore, the combined side setback is proposed to be a total of 12.3 feet necessitating a variance of 28 feet to the 40-foot combined side setback requirement.

#### **FINDINGS**

The subject property is nearly rectangular in shape. The lot is narrow with 100 feet provided, 125 feet required, and is undersized with an area of 20,617<sup>3</sup> square feet provided, 40,000 square feet required for a new lot in the R1 District. This property is considered a corner lot with Sea Whiff Path, a 10 foot wide pathway, creating the corner side lot line. The existing dwelling is located into the corner side setback making compliance with the Code impossible for any addition. This path is marked on the site plan as an existing asphalt driveway and appears to be used by the applicants and the neighboring property to the north at 617 Ayrlie Water Road.

A review of the County aerial photograph from 2024 shows a neighborhood of lots of varied sizes. Most dwellings in the immediate area are on one lot with a few on multiple lots. The existing dwelling was constructed in 1933 according to State of Maryland tax assessment records, well before the enactment of zoning or critical area laws.

The existing critical area lot coverage is 4,237 square feet. After construction the lot coverage will be 4,238 square feet, well below the lot coverage of 6,443 square feet allowed by Code.

The **Health Department** commented that they do not have an approved plan for this project, but have no objection as long as a plan is submitted and approved by the Department.

For the granting of a zoning variance, a determination must be made as to whether, because of certain unique physical conditions peculiar to or inherent in the particular lot or because of exceptional circumstances, strict implementation of the Code would result in practical difficulties or an unnecessary hardship. In this particular case, the lot is narrower than the 125 feet required for a new lot in the R1 district, is also undersized as to lot area, and is a corner lot required to meet a 40-foot corner side setback. The dimensions and size of the lot are typical for the subdivision which was created prior to zoning and critical area laws. As for the corner side setback, this property is no different than the adjacent property to the north which is also subject to the corner side setback requirement. The applicants desire to construct a garage addition with living space above in the same location as a nonconforming carport that is already located 3.3 feet from the north corner side lot line.

Approval of the variance would not alter the essential character of the neighborhood as there are many houses with attached or integrated garages. Approval of the variance would not

<sup>&</sup>lt;sup>3</sup> Lot area on the site plan shows 20,617. SDAT shows 26,300. For this application the area on the site plan will be used.

substantially impair the appropriate use or development of adjacent property, as the addition would be located at approximately the same location as the existing carport and the property on the other side of Sea Whiff Path is already developed with a dwelling. The proposal will not be contrary to acceptable clearing and replanting practices and approval of the variance would not be detrimental to the public welfare.

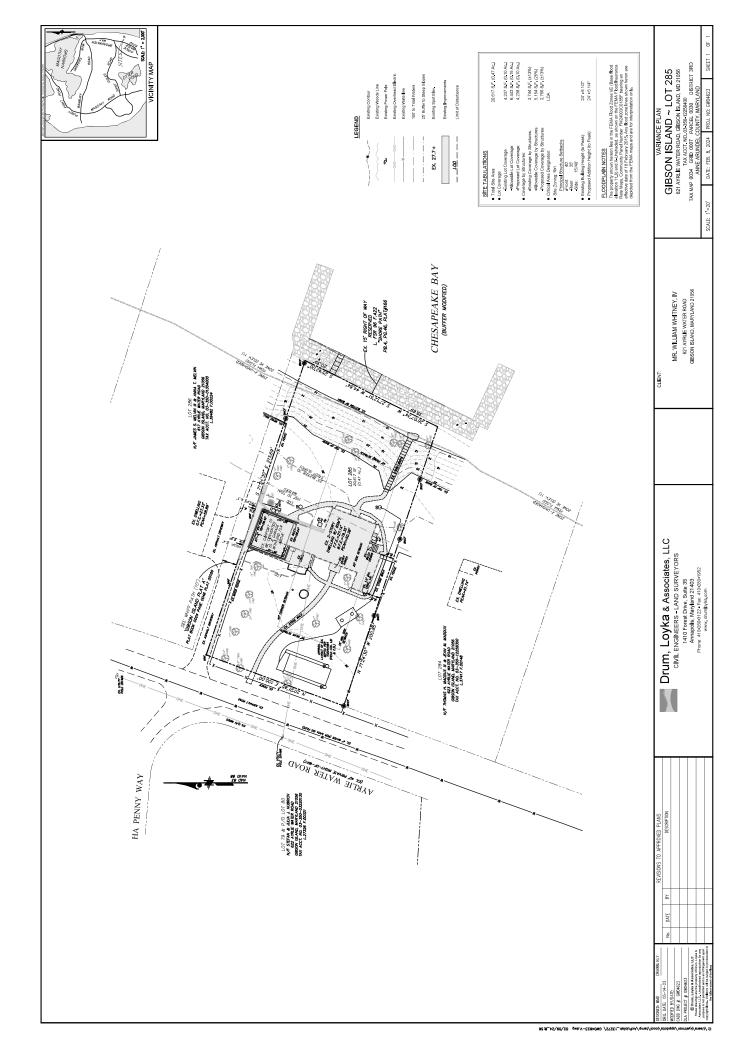
The existing carport is currently nonconforming as to setbacks and appears to have been longstanding. Replacement in kind of the carport would be allowed under §18-2-303 without the need for a variance. Redevelopment of a property generally provides an opportunity to conform to the Code or lessen a required variance. This Office recognizes that the corner side setback line is located through the existing dwelling making compliance with the Code impossible for construction of an addition on the north side. However, the side load garage will provide both a single garage door and a double-wide garage door; the overall dimensions of the proposal are larger than the typical two-car residential garage (24 feet by 24 feet); and a second story approximately 24 ½ feet in height to the peak will create mass and tower over the path right-of-way only three feet from the lot line.

