

COUNTY COUNCIL OF ANNE ARUNDEL COUNTY, MARYLAND

Legislative Session 2024, Legislative Day No. 21

Resolution No. 49-24

Introduced by Ms. Pickard, Chair  
(by request of the County Executive)

By the County Council, November 18, 2024

1 RESOLUTION approving the application to the United States Department of Justice,  
2 Office of Justice Programs, for a grant under the Edward Byrne Memorial Justice  
3 Assistance Grant Program federal FY 2024 Local Solicitation, and recognizing the County  
4 Executive’s authority to act in connection with the grant  
5

6 WHEREAS, the County Council acknowledges that the County has prepared an  
7 application for a grant under the Edward Byrne Memorial Justice Assistance Grant  
8 Program federal FY 2024 Local Solicitation seeking a grant in the amount of  
9 \$141,404, with \$0 in matching funds (the “Application”), a copy of which is  
10 attached hereto as Exhibit A; and  
11

12 WHEREAS, the County Council acknowledges that the Application requires that  
13 the Application be reviewed by the applicant’s governing body and that the  
14 Application be made public, with an opportunity to comment being provided to  
15 citizens and to neighborhood- or community-based organizations; and  
16

17 WHEREAS, the County Executive has reviewed the Application and requests that  
18 the County Council review the Application, make the Application public, and  
19 provide an opportunity for comment by citizens and community-based  
20 organizations; now, therefore, be it  
21

22 *Resolved by the County Council of Anne Arundel County, Maryland,* That, after notice  
23 and a public hearing, it has reviewed and approves the application to the United States  
24 Department of Justice, Office of Justice Programs for a grant under the Edward Byrne  
25 Memorial Justice Assistance Grant Program federal FY 2024 Local Solicitation in the  
26 amount of \$141,404, with \$0 matching funds; and be it further  
27

28 *Resolved,* That the County Council recognizes that the County Executive or the County  
29 Executive’s designee is duly authorized to act in connection with the grant; and be it further  
30

31 *Resolved,* That a copy of this Resolution be sent to County Executive Stuart Pittman.

**Standard Applicant Information (JustGrants 424 and General Agency Information)  
Funding Opportunity**

Federal Agency Name  
Bureau of Justice Assistance

Funding Opportunity Number  
O-BJA-2024-172239

Funding Opportunity Title  
BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program- Local Solicitation

Competition Identification Number  
C-BJA-2024-00092-PROD

Competition Identification Title  
Category 2– Applicants with eligible allocation amounts of \$25,000 or more

Due Date  
October 22, 2024 8:59:00 PM EDT

**Project Information**

Project Title  
Anne Arundel County Criminal Justice Coordinating Council

Federal Estimated Funding (Federal Share)  
141404.0

Total Estimated Funding  
141404.0

**Areas Affected by Project (Cities, Counties, States, etc.)**

No items

Proposed Project Start Date  
10/1/23

Applicant Estimated Funding (Non-Federal Share)  
0.0

Proposed Project End Date  
9/30/27

Program Income Estimated Funding  
0.0

**Type Of Applicant**

Type of Applicant 1: Select Applicant Type:  
C: City or Township Government

Type of Applicant 2: Select Applicant Type:  
no value

Type of Applicant 3: Select Applicant Type:  
no value

Other (specify):  
no value

**Application Submitter Contact Information**

Application POC Prefix Name  
no value

Application POC First Name  
Mary Lynn

Application POC Middle Name  
no value

Application POC Last Name  
Bobbitt

Application POC Suffix Name  
no value

Organizational Affiliation  
Anne Arundel County pof

Title  
Deputy Director, Finance

Email ID  
hdbobb00@aacounty.org

Phone Number  
410-222-7209

Fax Number  
no value

ORINumber  
no value

**Executive Order and Delinquent Debt Information**

Is Application Subject to Review by State Under Executive Order 12372?

c. Program is not covered by E.O. 12372.

