



Youth Volunteer Program Application Packet Summer 2025

The Department of Recreation & Parks is seeking *Youth Volunteers who are...*

- Excited for inclusive experiential summer experiences
- Ready to practice new leadership skills
- Motivated to engage with diverse campers!

Application Process:

Learn about the youth volunteer opportunities, Select a Youth Volunteer Opportunity, Complete the Youth Volunteer Application, Submit Application, Interview Process, Acceptance, Trainings/ Orientation, Provide Volunteer Services at Camp, Gift kindness, Gain new perspectives & gather new skills.

About:

Youth Volunteers are considered middle and high-school aged students. All Youth Volunteers are expected to participate in at least one 2-week summer camp session. Our Youth Volunteer opportunities include two different (unpaid) summer service-learning programs; Counselor In Training Program (CIT) & Summer Serve Leadership Challenge Program (VSSLC). Nominal program fees apply (see below).

Expectations:

- All Youth Volunteers are expected to participate in at least one 2-week volunteer work experience assisting with summer camp sessions.
- Be Professional & Dependable
- Be Safe
- Be Kind

Benefits:

- Build networking skills: friendships & community connections
- Practice leadership skills: kindness & empathy during activities
- Expand social skills: Collaborate with diverse campers
- Engage in reflection activities: leadership journaling
- Complete: “service-learning hours” requirements (Anne Arundel County Public School graduation requirement)
- Receive: completion of “service-learning hours” certificate
- Guaranteed: a job interview at age 16 with Recreation and Parks
- May: request a letter of recommendation

Charlotte Rich, Volunteer Coordinator.

Anne Arundel County Department of Recreation & Parks.

Email: rprich24@aaacounty.org

Cell: 410-533-7423.

25.Youth Volunteer Program Application (01.29.25)

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Youth Volunteer Programs

Youth Volunteer Opportunities

- A. Counselor In Training Program (CIT)
- B. Volunteer Summer Serve Leadership Challenge Program (VSSLC)

A. Counselor In Training Program (CIT)

Youth Volunteer Age Requirements for CIT Program: (8th Grader in Fall 2025-15 years old)

- All Youth Volunteers are expected to participate in at least one 2-week summer camp session.

The Counselor-In-Training Program (CIT) Program occurs at the Summer Fun Center Camps, which are held at different school-based sites located throughout Anne Arundel County (listed below). CITs will gain new skills while working in summer fun experiences as part of our neighborhood camps which serve diverse campers (grades 1 to 6). As part of their Youth Volunteer experience CITs will receive a program T shirt, training, and field trips.

CITs will assist camp staff to engage campers while practicing kindness & leadership skills during group activities & field trips. Group activities may include arts and crafts, exploring nature, sports, action-packed indoor and outdoor fun experiences. CITs will engage in guided reflection activities such as journaling, in-person check-in meetings with the Volunteer Coordinator during camps, and completing a Program Evaluation at the end of program experience.

CIT Program Locations at “Summer Fun Center Camp” school-based Sites:

Arnold ES	Crofton Meadow ES	Davidsonville ES	Jessup ES
Richard Henry Lee ES	Odenton ES	Jacobsville ES	Severna Park ES

CIT Program Sessions 1-3:

<u>Sessions</u>	<u>Dates</u>	<u>Time Frame</u>	<u>Costs</u>
1	June 30 - July 11 (No Camp July 4th)	7:30AM - 5:30PM	\$63.00
2	July 14 - July 25	7:30AM - 5:30PM	\$70.00
3	July 28- August 9th	7:30AM - 5:30PM	\$70.00

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B. Volunteer Summer Serve Leadership Challenge Program (VSSLC)

Youth Volunteer Age Requirements for Volunteer Summer Serve Leadership Challenge Program: (7th Graders in Fall 2025 to 15 years old)

- *All Youth Volunteers are expected to participate in at least one 2-week summer camp session.*

The Volunteer Summer Serve Leadership Challenge Program (VSSLC) Program occurs at the Shipley’s Adaptive Day Camp, which is held at the school-based site of Shipley’s Choice Elementary School in Millersville. The Shipley’s Adaptive Day Camp (previously held as the Mayo Beach Day Camp, Mayo Beach Park, Edgewater) provides an inclusive experience serving diverse campers (ages 6 to 21 years of age) who may be neurodivergent, have physical, cognitive, developmental, and/or social emotional differences, as well as the siblings, and friends of the individuals with differences. As part of their Youth Volunteer experience the VSSLCs will receive bus transportation from a designated bus spot to and from the Program location, VSSLC program T shirt, training, and field trips.