As the request is excessive and unwarranted it cannot be considered to be the minimum necessary to afford relief.

#### RECOMMENDATION

Based upon the standards set forth in § 18-16-305 of the Code under which a variance may be granted, this Office recommends *denial* of a zoning variance to § 18-4-701 to allow the proposed dwelling addition (garage and second story living space) to be constructed as close as three feet from the north side lot line as shown on the site plan.

DISCLAIMER: This recommendation does not constitute a building permit. In order for the applicant(s) to construct the structure(s) as proposed, the applicant(s) shall apply for and obtain the necessary building permits and obtain any other approvals required to perform the work described herein. This includes but is not limited to verifying the legal status of the lot, resolving adequacy of public facilities, and demonstrating compliance with environmental site design criteria.





238 West Street Annapolis, MD 21401 Telephone (410) 946-1314 www.DalesAssociates.com

March 11, 2024

Anne Arundel County Office of Planning and Zoning 2664 Riva Road, 3<sup>rd</sup> Floor Annapolis, MD 21401

Attn: Ms. Sterling Seay Planning Administrator

> RE: Letter of Explanation Application for Variance 621 Ayrlie Water Road Gibson Island. MD 21056

Dear Ms. Seay,

Dales Associates represents William B. Whitney, IV Trustee and Suzanne G. Whiteney Trustee (herein collectively, the "*Applicant*"), the owner of the real property located at 621 Ayrlie Water Road, Gibson Island, MD 21056 (the "*Property*"). The Applicant seeks a variance to side yard setbacks and corner side yard lot lines pursuant to the criteria set forth in Anne Arundel County Code §18.16.305 to allow the enclosure of an existing carport and a second story addition above that existing car port.

#### **Property Background**

The Property is 26,300 SF in Gibson Island, MD on Map 34 and Parcel 30 with Tax Account Number 03-350-12258400. *See Attachment A* for Vicinity Map. The Property is zoned R1. *See Attachment B* for Zoning Map. Currently on the Property is a 1,714 SF single-family house with an attached carport that was built in 1933.

The Property is a part of a single-family neighborhood with the rear of the lot backing up to the Chesapeake Bay. The majority of Gibson Island community is zoned R1 with a few properties having open space or maritime zoning. The Property is also located in the Limited Development Area ("LDA") of the Chesapeake Bay Critical Area ("the Critical Area"). The car port is <u>not</u>, however, located within the 100' buffer zone of the CA.

#### **Proposed Modifications**

The existing single-family house will remain. The only proposed renovation is to the carport, which will be converted into a garage with bonus room on the second floor. The existing carport is approximately 29'-1" by 29'-10" and the garage will have the same footprint. The second floor will be 18'-10" by 26'-10" with two dormers approximately 4'-6" wide and 4' deep on the front façade and a single dormer on the rear

Anne Arundel County, Office of Planning & Zoning March 11, 2024 Page 2 of 3



façade 17'-10" wide and 4' deep. The front façade is designed to be consistent with the character of the existing house and to utilize the same roofing, siding, and shutter materials. The proposed height of the second floor is 23'-5 1/4" to be in line with the height of the house.

The current car port is 3.3' from the left lot line at its closest distance and the house is 8.9' to the right lot line. With these current conditions, the left side yard is reduced by 31.1' as it is considered a corner side yard because it abuts Sea Whiff Path, while the right-side yard is reduced by 11.7'.

The variance requested is to the side and corner side yard setbacks. Pursuant to § 18-4-501, the side yard setback is 15' while the corner side lot line is 40' in the R1 district. Currently, the left yard side yard is 3.3' while the right yard is 8.9'. The Applicant is not proposing to change the current side yard setbacks but intends to redevelop the existing carport to create a garage with additional living space above.

#### **Review Criteria**

The review of this application for a variance by the Administrative Hearing Officer ("*Officer*") is governed by the criteria set forth under § 18-16-305. To approve the proposed variance, the Officer must make written findings with respect to the criteria.

§ 18-16-305(a) Requirements for zoning variances.

- (1) Because of certain unique physical conditions, such as irregularity, narrowness or shallowness of lot size and shape or exceptional topographical conditions peculiar to and inherent in the particular lot, there is no reasonable possibility of developing the lot in strict conformance with this article; or
- (2) Because of exceptional circumstances other than financial considerations, the grant of a variance is necessary to avoid practical difficulties or unnecessary hardship and to enable the applicant to develop the lot.

As the Property is within the critical area, the Applicant intends to utilize the existing carport footprint to create a garage with a second floor to utilize as a bonus room. There will be no increase in impervious surfaces onsite. Due to the location of the house within the critical area, there are no other reasonable locations to place a garage or addition. If the Applicant chooses a different location, it will be more detrimental than utilizing the existing lot coverage. Therefore, the Applicant is requesting a variance to side yards and corner side yard to construct the garage with second floor living area. The location of the garage is outside of the 100' buffer and will not decrease the waterfront setback.

§ 18-16-305(c) Requirements for all variances.

- (1) the variance is the minimum variance necessary to afford relief; and
- (2) the granting of the variance will not:
  - (i) alter the essential character of the neighborhood or district in which the lot is located;
  - (ii) substantially impair the appropriate use or development of adjacent property;
  - (iii) reduce forest cover in the limited development and resource conservation areas of the critical area;
  - (iv) be contrary to acceptable clearing and replanting practices required for development in the critical area or a bog protection area; nor
  - (v) be detrimental to the public welfare.

Anne Arundel County, Office of Planning & Zoning March 11, 2024 Page 3 of 3



The Applicant is requesting a left side yard variance of 11.7' and a corner side yard variance of 36.7' for the left corner lot line.