Is the Applicant Delinquent on Federal Debt?  
No

**SF424 Attachments <span>&nbsp; <span/>**

**(4)**

Name  
[Form SF424 4 0-V4.0.pdf](#)

Date Added  
10/8/24

Name

[Form SFLLL 2 0-V2.0.pdf](#)

Date Added

10/8/24

Name

[SF424 4 0-1234-BJAG FY24 Project Identifiers.doc](#)

Date Added

10/8/24

Name

[GrantApplication.xml](#)

Date Added

10/8/24

## Authorized Representative

### Authorized Representative Information

Prefix Name

no value

First Name

Mary Lynn

Middle Name

no value

Last Name

Bobbitt

Suffix Name

no value

Title

Deputy Director, Finance

## Verify Legal Name, Doing Business As, and Legal Address

Legal Name

**ANNE ARUNDEL COUNTY, MARYLAND**

Doing Business As

UEI

**PYJGMH3SG3N5**

### Legal Address

Street 1

2662 RIVA RD

Street 2

City  
ANNAPOLIS

State  
MD

Zip/Postal Code  
21401

Congressional District  
03

Country  
USA

**Certification**

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.



**I confirm this is the correct entity.**

Signer Name  
Mary Lynn Bobbitt

Certification Date / Time  
10/21/2024 11:13 AM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

**Proposal Abstract**

**Data Requested with Application**

**Proposal Narrative**

**Budget and Associated Documentation**

**Memoranda of Understanding (MOUs) and Other Supportive Documents**

**Additional Application Components**

**Tribal Authorizing Resolution**

No documents have been uploaded for Tribal Authorizing Resolution

**Research and Evaluation Independence and Integrity Statement  
Additional Attachments**

**Disclosure and Assurances**

Name

[Form SFLLL\\_2\\_0-V2.0.pdf](#)

Category

LobbyingActivitiesDisclosure

Created by

no value

**Disclosure of Duplication in Cost Items**

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

**DOJ Certified Standard Assurances**

**U.S. DEPARTMENT OF JUSTICE**

**CERTIFIED STANDARD ASSURANCES**

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I

assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self- Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge

Signed

SignerID  
hdbobb00@aacounty.org

Signing Date / Time  
10/18/24 3:04 PM



**DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing**

U.S. DEPARTMENT OF JUSTICE

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; COORDINATION WITH AFFECTED AGENCIES**

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of

recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)), unless such disclosure has already been made.

3. FEDERAL TAXES

1.

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after

receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 999 North Capitol Street, NE Washington, DC 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

#### 5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c) (5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge

Certified

SignerID

hdbobb00@aacounty.org

Signing Date / Time

10/18/24 3:04 PM

**Other Disclosures and Assurances**

**Applicant Disclosure and Justification - DOJ High Risk Grantees (if applicable)**

No documents have been uploaded for Application Disclosure and Justification - DOJ High Risk Grantees

Name

[Complete with Docusign FY24 BJAG application \\$281\\$29.docx](#)

Category

Disclosures and Assurances

Created by

Mary Lynn Bobbitt

Date Added

10/21/2024

**Declaration and Certification to the U.S. Department of Justice as to this Application Submission**

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The

information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge

Signed

SignerID

hdbobb00@aacounty.org

Signing Date / Time

10/18/24 3:06 PM

**Other**

No documents have been uploaded for Other

Certified

### **Application Attachments**

Name

Category

Created by

Date Added

[Entity Application Submitted](#)

Correspondence

Mary Lynn Bobbitt

10/21/2024

[Entity Application Submitted](#)

Correspondence

Mary Lynn Bobbitt  
10/21/2024

[Complete with Docusign FY24 BJAG application \\$281\\$29.docx](#)

Disclosures and Assurances

Mary Lynn Bobbitt  
10/21/2024

[Budget Detail.doc](#)

Budget Worksheet and Budget Narrative (attachment)

Mary Lynn Bobbitt  
10/21/2024

[Program Narrative BJAG FY2024 Anne Arundel County MD.doc](#)

Proposal Narrative

Mary Lynn Bobbitt  
10/18/2024

[Action Required: Application GRANT14275620 Deadline Approaching](#)

Correspondence

Agent(System-Queue-ServiceLevel.ProcessEvent)  
10/18/2024

[Action Required: Application GRANT14275620 Deadline Approaching](#)

Correspondence

Agent(System-Queue-ServiceLevel.ProcessEvent)  
10/17/2024

[Form SF424 4 0-V4.0.pdf](#)

Program/Project Congressional Districts

no value

10/08/2024

[Form SFLLL\\_2\\_0-V2.0.pdf](#)