SSLC Youth Volunteers will gain new leadership skills while assisting Camp Staff in facilitating group activities such as arts and crafts, & practice emotional intelligence while engaging campers in a variety of stewardship experiences, sports, action-packed indoor and outdoor fun, & on field trips during the Program. As part of the volunteer work-experience Youth Volunteer will engage in guided reflection activities such as journaling, in-person check-in meetings with the Volunteer Coordinator during camps, and completing a Program Evaluation at the end of program experience.

Volunteer Summer Serve Leadership Challenge Program (VSSLC) Program at Shipley’s Choice Elementary School for the Shipley’s Adaptive Day Camp:

<u>Sessions</u>	<u>Dates</u>	<u>Time Frame</u>	<u>Costs</u>
1	June 23 - July 3 (No Camp July 4th)	9:00AM - 3:00PM	\$105.00
2	July 7 - July 18	9:00AM - 3:00PM	\$105.00
3	July 21- August 1	9:00AM - 3:00PM	\$105.00

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Application Checklist:

The following documents must be included in the application packet. Failure to send all information will result in a delay in processing your application.

- APPLICATION INFORMATION FORM
- APPLICATION ESSAY
- SIGNED YOUTH VOLUNTEER CODE OF CONDUCT (ACKNOWLEDGEMENT OF PARENT YOUTH CONTRACT)

Important Dates:

Youth volunteers will be informed of specific dates as they are set. Once your application is received, you will be contacted to schedule an interview. Program selection and period weeks will be confirmed at your interview.

- Application Process: Opens February 3rd, 2025
- Applications DUE MAY 1st, 5PM VIA EMAIL
- Interviews: Rolling from February to May 9th
- Confirmation of Acceptance: Rolling from February to May 9th
- Trainings: (Three trainings to attend) End of May to June 20th
- Youth Volunteer Program begins: June 23rd runs to August 8th
- Youth Volunteer Check-In Meetings with Vol. Coordinator: (weekly) June 23rd – Aug. 8th
- Youth Volunteer Reflection Packet DUE: AUGUST 15th VIA EMAIL
- Confirmation of Completed Service Hours Certification: Mailed end of August

To apply for Counselor In Training Program (CIT) or Volunteer Summer Serve Leadership Challenge Program (VSSLC) email your completed application to

Charlotte Rich Volunteer Coordinator: RPRICH24@AACOUNTY.ORG
Cell: 410-533-7423

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Circle one: New Applicant Returning Applicant

YOUTH VOLUNTEER PROGRAM APPLICATION

SELECT: Please select which **Youth Volunteer Program, Session(s), & Locations** (as applicable) for which you are applying: (circle below)

A. Counselor In Training Program (CIT)

CIT Program Sessions 1-3:

<u>Sessions</u>	<u>Dates</u>	<u>Time Frame</u>	<u>Costs</u>
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Arnold ES	Crofton Meadow ES	Davidsonville ES	Jessup ES
Richard Henry Lee ES	Odenton ES	Jacobsville ES	Severna Park ES

B. Volunteer Summer Serve Leadership Challenge Program (VSSLC)

VSSLC Program Sessions 1-3

<u>Sessions</u>	<u>Dates</u>	<u>Time Frame</u>	<u>Costs</u>
1	June 23 - July 3 (No Camp July 4th)	9:00AM - 3:00PM	\$105.00
2	July 7 - July 18	9:00AM - 3:00PM	\$105.00
3	July 21- August 1	9:00AM - 3:00PM	\$105.00

- **VSSLC Program Location will be at Shipley’s Choice Elementary School for the Shipley’s Adaptive Day Camp:**

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Parent Consent for Volunteer activity