The variance requested is the minimum necessary to allow the Applicant to convert the carport into a garage, as the Applicant is utilizing the existing footprint.

For the same reason, the requested variances will not alter the essential character of the neighborhood or district in which the Property is located. Further, a garage is a reasonable use for a single-family house in the Gibson Island community, where many homes include a garage. The architectural style and design of the proposed garage will be in keeping with the style of the existing home and compatible with others in the neighborhood. Additionally, the proposed alterations will utilize the same materials as those associated with the existing house.

Further, the variance will not impair the use or development of adjacent properties. There will be no impact to the neighbors as the proposed area for the garage already has an existing structure, and the Applicant simply intends to enclose it. The height of addition will not be taller than the existing house, and therefore will not impact neighbor's views.

Nor will the proposed alterations be contrary to acceptable clearing and replanting practices since the proposal is proposed above existing lot coverage. That is, the requested variance will not reduce forest cover or require clearing or mitigation. The variance will also not be detrimental to the public welfare.

#### **Conclusion**

For all the above-stated reasons, the Applicant respectfully requests that the Officer grant the variance at 621 Ayrlie Water Road, Gibson Island, MD. Thank you for your consideration of this request.

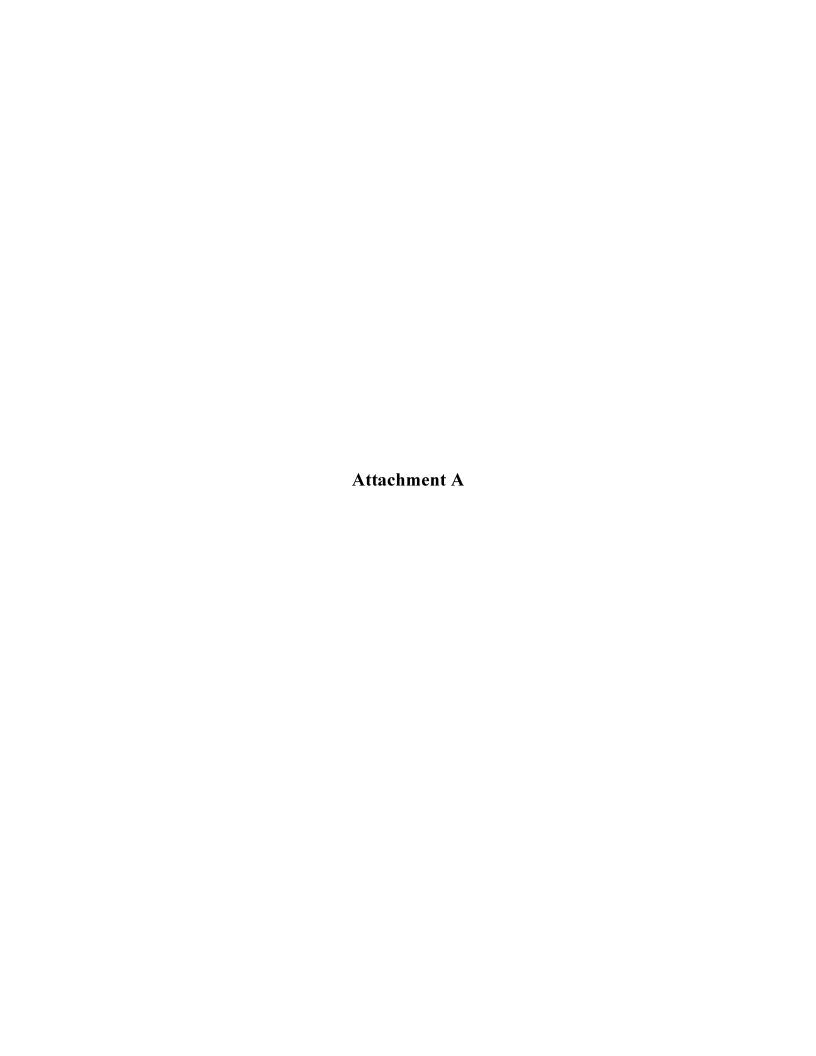
Sincerely,

Phil Dales
Dales Associates
238 West Street

Annapolis, Maryland 21401

(410) 946-1314

dales@dalesassociates.com







Esri, NASA, NGA, USGS, FEMA, Esri Community Maps Contributors, County of Anne Arundel, VGIN, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS,

# CRITICAL AREA COMMISSION FOR THE CHESAPEAKE AND ATLANTIC COASTAL BAYS 1804 WEST STREET, SUITE 100 ANNAPOLIS, MD 21401

# PROJECT NOTIFICATION APPLICATION

#### **GENERAL PROJECT INFORMATION**

Jurisdiction:	Date			
Tax Map # Parcel # Block # 0034 0030 0007  Tax ID 03-350-12258400	Lot # Section  Corrections Redesign No Change Non-Critical Area  * Complete only Page 1 General Project Information			
Project Name (site name, subdivision  Project location/Address 621 Ayrli  City Gibson Island	name, or other) Gibson Island ~ Lot 285  ie Water Road  Zip 21056			
Local case number  Applicant: Last name Whitney,  Company				
Application Type (check all that app  Building Permit Buffer Management Plan Conditional Use Consistency Report Disturbance > 5,000 sq ft Grading Permit  Local Jurisdiction Contact Informat	Variance X Rezoning Site Plan Special Exception Subdivision Other			
Last name:	First name			
Phone #	# Response from Commission Required By			
Fax #	# Hearing date			

# **SPECIFIC PROJECT INFORMATION**

Describe Proposed use of project site:

Convert existing carport to a garage additi	ion with associated improvements
Yes	Yes
Intra-Family Transfer	Growth Allocation
Grandfathered Lot X	Buffer Exemption Area X
Project Type (check all that apply)	
Commercial	Recreational
Consistency Report	Redevelopment
Industrial	Residential X
Institutional	Shore Erosion Control
Mixed Use	Water-Dependent Facility
Other	

# **SITE INVENTORY (Enter acres or square feet)**

				Acres Sq Ft
	Acres	Sq Ft	Total Disturbed Area	0.04
IDA Area				
LDA Area	0.47		# of Lots Created	0
RCA Area				
Total Area	0.47			

	Acres	Sq Ft		Acres	Sq Ft
Existing Forest/Woodland/Trees	0.25		Existing Impervious Surface	0.10	
Created Forest/Woodland/Trees	0.00		New Impervious Surface	0.00	
Removed Forest/Woodland/Trees	0.00		Removed Impervious Surface	0.00	
	_		Total Impervious Surface	0.10	

# **VARIANCE INFORMATION (Check all that apply)**

	Acres	Sq Ft		Acres	Sq Ft
Buffer Disturbance	0.00		Buffer Forest Clearing		
Non-Buffer Disturbance	0.04		Mitigation		

<u>Variance Type</u>		Structure	
Buffer		Acc. Structure Addition	
Forest Clearing		Barn	
HPA Impact		Deck	
Impervious Surface		Dwelling	
Expanded Buffer		Dwelling Addition	X
Nontidal Wetlands		Garage	X
Steep Slopes		Gazebo	
Setback	X	Patio	
Other		Pool	
		Shed	
		Other	

# **Chesapeake Bay Critical Area Report**

## Gibson Island ~ Lot 285

Tax Map 34, Grid 7, Parcel 30 Tax Account No. 03-350-12258400

**Property Address:** 621 Ayrlie Water Road April 16, 2024

Gibson Island, Maryland 21056

Property Owners & Variance Applicant: Suzanne and William Whitney, IV

Critical Area Designation: LDA Zoning: R-1 Lot Area: 0.47 Ac.

## **Site Description**

The subject property is a legal building lot located off of Ayrlie Water Road on Gibson Island and enjoys frontage on the Chesapeake Bay. The site is currently improved with a single-family dwelling, attached carport, and associated improvements. Steep slopes lie to the east of the improvements and lead to the shoreline. The lot is zoned R-2 and is completely within the Chesapeake Bay Critical Area, with an LDA land use designation. Private septic and Gibson Island public water service the property.

## **Description and Purpose of Variance Request**

The applicants propose to convert the existing carport to a garage addition with the associated improvements. Due to the unique physical conditions inherent to the property, the following variances to the Anne Arundel County Code are being requested: **Article 18, Section 4-501** to the required side and corner side yard setback requirements.

The applicants propose to construct a small garage addition to the existing dwelling. The addition is modest in size and is almost entirely within the same footprint as the existing carport. The property is 19% under the required lot width for the R-1 zoning and only 52% of the required lot size. The property is served by private septic, which requires a large portion of the already substandard lot area, and it contains steep slopes, which are restricted from development. Additionally, 42% of the property lies within 100-ft to tidal waters. The proposed improvements were designed to account for the sensitive environmental features and take advantage of the existing structures and improvements to reduce the environmental impact as much as possible.

## **Vegetative Coverage and Clearing**

The property has some ornamental shrubs and decorative landscaping surround the existing dwelling. The remainder of the lot is covered in lawn area and developed woodland. The existing wooded area totals roughly 10,800-sf. No tree removal is proposed for the development. Any reforestation and afforestation requirements for this property will be addressed during the permit phase of this project.

# **Impervious Lot Coverage**

The site currently has 4,237-sf of lot coverage. The proposed impervious lot coverage for this property is 4,238-sf, which is well under the allowable 6,443-sf. The site currently has 2,744-sf

of coverage by structures. The proposed coverage by structures is 2,766-sf, which is below the allowable 25% in the R-1 zone.

## **Steep Slopes (slopes > 15%)**

The subject property contains approximately 2,740-sf of steep slopes, all of which are located on the eastern portion of the property, leading to the Chesapeake Bay. None of the slopes will be disturbed for the proposed construction.

#### **Predominant Soils**

The predominant soil type is Patapsco-Evesboro-Fort Mott complex, 0 to 5 percent slopes (PeB). This soil has a type "A" hydrologic classification and is not considered a hydric soil (soils characteristic of wetlands).

# **Drainage and Rainwater Control**

There appear to be no visible stormwater management devices on site. Stormwater management (if required) and sediment and erosion control will be provided for the proposed improvements and the specific design computations will be addressed during the permit phase of the project in accordance with Anne Arundel County design criteria.

#### **Conclusions – Variance Standards**

The need for the requested variances arises from the unique physical conditions of the site, specifically the size of the lot and the location of the existing improvements. The addition is proposed in the same location as the existing carport and does not encroach any closer to the property line. The addition is within the limits of existing improvements and does not require any more disturbance than if the existing improvements were to be removed or maintained. Additionally, the property is under the required area and width for the R-1 zoning. Denial of the requested variance would constitute an unwarranted hardship and deny the applicant's rights commonly enjoyed by other property owners. The variance request is not based on actions by the applicant and will not confer upon the applicant any special privilege that would typically be denied by COMAR or the local Critical Area Program. With the implementation of sediment/erosion controls, and stormwater management if required, the development will not have an adverse effect on water quality or negatively impact fish, wildlife, or plant habitat, and is in conformance with the general purpose and intent of the Critical Area Program. The variance is the minimum necessary to afford relief from the Critical Area legislation. The granting of the variance will not alter the character of the neighborhood, impair the use and development of adjacent properties, reduce forest cover in the LDA, nor be detrimental to the public welfare. Stormwater Management and reforestation requirements will be addressed during the permit phase of the project. Reforestation will be provided on-site to the extent practicable.