LobbyingActivitiesDisclosure

no value

10/08/2024

[SF424\\_4\\_0-1234-BJAG FY24 Project Identifiers.doc](#)

Program/Project Congressional Districts

no value

10/08/2024

[GrantApplication.xml](#)

Program/Project Congressional Districts

no value

10/08/2024

**Recent documents**

(0)

No documents

**Participants**

(3)

BB

BARBARA BLUM

Entity Administrator

MB

Mary Lynn Bobbitt

AuthorizedRepresentative

MB

Mary Lynn Bobbitt

Application Submitter



Application for Federal Assistance SF-424		
* 1. Type of Submission: <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="10/08/2024"/>	4. Applicant Identifier: <input type="text" value="FY 24 BJAG application"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="O-BJA-2024-172239"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text" value="Maryland"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="Anne Arundel, County of"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="5260000878"/>	* c. UEI: <input type="text" value="PYJGMH3SG3N5"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="3 Harry S Truman Parkway"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Annapolis"/>	County/Parish: <input type="text" value="Maryland"/>	
* State: <input type="text" value="MD: Maryland"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="21401-7103"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Anne Arundel County, Maryland"/>	Division Name: <input type="text" value="Office of Finance"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Mary Lynn"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Bobbitt"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Deputy Director, Finance"/>	
Organizational Affiliation: <input type="text" value="Anne Arundel County pof"/>		
* Telephone Number: <input type="text" value="410.222.7209"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="hdbobb00@aacounty.org"/>		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Bureau of Justice Assistance

**11. Catalog of Federal Domestic Assistance Number:**

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

**\* 12. Funding Opportunity Number:**

O-BJA-2024-172239

\* Title:

BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program- Local Solicitation

**13. Competition Identification Number:**

C-BJA-2024-00092-PROD

Title:

Category 2- Applicants with eligible allocation amounts of \$25,000 or more

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

1234-BJAG FY24 Project Identifiers.doc

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Anne Arundel County Criminal Justice Coordinating Council

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="141,404.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="141,404.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

~~Resolution No. 49-24~~

# DISCLOSURE OF LOBBYING ACTIVITIES

Page No. 19

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013  
Expiration Date: 02/28/2025

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

**4. Name and Address of Reporting Entity:**

Prime     SubAwardee

\* Name:

\* Street 1:     Street 2:

\* City:     State:     Zip:

Congressional District, if known:

**5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:**

<b>6. * Federal Department/Agency:</b> <input type="text" value="Bureau of Justice Assistance"/>	<b>7. * Federal Program Name/Description:</b> <input type="text" value="Edward Byrne Memorial Justice Assistance Grant Program"/>  CFDA Number, if applicable: <input type="text" value="16.738"/>
---	---

<b>8. Federal Action Number, if known:</b> <input type="text"/>	<b>9. Award Amount, if known:</b> \$ <input type="text" value="141,404.00"/>
--	---

**10. a. Name and Address of Lobbying Registrant:**

Prefix  \* First Name  Middle Name

\* Last Name  Suffix

\* Street 1  Street 2

\* City  State  Zip

**b. Individual Performing Services** (including address if different from No. 10a)

Prefix  \* First Name  Middle Name

\* Last Name  Suffix

\* Street 1  Street 2

\* City  State  Zip

**11.** Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\* Signature:

\* Name: Prefix  \* First Name  Middle Name

\* Last Name  Suffix

Title:  Telephone No.:  Date:

**ABSTRACT**

Anne Arundel County, Maryland will administer the Edward Byrne Memorial Justice Assistance Grant: FY 2024 Local Solicitation with the goal of providing funding to organizations within the Criminal Justice Coordinating Council (CJCC) to promote efficient and effective processing of criminal cases from arrest through ultimate disposition. Within Anne Arundel County, areas served include zip codes 21401, 21060, 21403, 20742, 21409, 21225.

The CJCC Coordination Program seeks to break the criminal justice cycle through treatment and family intervention programs funded by the grant. This is primarily accomplished through the Adult Drug Court programs. Costs funded by the grant related to these special courts include a portion of salary and fringe for a treatment case manager and paralegal staff. In addition, the CJCC Coordination Program includes funding a contract with the local mental health agency for treatment of incarcerated individuals with co-occurring disorders. The Partnership for Children Youth and Families will use their FY23 BJAG allotment to fund a Community Conferencing Coordinator and to support a Department of Juvenile Services Mentoring Coordinator. The Sheriff's Office allocation will fund a mobile app that increases transparency and information sharing among law enforcement and communities. These programs will serve the citizens of Anne Arundel County and those who visit and work here as well.