I hereby give permission for my youth to participate in the Youth Summer Volunteer Program sponsored by the Department of Recreation and Parks. In consideration of the Department's accepting my youth into this program, I agree to release and discharge Anne Arundel County, its employees and agents from any injuries sustained by my youth as a result of participation in this program. I agree to indemnify and hold harmless Anne Arundel County, its employees and agents against liability incurred as a result of such injury or loss. It is understood and agreed that Anne Arundel County, its employees and agents cannot be responsible for any aggravation or injury caused as a result of a pre-existing physical problem; including but not limited to allergies. The Department will be notified as to the existence of any such problems or sensitivities in writing prior to enrollment into this program. I understand that my youth will not receive any financial compensation for participation in this program. I understand that my youth may be dismissed from the program if they do not follow the guidelines and responsibilities for completion of the program. I also understand that no refund of the registration fee will be given if my youth does not complete the program. *Participants may at some time be photographed for use by AA County for publicity purposes. Participants may be transported in Department approved vehicles for field trips and other site visitations.

Parent/ Guardian Signature _____

Parent/ Guardian Signature Printed Name: _____

Date of Signature: _____

Office use only:	VSSLC	CIT	Period 1	Period 2	Period 3
CIT Location(s): _____			Program # _____		

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Youth Volunteer Program Code of Conduit

(Parent and Youth Contract)

The following are guidelines and expectations for Youth Volunteers who are working and providing service-learning experiences with Anne Arundel County's Department of Recreation and Parks' Summer Camps. Failure to comply with any of the guidelines or expectations may result in removal from the program.

GUIDELINES AND EXPECTATIONS:

- Positive attitude is key for youth volunteers to engage positively, demonstrating behaviors reflecting trustworthiness, respect, responsibility, fairness, caring and citizenship.
- Participants are expected to behave appropriately to ensure a high-quality learning experience and the safety of all participants.
- Theft, vandalism, the use of illegal drugs and alcohol are strictly prohibited. Those engaged in illegal activities will be turned over to the proper authorities.
- You are expected to be a positive role model to the campers, other staff, and peers. Behaviors that violate the rights of others, particularly when the behavior is disrespectful as regards a person's gender, race, age, sexual orientation, religion, national origin, disability or appearance will not be tolerated.
- Valuables, expensive jewelry, and electronic devices should be left at home. Anne Arundel County Recreation and Parks will not be responsible for any lost or missing items: especially Cell Phones.
- Participants are not allowed to use their cell phones during the day. Staff will have cell phones in case of an emergency.
- Participants are not to post any photos of campers or of the camp to any social media. Anne Arundel County Recreation and Parks reserves the right to photograph participants for publicity purposes.
- Participants should dress casually for the camp setting. Closed toe shoes, T-shirts, shorts of fingertip length, and 1-piece swimsuits are required attire.
- Program T-Shirts are provided and are expected to be worn at all times
- Participants are responsible for bringing their own lunch, sunscreen and bug spray.

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- If medications of any kind are needed during volunteer times you must have a Physician's Request to Administer Medications. Medication must be in original bottles with directions by the Pharmacy. No camper may carry medication unless the proper forms are on site.
- For each program you are expected to be there every day. Attendance is a requirement to receive full credit.
- Participants are expected to complete assignments to the best of their ability. Failure to complete assignments may result in loss of credit hours.
- Participants are expected to work with their site director. They must confirm their hours and schedules and any issues or questions with the site director. Participants are also expected to have their timesheets signed by the site director.
- These guidelines are not subject to interpretation and each program participant is expected to follow them without exception. Our primary consideration is to provide a safe, secure environment for all participants.

Disclaimer: In consideration of the Department of Recreation & Parks accepting my child(ren) in the program, I agree to release & discharge Anne Arundel County, its employees, and agents from any injuries sustained by my child(ren) as a result of participation in this program. I agree to indemnify and hold harmless Anne Arundel County, its employees and agents against any liability incurred as a result of such injury or loss. It is understood and agreed that Anne Arundel County, its employees and agents cannot be responsible for any aggravation or injury caused as a result of a pre-existing disability, including but not limited to allergies. Recreation & Parks will be notified of any such disability/sensitivities in writing prior to attending this program

I have read and agree to abide by the Guidelines and Expectations above.

Participant's (signature) Date

I expect my youth to abide by this code of conduct.

Parent/Guardian's (signature)

Charlotte Rich, Volunteer Coordinator.

Anne Arundel County Department of Recreation & Parks.