## Reference:

ADC: The Map People, 2002 Anne Arundel County, Maryland, Street Map Book

Anne Arundel County Office of Planning & Zoning, 2007 Critical Area Map

Anne Arundel County Office of Planning & Zoning, 2007 Buffer Exemption Map

Anne Arundel County, Maryland; Chesapeake Bay Critical Area Mapping Program, 2007, Critical Area Map

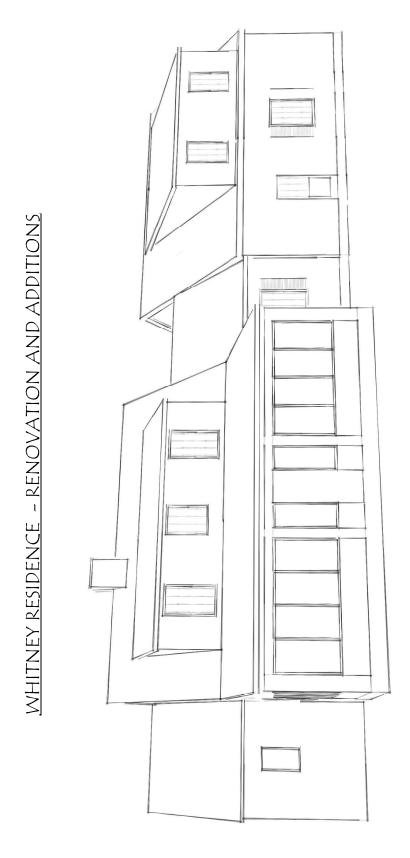
Federal Emergency Management Agency, 2015. Flood Insurance Rate Map

First American Real Estate Solutions, 2002, Realty Atlas: Anne Arundel County Maryland

Drum, Loyka and Associates LLC, 2024 Variance Plan

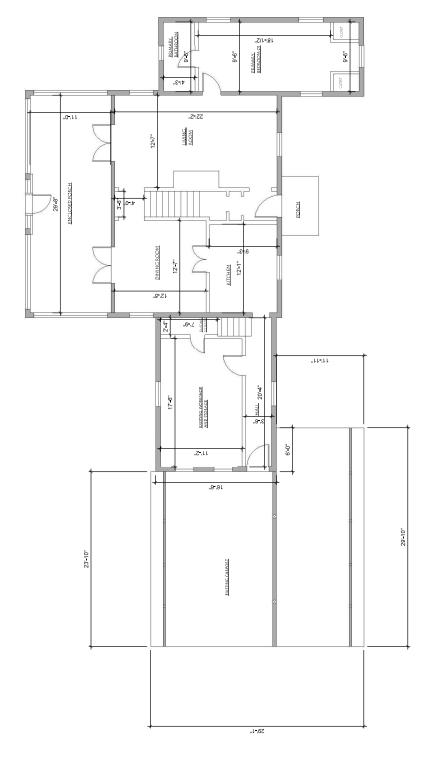
U.S. Department of Agriculture, Natural Resource Conservation Service –2003 Soil Survey of Anne Arundel County Maryland.

State Highway Administration of Maryland, 1989. Generalized Comprehensive Zoning Map: Third Assessment District

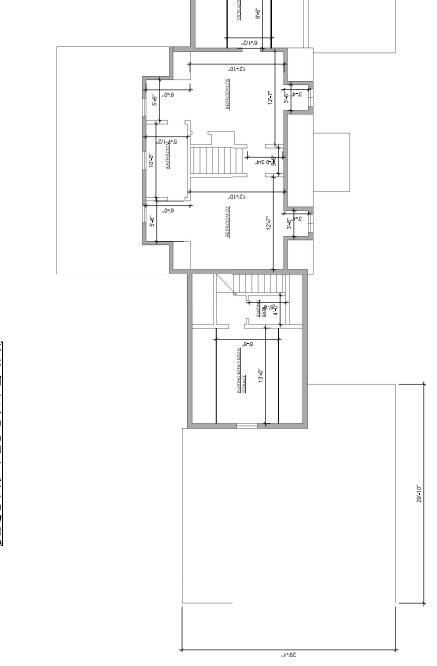


WHITNEY

PROJECT



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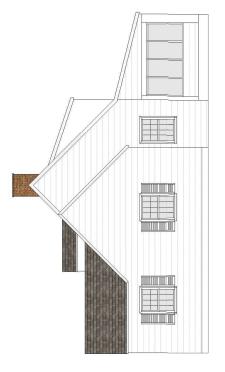
**WEST ELEVATION** 



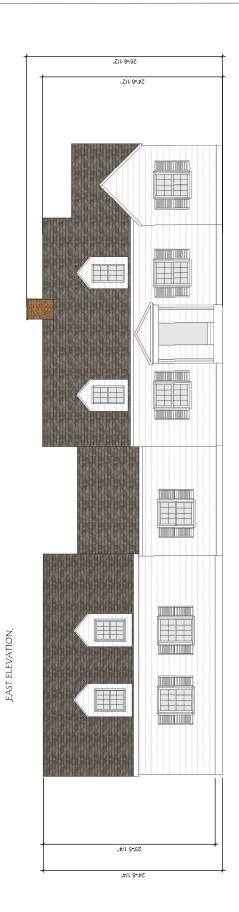


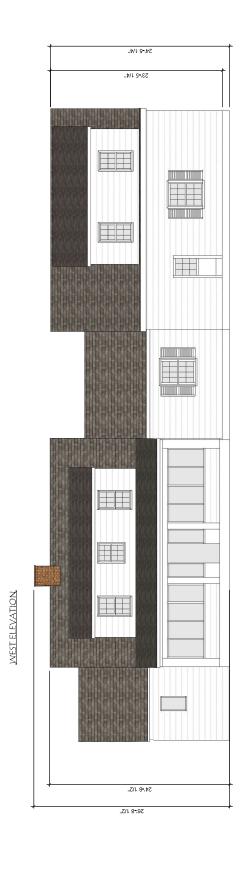
EXISTING CONDITIONS: Elevations

SOUTH ELEVATION.