Project Identifiers

Drug Courts

Mental Health

Co-Occurring Disorders

Community Conferencing Diversion Program

Department of Juvenile Services Mentoring Program

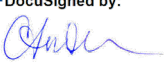
Sheriff's Office enhanced transparency and information sharing

Edward Byrne Memorial Justice Assistance Grant Program FY 2024 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality’s application for an award under the FY 2024 Edward Byrne Memorial Justice Assistance Grant (“JAG”) Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs (“OJP”), U.S. Department of Justice (“USDOJ”), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.
7. If the applicant named below is not the unit of local government itself, I certify that it is an instrumentality of the unit of local government and is approved to serve as the applicant and recipient of FY 2024 JAG funding on behalf of the unit of local government.

DocuSigned by:  
  
 F18F9A5AA80D47F  
 \_\_\_\_\_  
 Signature of Chief Executive of the Applicant Unit of  
 Local Government  
 \_\_\_\_\_  
 Christine Anderson  
 Printed Name of Chief Executive  
 \_\_\_\_\_  
 Anne Arundel County, Maryland  
 Name of Applicant Unit of Local Government

10/18/2024 | 16:09 EDT

\_\_\_\_\_

\_\_\_\_\_

BUDGET DETAIL WORKSHEET AND NARRATIVE**A. PERSONNEL**

<u>ITEM - COMPUTATION</u>	<u>COST</u>
SAO - Paralegal for Drug Court – (76%) of actual \$55,500 X 76% (approx.) = \$42,229	\$42,229
Partnership – Community Conferencing Coordinator	\$19,815
Partnership – DJS Mentoring Coordinator (85%) of actual \$23,300 X 85% (approx.) = \$19,815	\$19,815
Health Dept. - Health Dept. Drug Treatment Case Manager (13%) of actual salary. \$58,000 X 13% (approx.) = \$7,510	\$7,510
<b>SUB-TOTAL PERSONNEL</b>	<b>\$89,369</b>

**B. FRINGE BENEFITS**

<u>ITEM - COMPUTATION</u>	<u>COST</u>
States Attorney -FICA \$42,229 x .0765	\$ 3,231
States Attorney- Health Benefits	981
Partnership Coordinators – FICA \$39,630 x .0765	3,030
Partnership Coordinators – Health Benefits	11,890
Health Dept.-FICA \$7,510 x .0765	578
Health Department Benefits	1,000
<b>SUB-TOTAL FRINGE BENEFITS</b>	<b>\$ 20,710</b>
<b>TOTAL PERSONNEL &amp; FRINGE BENEFITS</b>	<b>\$ 110,082</b>

**NARRATIVE – Salary and Fringe Benefits****Drug Courts:**

The Adult Drug Court operates under the Circuit Court for Anne Arundel County. The majority of the Drug Court expenses are funded through the Office of Problem-Solving Court (OPSC) grants including 100% of the Drug Court Coordinator's salary and benefits. The BJAG funding will support costs unfunded by the OPSC grants in order to provide for the continued operation of the Drug Court Programs. These costs include office and educational supplies and cell phone expenses for staff to communicate with program participants. These costs are detailed in section E.





**D. EQUIPMENT**

**TOTAL – Equipment                      \$0**

**E. SUPPLIES**

Drug Court – Office & Educational Supplies                      \$1,033

**TOTAL-Supplies                      \$1,033**

**NARRATIVE - Supplies**

**Drug Courts:**

The Adult Drug Courts are operated out of the Circuit Court for Anne Arundel County. These programs are totally funded with grant funding and have proven to be a successful program in reducing recidivism rates for those in the criminal justice system as a result of behaviors associated with their addiction.

These funds pay for the cost of producing adult drug court participant calendars, participant handbooks, graduation invitations and programs in addition to day to day office supplies for the case managers and drug court assessors.

The Drug Courts also provide educational materials to their participants. Each participant receives books published by Alcoholics Anonymous and Narcotics Anonymous. These materials include lessons on the “Twelve Steps”, inspirational readings, and “how to” information about recovery and rebuilding your life and community.

