

BROOKLYN PARK HEALTHY FOOD PANTRY



VOLUNTEERS NEEDED!

Days/Times: Wednesdays 12:00 – 4:00 pm
& Thursdays 3:00 – 7:30 pm

*Option to volunteer for
2- or 4-hour time blocks*

Location: North County Recreation Center
196 Hammonds Lane
Brooklyn Park, MD 21225

Join us in
supporting the
Brooklyn Park
community!

Anne Arundel County Recreation and Parks is looking for enthusiastic volunteers to help support the Food Pantry Manager in food pantry operations. Applicants must be patient, outgoing, and have strong interpersonal and skills.



LA DESPENSA
DE ALIMENTOS
SALUDABLES DE
BROOKLYN
PARK



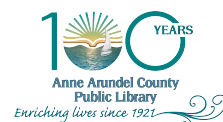
¡SE NECESITAN VOLUNTARIOS!

Días/Horas: Miercoles 12:00 – 4:00 pm
y Jueves 3:00 – 7:30 pm
Opción de voluntariado en
bloques de 2 ó 4 horas

Ubicación: North County Recreation Center
196 Hammonds Lane,
Brooklyn Park, MD 21225

¡Únete a
nosotros para
apoyar a la
comunidad de
Brooklyn Park!

Anne Arundel County Recreation and Parks está buscando voluntarios entusiastas para ayudar a apoyar al Gerente de la Despensa de Alimentos en las operaciones de la despensa de alimentos. Los solicitantes deben ser pacientes, extrovertidos y tener fuertes habilidades interpersonales.





Food Pantry Volunteer Job Description

Anne Arundel County Recreation and Parks is looking for multiple part-time Food Pantry Volunteers for the Brooklyn Park Healthy Food Pantry, located at the North County Recreation Center.

Volunteers will support the Food Pantry Manager to increase access to nutritious shelf stable and fresh foods (e.g. produce). Volunteers will use English and Spanish communication skills and their enthusiasm for sharing nutrition facts and cooking skills in conversation with community members.

Applicants must be patient, outgoing, and have strong interpersonal skills. This is a wonderful opportunity to contribute to the community of Brooklyn Park.

Posted: March 2025

Job Type: Part-time Unpaid Volunteer

Day and Times Needed: Wednesdays between 12:00 pm and 4:00 pm and Thursdays between 3:00 – 7:30 pm Option to volunteer for 2- or 4-hour hour time blocks.

Job Location: North County Recreation Center, 196 Hammonds Lane, Brooklyn Park, MD 21225

Reports to: Pantry Manager

Duties include:

Assist in food pantry operations under direction of Food Pantry Manager.

1. Organize, sort and stock incoming food items, including loading and unloading of refrigerators, freezers and shelves.
2. Maintain orderliness and cleanliness of the pantry.
3. Ensure all surfaces in the food pantry are sanitized in accordance to the standards of the organization.
4. Greet residents and assist them during shopping activities.
5. Observe and enforce all food pantry policies and procedures.

Skills

1. Effective interpersonal communication skills and sincere desire to serve the community and Food Pantry goals.
2. Ability to relate non-judgmentally with a wide variety of residents of all ages, economic, and ethnic backgrounds.
3. Must have the ability to read, write and communicate effectively in English. Fluency in Spanish and English is preferred if working in a role directly with families that visit the pantry.
4. Must be able to stand, walk and bend and be able to push cart weighing up to 200 lbs. Must be able to carry products and supplies (requires lifting or carrying up to 50lbs. unassisted, reaching overhead and climbing stairs, ladder, or step stool).

Requirements

- Once the completed application is received you will be contacted to complete a background check (\$7.00 fee).
- Must be at least 18.
- Brooklyn Park residents preferred.
- Candidates with two years' experience working/volunteering in a community-based setting interacting directly with individuals, families and/or children in a customer service, food pantry or education capacity is a plus.

Interested applicants should complete the Anne Arundel County Recreation and Parks volunteer application and submit to Brenda Nudelman via rpnude45@aacounty.org email. When emailing your completed application place "BPHFP Volunteer Application" in the subject line.

Closing Date: Open until filled

ACKNOWLEDGMENT:

I, (print name) _____ have read and understand the above volunteer job description and agree to comply with and be subject to its conditions. I understand that the Agency reserves the right to delegate, remove, expand or change any and all responsibilities listed above and will inform me of any such change. I certify that I am able to perform the job duties as described with or without an accommodation.

Volunteer Signature and Date:

Print Name:

Human Resources Signature and Date:

Print Name:



Descripción del trabajo de voluntario en la despensa de alimentos

El Departamento de Recreación y Parques del Condado de Anne Arundel está buscando varios voluntarios a tiempo parcial para La Despensa de Alimentos Saludables de Brooklyn Park, ubicada en el Centro de Recreación del Condado Norte (North County Recreation Center).

Los voluntarios ayudarán al gerente de la Despensa de Alimentos a aumentar el acceso a alimentos nutritivos, estables y frescos (por ejemplo, productos agrícolas). Los voluntarios utilizarán sus habilidades de comunicación en inglés y español y su entusiasmo por compartir información nutricional y habilidades culinarias en conversaciones con miembros de la comunidad.

Los solicitantes deben ser pacientes, extrovertidos y tener fuertes habilidades interpersonales. Esta es una maravillosa oportunidad para contribuir a la comunidad de Brooklyn Park.