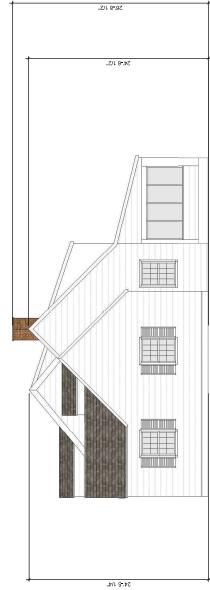










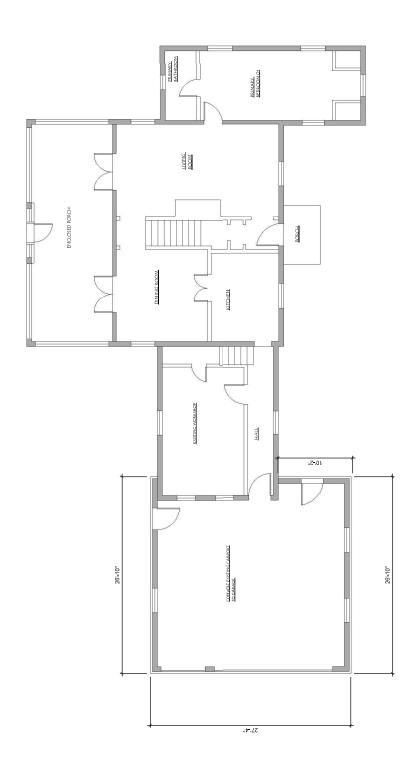


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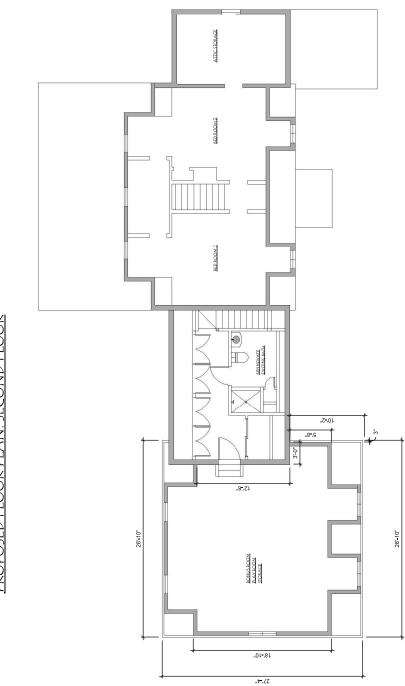
NORTH ELEVATION

SOUTH ELEVATION



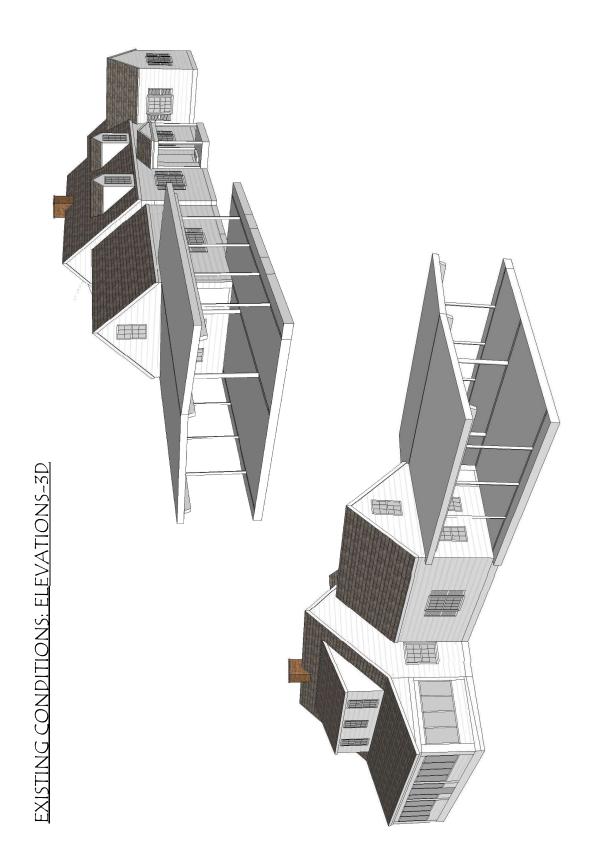


PROPOSED FLOOR PLAN; FIRST FLOOR

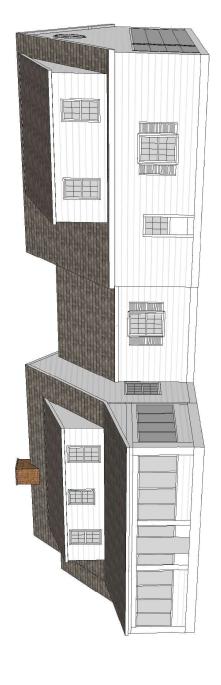


PROPOSED FLOOR PLAN: SECOND FLOOR



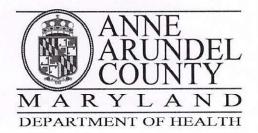






PROPOSED ALTERATIONS AND ADDITIONS: ELEVATIONS 3D





J. Howard Beard Health Services Building 3 Harry S. Truman Parkway Annapolis, Maryland 21401 Phone: 410-222-7193 Fax: 410-222-7479 Maryland Relay (TTY): 711 www.aahealth.org