**F. CONSTRUCTION**

**TOTAL - CONSTRUCTION \$0**

**G. CONSULTANTS/CONTRACTS**

Health Department

Anne Arundel County Mental Health Agency                      \$20,859  
Co-Occurring Disorders

Sheriff’s Office

Mobile app providing enhanced information sharing  
Between the Sheriff’s office and communities                      \$ 7,233

**TOTAL-CONSULTANTS/CONTRACTS**

**\$28,092**

**NARRATIVE – Consultants/Contracts**

**Mental Health/Co-Occurring Disorders:**

The Anne Arundel County Department of Health will coordinate working with the Anne Arundel County Mental Health Agency to administer funding to support assistance for those in the criminal justice system who are exhibiting Co-occurring Disorders. Not only are these individuals facing drug or other addictions but they are experiencing other issues that are affecting their mental health. Without intervention these individuals often find themselves as part of the criminal justice system and are often incarcerated without treatment.

The Anne Arundel County Mental Health Agency will utilize several providers as well as the vendor “Interventions” to serve this population. The \$20,859 allotment will support assessment and up to 12 visits to assist this population and arrange for referrals to other programs to provide services to up to 75 individuals so they will not become an additional burden on the criminal justice system. This contractor will invoice Anne Arundel County through the Anne Arundel County Mental Health Agency who will provide the financial and programmatic reporting.

**Sheriff’s Office Mobile App**

The Sheriff’s Office mobile application is a new tool which went live in March 2021 and became available for free through app stores in May 2021. This new app is designed to deliver a host of information to individuals and communities at a single point, your smartphone.

The app gives access to victim resources, the VINELink inmate search tool, sex offender database, and court information. The app also has a portal for citizen complaints and concerns. The annual recurring cost is \$7,223 which will allow the Sheriff’s Office to continue to expand community relations and get timely information into the hands of our citizens

**H. OTHER COSTS**

**ITEM – COMPUTATION COST**

Circuit Court - Cell Phone Expenses – Drug Court - Case  
Managers and Coordinator \$2,200

**TOTAL – OTHER COSTS \$ 2,200**

**NARRATIVE – Other Costs**

**Drug Courts:**

There will be four (4) cell phones supplied to the employees of the drug court programs. The phones are for daily call-ins, including nights and weekends, by drug court participants and for urgent communications between the case managers and the program coordinator. Case managers often do home visits and the phones provide a level of security for the employee.

4 phones @ \$45.00(approx.) per month X 12 months =\$2,200

**I. INDIRECT COSTS**

**TOTAL \$0**

**BUDGET SUMMARY**

<b><u>BUDGET CATEGORY</u></b>	<b><u>AMOUNT</u></b>
A. PERSONNEL	\$ 89,369
B. FRINGE BENEFITS	\$ 20,710
C. TRAVEL	\$ 0
D. EQUIPMENT	\$ 0
E. SUPPLIES	\$ 1,033
F. CONSTRUCTION	\$ 0
G. CONSULTANT/CONTRACTS	\$ 28,092
H. OTHER	\$ 2,200
<b>TOTAL DIRECT COSTS</b>	<b>\$</b>
I. INDIRECT COSTS	\$ 0
<b>TOTAL PROJECT COSTS</b>	<b>\$ 141,404</b>
<b>FEDERAL REQUEST</b>	<b>\$ 141,404</b>
<b>NON-FEDERAL REQUEST</b>	<b>\$ 0</b>

**2024 BYRNE JAG APPLICATION PROGRAM NARRATIVE**

Anne Arundel County is centrally located in the state of Maryland. Anne Arundel County consists of 416 miles of land area, 533.5 linear miles of tidal shoreline, and 172 miles of water area, including portions of the Chesapeake Bay and is home to Annapolis, the County seat, and Maryland's state capital. The County is situated between the two urban areas of Baltimore City, and the nation's capital of Washington, DC. The County is home to the United States Naval Academy, BWI-Thurgood Marshall Airport, Fort George Meade, and the National Security Agency.

Based on the most recent US Census Bureau data, the population estimate for Anne Arundel County in 2023 was 594,582 people. Approximately 5.7% of the population lives below the poverty line. Juveniles under the age of 18 comprise approximately 22.3% of the population. The per capita income for Anne Arundel County was \$75,391 in 2023.

