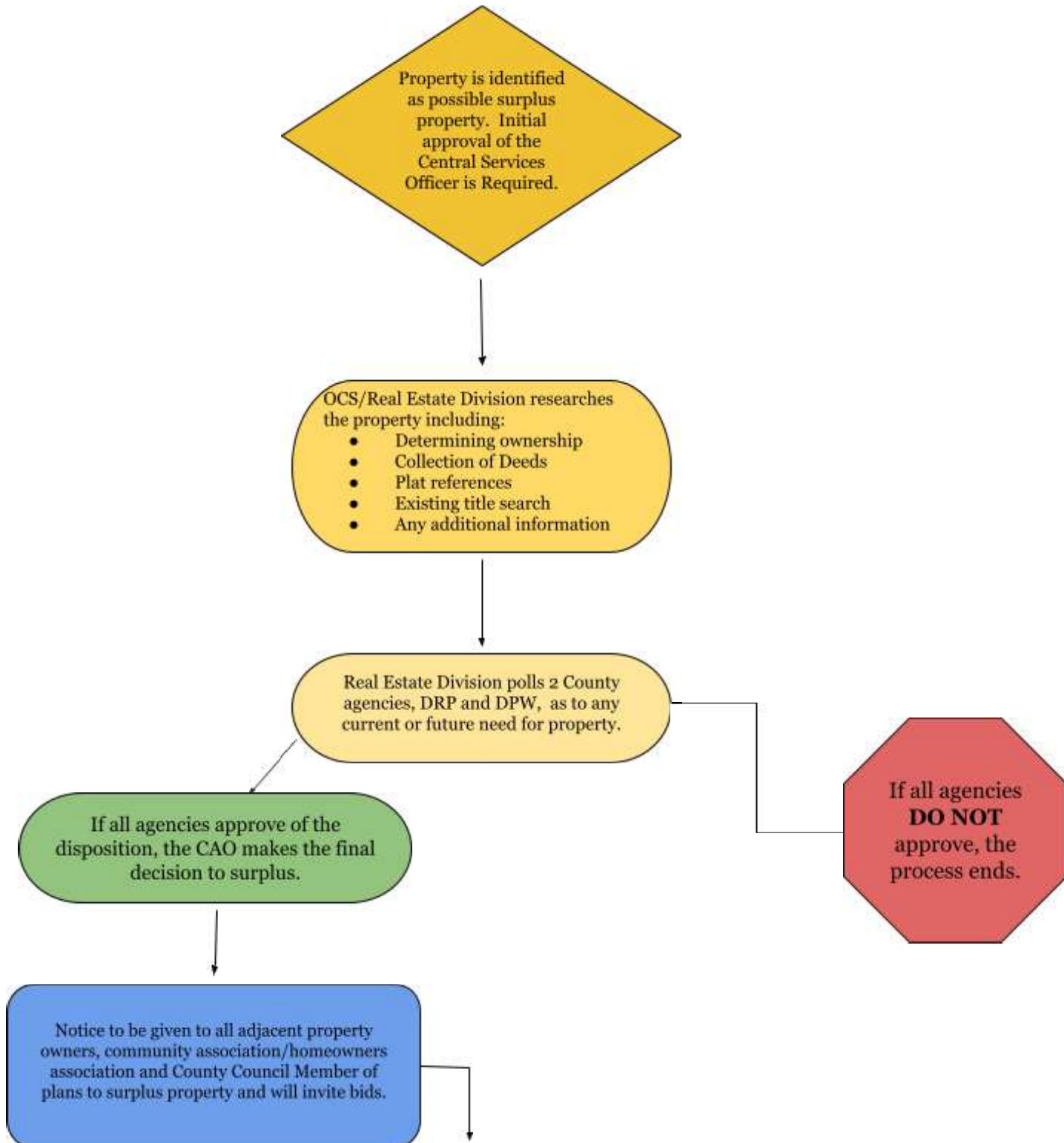




## Surplus Process For Properties Under 0.10 Acres



Real Estate Division determines highest offer to purchase.



Real Estate Division obtains the Chief Administrative Officer's approval for the proposed disposition.



Notice to be given to all adjacent property owners, community association/homeowners association and County Council Member of plans to surplus property and invites any comments.



Once the winning bid is accepted by the Real Estate Division, the Chief Administrative Officer's approval is needed for proposed disposition.



If the Chief Administrative Officer approves the disposition, the County Executive shall seek approval of the County Council by resolution of the determination of the property as a surplus and the terms of disposition.