Fecha de publicación: marzo de 2025

Tipo de Trabajo: Voluntario a tiempo parcial sin remunerado (sin pago)

Días y Horas Necesarios: Miércoles entre las 12:00 pm y las 4:00 pm y Jueves entre las 3:00 pm y las 7:30 pm. Opción de voluntariado por bloques horarios de 2 o 4 horas.

Ubicación del trabajo: El Centro de Recreación del Condado Norte (North County Recreation Center), 196 Hammonds Lane, Brooklyn Park, MD 21225

Reporta a: Gerente de la Despensa

Funciones incluyen:

Asistir en las operaciones de la despensa de alimentos bajo la dirección del gerente de despensa.

1. Organizar, clasificar y abastecer los artículos alimentarios recibidos, incluyendo la carga y descarga de refrigeradores, congeladores y estantes.
2. Mantener el orden y la limpieza de la despensa.
3. Asegurar que todas las superficies de la despensa de alimentos estén desinfectadas de acuerdo con los estándares de la organización.
4. Recibir y saludar a los residentes y asistirlos durante las actividades de compra.
5. Observar y hacer cumplir todas las políticas y procedimientos de la despensa de alimentos.

Competencias (Habilidades)

1. Habilidades de comunicación interpersonal efectivas y un sincero deseo de servir a la comunidad y a los objetivos de la despensa de alimentos.
2. Capacidad para relacionarse sin prejuicios con una amplia variedad de residentes de todas las edades, orígenes económicos y étnicos.
3. Debe tener la capacidad de leer, escribir y comunicarse eficazmente en inglés. Se prefiere fluidez en español e inglés si trabaja directamente con las familias que visitan la despensa.

4. Debe poder estar de pie, caminar, y agacharse, y empujar un carrito con un peso de hasta 200 libras. Debe poder cargar productos y suministros (requiere levantar o cargar hasta 50 libras. sin asistencia, alcanzar por encima de la cabeza y subir escaleras, escalera o taburete (banquito).

Requisitos

- Una vez que se reciba la solicitud completa, se le contactará para completar una verificación de antecedentes (tarifa de \$ 7.00).
- Debe tener al menos 18 años.
- Se prefieren residentes de Brooklyn Park.
- Los candidatos con dos años de experiencia de trabajo/voluntariado en un entorno basado en la comunidad interactuando directamente con individuos, familias y / o niños en un servicio al cliente, despensa de alimentos o la capacidad de la educación es una ventaja.

Los solicitantes interesados deben completar la solicitud de voluntariado del Departamento de Recreación y Parques del Condado de Anne Arundel y enviarla a Brenda Nudelman al correo electrónico rpnde45@aacounty.org. Cuando envíe su solicitud completa por correo electrónico, coloque/escriba "BPHFP Volunteer Application" en la línea de asunto.

Fecha de cierre: Abierta hasta que se ocupe el puesto

ACKNOWLEDGMENT:

I, (print name) _____ have read and understand the above volunteer job description and agree to comply with and be subject to its conditions. I understand that the Agency reserves the right to delegate, remove, expand or change any and all responsibilities listed above and will inform me of any such change. I certify that I am able to perform the job duties as described with or without an accommodation.

Volunteer Signature and Date:

Print Name:

Human Resources Signature and Date:

Print Name:

Volunteer Application

Date _____
 Name _____ Date of Birth _____
 Mailing address _____ City _____ Zip _____
 Primary Phone _____ Secondary Phone _____
 E-mail address _____ Occupation _____
 Emergency Contact _____ Phone number _____

How did you hear about this volunteer opportunity? _____

Why are you interested in volunteering for the Department of Recreation and Parks?

What skills can you bring to Recreation and Parks? _____

What experience do you have with Recreation and Parks? _____

Please list the times that you will be available to volunteer

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Hours							

Which Volunteer projects interest you? (check all that apply, blanks are for add-ins)

Stewardship	Special Events	Recreation	Park Preference
Construction Projects	Concert Series	Adaptive Programs	Quiet Waters Park
Garden Maintenance	Earth Day	Clinics	Kinder Farms Park
Invasive Plant Control	Fall Festival	Programs	Downs Park
Trash Clean-ups	Races		Fort Smallwood Park
Beach Clean-ups			Lake Waterford Park
Adopt a flower bed			Jug Bay Wetlands Sanctuary
			County Trails

I am interested in becoming a Friends of the Parks Member

Please read the following carefully before signing this application:

I understand that this is an application for and not a commitment or promise of volunteer opportunity. I certify that I have and will provide information throughout the selection process, included on this application for a volunteer position with Anne Arundel County Recreation and Parks that is true, correct and complete to the best of my knowledge. I certify that I have and will answer all questions the best of my ability. I understand I will not be paid as a volunteer, and I will serve at the pleasure of the Appointing Authority of the Department and may be dismissed from my volunteer duties at any time, with or without cause.

If a volunteer is working with children there is a mandatory background inquire. I give Anne Arundel County Recreation and Parks permission to run a background inquire.

I will **not** be driving a county vehicle during my volunteer activity.

General Information: Affirmative response to the following question will not automatically exclude you from volunteering.

Have you ever been convicted of an offense in adult court? no yes

If yes, please explain: _____

Signature _____

Parental Permission (if under 18 years of age)

I, _____ agree to that my child _____ may participate in the Anne
Print name of Parent or guardian Print name of minor

Arundel County Recreation and Parks Department volunteer program, I have read and understood all the volunteer information provided. I will be responsible for the transportation of my teen to and from volunteer jobs and events.

Signature _____