The Anne Arundel County Criminal Justice Coordinating Council (CJCC) was created in 1991 to:

- Identify and address the mutual concerns confronting the agencies responsible for the administration of the criminal and juvenile justice systems in Anne Arundel County
- Facilitate the coordination of the programs and activities of the criminal and juvenile justice agencies operating in Anne Arundel County
- Promote the efficient and effective processing of criminal and juvenile justice cases from arrest through ultimate disposition, including correctional programs

Members of the Council include:

Deputy County Attorney, as chair  
Police Chiefs for Anne Arundel County and Annapolis City Police Departments  
Sheriff for Anne Arundel County  
State's Attorney for Anne Arundel County  
Health Officer for Anne Arundel County  
Executive Director of the Anne Arundel County Mental Health Agency  
Superintendent of Detention Facilities  
Executive Director of the Partnership for Children, Youth and Families  
Administrative Judges for both the Circuit Court and District Court of MD  
Master in Chancery for Circuit Court  
Clerk of the Circuit Court for Anne Arundel County  
Circuit Court Administrator  
Supervisors from Parole and Probation and the Department of Juvenile Services  
Anne Arundel County District Public Defender  
A representative from the Anne Arundel County Bar Association  
A representative from the Anne Arundel County Board of Education  
Anne Arundel County Grant Administrator

The Council meets bi-monthly to provide input and guidance for the development of county wide strategies and programs to enhance existing efforts and to collaborate and create additional new programs to focus on the use of crime control and judicial resources.

**FY 2024 Goals and Priorities of the CJCC:**

**Recidivism Reduction**

- Mental Health and Co-Occurring Disorders
- Drug Courts – Assessment and Case Management
- Community Conferencing Diversion Program
- Department of Juvenile Services Mentoring Program
- Enhanced information sharing between law enforcement and communities
- Sheriff’s Office mobile app

The Anne Arundel County, Maryland FY 2024 Edward Byrne Memorial Justice Assistance Grant Program allocation of \$141,404 will be used to support programs to assist with the implementation and funding of the goals and objectives of the CJCC for the benefit of all citizens living and working within Anne Arundel County.

**Recidivism Reduction**

Each year approximately 5,000 offenders are released to the supervision of the State Division of Parole and Probation and Drug Court in the County. Few have regular jobs, about half have their high school diploma, many have spouses, and most have children. Numerous strategies are in place to assist these individuals, while still incarcerated, to prepare for re-entry and help them to learn the tools necessary to return to the community. Without the knowledge of available resources to make a difference in their behaviors and actions, these individuals may re-offend and repeat the cycle. Anne Arundel County’s strategy to reduce recidivism includes the following projects.

**Mental Health and Co-occurring Disorders**

The Anne Arundel County Department of Health, in collaboration with the Anne Arundel County Mental Health Agency will address residents incarcerated who have existing co-occurring disorders - those individuals in need of both substance abuse treatment, as well as assessment of mental health issues. The funding will be used to provide mental health services to approximately 75 incarcerated Anne Arundel County residents who are uninsured and have mental illness and substance dependence. The services are comprised of psychiatric evaluations and co-occurring mental health therapy. These services will coincide with substance abuse treatment provided by the Department of Health. Funding will support programs for service improvements to stabilize incarcerated persons, followed with additional resources once released. The Anne Arundel County Mental Health Agency will receive funding via the Anne Arundel County Health Department.

Anne Arundel County has two Drug Court Programs in existence. The Circuit Court for Anne Arundel County operates the Adult Drug Treatment Court. The Adult Drug Court's mission is to improve our community through enhanced public safety by providing judicially supervised treatment to substance abusing offenders, thereby reducing the social and economic cost of criminal activity. The adult program has the capacity to serve 160 offenders. Admissions are on a rolling schedule so participants are usually able to enter when referred and graduate at the time they complete the program requirements. The District Court operates an Adult Drug Court and a DWI Court.

The combined Drug Court Programs have established key partnerships with community stakeholders including the Department of Health, the States Attorney's Office, the Division of Parole and Probation, the Office of the Public Defender, the Department of Juvenile Services, and local law enforcement agencies. These partnerships have enabled the Drug Courts to be successful in the goals of providing alternatives to incarceration, reducing recidivism and increasing public safety.

