

Road Closure Information Requirements

(All lines must be filled out - "TBD" acceptable if unknown at time of filling out)

Closed road name:	
Closure starting point:	
Closure ending point:	
Local/business traffic permitted (Y/N):	
Start date (proposed):	
Start time (proposed):	
End date (proposed):	
End time (proposed):	
Reason/scope of work:	
On site contact name/number:	
Justification letter attached (Y/N):	
Detour plan sheet(s) included (Y/N):	
Any other necessary MOT/plan sheets included (Y/N):	
Traffic Engineering Division review/approval date:	
Copy of ROW permit included (Y/N):	
ROW site meeting scheduled for:	
Planned dates for resident outreach:	
Residence outreach format (letters, door hangers, meeting, etc.):	
Example of resident outreach plan/documents included (Y/N):	
Planned dates for Changeable Message Sign (VMS) setup:	
Other/special notes:	
Closure will accommodate emergency vehicles in exigent circumstances(Y/N):	