Tonii Gedin, RN, DNP Health Officer

# **MEMORANDUM**

TO:

Sadé Medina, Zoning Applications

Planning and Zoning Department, MS-6301

FROM:

Brian Chew, Program Manager/

Sanitary Engineering Program

DATE:

April 26, 2024

**CASE** 

NUMBER:

2024-0062-V

Suzanne G. Whitney, Trustee 621 Ayrlie Water Road Gibson Island, MD 21056

SUBJECT:

Variance/Special Exception/Rezoning

The Health Department has reviewed the above referenced variance to allow a dwelling addition with less setbacks and buffer than required. The Health Department offers the following comments:

The Health Department does not have an approved plan for this project. The Health Department has no objection to the above reference variance request as long as a plan is submitted and approved by the Health Department.

If you have further questions or comments, please contact Brian Chew at 410-222-7024.

cc:

Sterling Seay

**Expiration Date** 

**Reviewer Phone Number** 

## 2024-0062-V

Menu Cancel Help

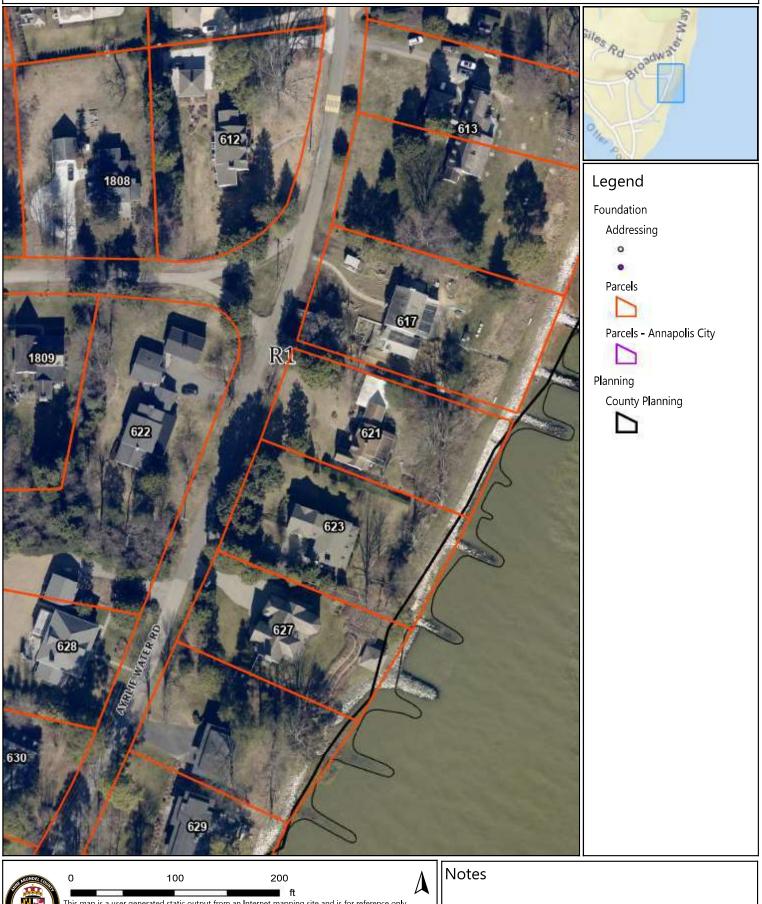
Task Details OPZ Cultural Resources
Assigned Date **Due Date** 04/22/2024 05/13/2024 Assigned to Department Assigned to Stacy Poulos OPZ Cultural Resources **Current Status** Status Date Complete w/ Comments 05/07/2024 Action By Overtime Stacy Poulos No Comments Start Time This property is a contributing resource to the historic district of Gibson Island (AA-936). The proposed project as shown in this variance application presents no adverse effect to the resource or the district. End Time **Hours Spent** Action by Department
OPZ Cultural Resources
Est. Completion Date Billable No Time Tracking Start Date In Possession Time (hrs) Display E-mail Address in ACA **Estimated Hours** Display Comment in ACA Comment Display in ACA All ACA Users Record Creator Licensed Professional Contact Owner Owner Task Specific Information

**Review Notes** 

Reviewer Email

Reviewer Name

# 621 Ayrlie Water Rd



ft
This map is a user generated static output from an Internet mapping site and is for reference only.
Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
DO NOT USE FOR NAVIGATION.

none



## OFFICE OF PLANNING AND ZONING

#### **CONFIRMATION OF PRE-FILE (2023-0069-P)**

DATE OF MEETING: 12/26/2023

P&Z STAFF	E: Sara Anzelmo
APPLICANT/REPRESENTATIVE: <u>W. Whitney/Phil Dales</u> EMAIL: <u>wbw</u>	hitneyiv@gmail.com, dales@dalesassociates.com
SITE LOCATION: 621 Ayrlie Water Rd, Gibson Island	LOT SIZE: <u>26,300 sf</u> ZONING: <u>R1</u>
CA DESIGNATION: LDA BMA: Yes or BUFFER: No	APPLICATION TYPE: Variance

The existing single-family house will remain. The only proposed renovation is to the carport, which will be converted into a garage with bonus room on the second floor. The existing carport is approximately 29'-1" by 29'-10" and the garage will have the same footprint. The second floor will be 21'-1" by 29'-10" with two dormers approximately 4'-4" wide and 4' deep on the front façade and a single dormer on the rear façade 17'-6" wide and 4' deep. The front façade is designed to be consistent with the character of the existing house and to utilize the same roofing, siding, and shutter materials. The current car port is 3.3' from the left lot line at its closest distance and the house is 7.5' to the right lot line. With these current conditions, the left side yard is reduced by 11.7' while the right-side yard is reduced by 17.5' due to the combined side yard setback of 40' requirement. The variance requested is to the side and combined side yard setbacks. Pursuant to § 18-4-501, the side yard setback is 15' while the combined side lot lines is 40' in the R1 district. Currently, the left yard side yard is 3.4' while the right yard is 7.5'. The Applicant is not proposing to change the current side yard setbacks but intends to redevelop the existing carport to create a garage with additional living space above.