These specialty courts have been operational for a number of years and have proven to be effective in providing community-based treatment and supervision to the targeted populations. These programs require support to help with operational costs of salaries, education materials, graduation and office supplies, and communications expenses.

### **Community Conferencing and Department of Juvenile Services Mentoring Program**

The Anne Arundel County Partnership for Children, Youth and Families will use their requested allotment of funds for support of two important projects: (1) Community Conferencing and (2) the Department of Juvenile Services Mentoring Program – Bridges 2 Brilliance.

#### **Community Conferencing**

The Anne Arundel County Community Conferencing program diverts youth from both the school discipline and juvenile justice systems. The Partnership's primary partners are the Anne Arundel County Public School System and the Anne Arundel County Police Department. Community Conferencing is a restorative justice practice that seeks to divert youth from both school discipline and juvenile justice systems. It is focused on victim and offender and seeks to repair harm through peer, parent and community involvement. Participants are misdemeanor and felony offenders. There are multiple potential participants including parents and community members. Conferencing is based on Maori community discipline; a cultural approach more aligned with African American culture. It has been shown to work well with youth of color who are disproportionately represented in the criminal justice system.

A trained and invested facilitator (trained through Restorative Response Baltimore) brings everyone involved in the offense together to provide a space and structure for

people in conflict to have a dialogue with each other. Both victim and offender are involved in the process; a key restorative justice principle at work. Every participant agrees on the sanctions for the offender and signs off on them, including the offender.

Community Conferences are always voluntary. The offender must admit to wrongdoing and all parties must agree to go through the conferencing process instead of sending the case to court or through traditional school discipline channels. For criminal charges, if the case is resolved by Community Conferencing, the offender won't have a court record. For school-based offenses, if the case is resolved by Community Conferencing a suspension can be reduced or eliminated, keeping the youth involved in the classroom and supporting their academic success. (It is part of the AACPS Code of Conduct). In both instances the process also helps the youth develop both empathy and resiliency, which are key in dramatically lowering the likelihood of future offenses.

The Community Conferencing program is partially funded through a Maryland Conflict Resolution Office (MACRO) grant and has been flat funded for several years. The number of conferences continue to increase from pandemic levels, as has the staff time required to coordinate and manage them. The Partnership has also performed more outreach to the school and the police department. Growing inflation also requires cost-of-living adjustments for staff to ensure they are properly compensated for their work.

In the 2024-2025 year, more referrals from the county police department are anticipated as the police department has re-established their own community services department. Operational costs have also increased with the addition of two Spanish speaking facilitators to support the increased need of translation services to support the County's growing Hispanic population.

#### Community Conferencing Mechanics

- The coordinator receives referrals for offender juveniles from referral sources such as the police department, school resource officers, school principals, juvenile services and community agencies. Referrals are submitted to the Partnership's Apricot 360 data platform through a custom referral mechanism for the Police Department (as they are also part of the County's Apricot 360 enterprise) or via a web-based form that ports directly into Apricot for all other referral partners.
- Each referral is reviewed for the criteria that make them appropriate for Community Conferencing.
- Parents/Guardians, offender, and victim (where appropriate) are contacted and must agree to have the case diverted to conferencing.
- The case is removed from the standard justice or discipline process (court docket, police log, school suspension/expulsion process, etc.) and the case is diverted to our organization for Community Conferencing
- For each case a trained facilitator is identified to work with the juvenile and his/her family.
- The Community Conferencing Coordinator oversees the case including finding a suitable date and location for the conference, assuring attendance by interested



- parties, keeping and tracking data, closing the information loop with the referring source and the collaborative partners, and tracking restitution measures.
- The Coordinator communicates the outcome to the referral source and follows-up with all parties to the agreement reached at the conclusion of the Conference to ensure all terms are met. The Coordinator also does follow-up with the referring organizations to track recidivism for participating youth offenders.
  - The Coordinator and facilitators perform outreach and communication strategies to help the criminal justice and school personnel understand conferencing

Program Goals

1. 75% of youth diverted will be youth of color (addressing disproportionality)
2. Of all youth diverted from the school discipline or juvenile justice system through Community Conferencing, at least 90% will be compliant with their agreement/sentence
3. Of all youth diverted from the school discipline or juvenile justice system, 90% will not have reoffended within 12 months of completing the terms of their agreement.
4. 85% satisfaction rate for all participants based on post-conference surveys

Department of Juvenile Services Mentoring Program – Bridges 2 Brilliance

The program offers life skills, social skills, conflict resolution and accountability for youth between the ages of 13 and 18 who are under Department of Juvenile (DJS) supervision. Youth are referred to the program by DJS to help them overcome challenges resulting from, or contributing to, the decisions and behaviors that led to their involvement with the juvenile justice system. Our mentors, who have personal experience and can relate to these youth, provide guidance on recognizing poor choices and making better ones. The program strives to handle even the most challenging cases with an approach that is structured, firm and caring.

