

<p>ANNE ARUNDEL COUNTY DEPARTMENT OF DETENTION FACILITIES</p> <p>ADMINISTRATIVE DIRECTIVE</p>	<p>NO. 10.7</p> <p>DATE: August 24, 2011</p> <p>SUBJECT: Health Care Services</p> <p>TITLE: Automated External Defibrillator Program</p>
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- I. Reference: Anne Arundel County Automated External Defibrillator Program  
Code of Maryland Regulations Title 30, Subtitle 6
- II. Applicable To: Anne Arundel County Department of Detention Facilities  
(AACDDF)
- III. Purpose: To establish guidelines for the use of automated external defibrillators
- IV. Policy:
  - A. The Department of Detention Facilities shall comply with the requirements set forth in Anne Arundel County's Automated External Defibrillator (AED) Program developed through the Office of Central Services – Risk Management Division. This Program is available on K: Global: Departmental: Templates: Informational Policy Appendices: County Automated External Defibrillator Program.
  - B. The Captains shall be the AED Coordinators at each facility and shall perform the duties detailed in Section IV.b. of the AED Program to include submitting an AED Responders form each January to the AED Medical Director. In relation to training requirements, the AED Coordinators shall schedule training through the Department's Training Manager.
  - C. The Medical Administrator shall designate a QHCP at each facility to become familiar with the manufacturer's guidelines for maintenance, inspection and repair of AEDs. Additionally, these QHCPs shall ensure the AED Daily Safety Inspection form is completed and equipment is replaced as appropriate. These forms will be submitted to the Captains at the end of each month.
  - D. The CJPS/MAII - Support Services shall be responsible for coordinating repairs to the AED equipment.
  - E. The Training Manager, Facility Safety Coordinators, AED Coordinators, Medical Administrator and the County's AED Coordinator from Risk Management shall meet biannually to review the AED Program and ensure Departmental compliance. The

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Training Manager shall issue minutes of meetings within two weeks of the meeting to all participants, the Superintendent, CFAs and ACFAs.

This policy shall be reviewed at least annually and revised as necessary.

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Terry Kokolis  
Superintendent

Recision: AD 10.07 dated December 1, 2003

*Appendix 1- AED Forms*

"AED Forms.pdf"