#### **COMMENTS**

The **Zoning Administration Section** notes that the requested variances are not accurately described. The lot is undersized for the R1 District. § 18-2-301(f) allows a single-family detached dwelling on a lot that does not meet the area or width requirements of the Code to be expanded if the expansion is set back at least 25' from the front and rear lot lines and seven feet from side lot lines and does not exceed 35' in height. Therefore, the 40' combined setback does not apply and a variance to the 40' combined setback is not required. However, this property abuts Sea Whiff Path and is considered to be a corner lot. § 18-4-501 provides a minimum 40' setback from a corner side lot line. When there are competing provisions in the Code, the more specific provision applies. Therefore, a 37' variance to the 40' corner side setback is required.

The site plan must label the height of the proposed addition. Given that setback variances could have visual impacts on adjacent properties, the applicant should explain how those potential impacts have been minimized. The proposed addition appears to be even taller than the existing dwelling, and it appears that the potential visual impacts could be minimized by reducing the height to match the existing dwelling height. In order for a variance to be granted, the applicant must demonstrate and the Hearing Officer must find that the proposal complies with the variance standards provided under Section 18-16-305, including that the request is the minimum necessary to afford relief.

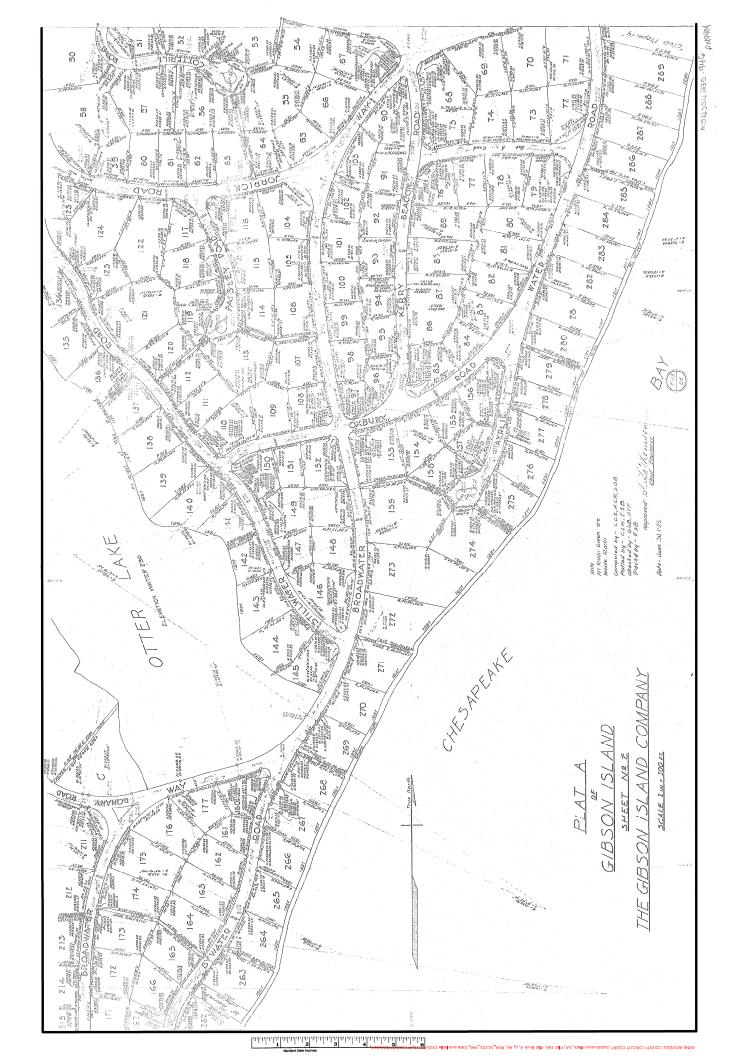
#### INFORMATION FOR THE APPLICANT

Section 18-16-201 (b) Pre-filing meeting required. Before filing an application for a variance, special exception, or to change a zoning district, to change or remove a critical area classification, or for a variance in the critical area or bog protection area, an applicant shall meet with the Office of Planning and Zoning to review a pre-file concept plan or an administrative site plan. For single lot properties, the owner shall prepare a simple site plan as a basis for determining what can be done under the provisions of this Code to avoid the need for a variance.

\*\*\* A preliminary plan checklist is required for development impacting environmentally sensitive areas and for all new single-family dwellings. A stormwater management plan that satisfies the requirements of the County Procedures Manual is required for development impacting environmentally sensitive areas OR disturbing 5,000 square feet or more. State mandates require a developer of land provide SWM to control new development runoff from the start of the development process.

Section 18-16-301 (c) Burden of Proof. The applicant has the burden of proof, including the burden of going forward with the production of evidence and the burden of persuasion, on all questions of fact. The burden of persuasion is by a preponderance of the evidence.

A variance to the requirements of the County's Critical Area Program may only be granted if the Administrative Hearing Officer makes affirmative findings that the applicant has addressed all the requirements outlined in Article 18-16-305. Comments made on this form are intended to provide guidance and are not intended to represent support or approval of the variance request.



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