Data Overview:

- 25 referrals from DJS since program start, 23 served to date (Remaining 2 referrals were redirected to a program better suited to address their needs as victims of abuse)
- 10 current active mentees and 6 mentors
- Average duration in program is 2 to 3 months (though some currently enrolled youth have been with the program since April)
- Group session occurs Mondays, 6-7pm
- Twice weekly engagement from mentors (informal community leaders)
- Group outing activities once a month
- Weekly updates to DJS case managers about their youth and the program

Demographics:

- 84% of youth are between the ages of 16 and 18

- 100% of youth that have exited successfully completed the program and met at least one goal identified at intake by their DJS case worker
  - Of those, 4 youth were deemed by both the courts and DJS to have successfully made reparations for their offenses and were formally released from DJS supervision
  - The remaining 9 youth were transitioned to other programs or services in alignment with final adjudication of their pending cases by the court
- Referred are predominantly male (92%) and youth of color (76% Black/African American or Hispanic/Latinx)

Program Overview:

The referred youth enter the program dealing with a variety of challenges, including family conflict, school failure, legal issues, limited social networks, impulsivity, and substance abuse. Referring partners anticipate positive changes in the participants' attitudes at school, home, and work environments. Program staff and mentors collaborate closely with DJS case managers who set specific goals for each youth, such as improved responsibility, accountability, social skills, academic growth, and changed behavior patterns.

The meetings take place weekly on Mondays, and staff organize outing activities once a month. On Monday nights, the program conducts lessons from the Overcoming Obstacles curriculum. This curriculum covers essential skills such as conflict resolution, decision making, critical thinking, reasoning, emotional intelligence, and ACEs. In addition, the program invites guest motivational speakers who share their inspiring stories of overcoming adversity. These sessions provide the youth with relatable role models and open conversations about ambition, persistence, and the importance of education. The speakers also facilitate interactive sessions where the youth can ask questions and have meaningful discussions, further enhancing their learning and engagement. These elements, combined with opportunities for recreation, peer learning and other activities (like art, music, etc.) creates a balanced approach to addressing critical skill building while also helping youth develop empathy, resilience, and healthy relationships with peers and caring adults.

**Sheriff's Office Mobile App to increase transparency and information sharing between law enforcement and communities**

The Sheriff's Office mobile application is a new tool which went live in March 2021 and became available for free through app stores in May 2021. This new app is designed to deliver a host of information to individuals and communities at a single point, an individual's smartphone. This is an outreach effort never before attempted by the Sheriff's Office and significantly increases access to information by citizens, access to alerts from the office, and access to agency employees. The mobile app is also the location of newly available information regarding outstanding criminal and traffic warrants in Anne Arundel County. The app gives access to victim resources, the

VINELink inmate search tool, sex offender database, and court information. The app also has a portal for citizen complaints and concerns. The Sheriff's Office mobile app allows the Office to continue to expand community relations and get timely information into the hands of Anne Arundel County citizens.

**Grant Administration**

The Criminal Justice Coordinating Council will be assisted by the Anne Arundel County Department of Health, Deputy Director of Finance Mary Lynn Bobbitt in the administration of this grant. Ms. Bobbitt will coordinate expenditures for each participating agency's financial department and will compile an accurate quarterly financial report including all expenditures for the grant. Each agency will be required by the Chair of the CJCC, to supply Ms. Bobbitt with quarterly financial reports, including documentation for audit purposes. These reports will be due from the participating agencies by the 15<sup>th</sup> of the month following the close of the quarter in order for adequate time to compile the financial report to USDOJ prior to the submission deadline.

Ms. Bobbitt is proficient in the use of the Federal on-line reporting system and will assure that all reports are submitted as required and that the paperless request for reimbursement is also completed to assure that the funds are reimbursed to Anne Arundel County by wire transfer.