

41 Community Place
Crownsville, MD 21032
(410) 222-6999
aacounty.org/npc

Office and Work Spaces for Nonprofits

The Nonprofit Center @ 41 Community Place (“NPC”), located in Crownsville, Maryland, offers a collaborative work environment with office and meeting space at below market rates to help build the capacity of local nonprofits. The NPC offers unique and flexible work spaces for Anne Arundel County nonprofits and is ideal for administrative operations and tele-services.

The NPC is...

- Bringing together like-minded organizations that work with vulnerable and under-resourced communities and improve the health and well-being of all county residents by addressing the social determinants of health
- Charging rates well-below market value to support nonprofits’ growth and impact
- Promoting a collaborative work environment with frequent learning opportunities
- Proud to be part of the future Crownsville Hospital Memorial Park

Amenities

The Nonprofit Center offers the following amenities. Amenities may change based on actual use and budget.

- Bike rack
- Copy machine
- Custodial services
- Key-card access
- Kitchenette
- Mailing address and mailbox
- Meeting space priority
- Outdoor eating area
- Parking (free)
- Recycling program
- Resource library
- Secure shredding
- Storage options available
- Utilities and Maintenance
- Video surveillance
- Wellness/Lactation Room
- Wi-Fi
- Work Environment that promotes:
 - *Collaboration for collective impact*
 - *Sharing successes*
 - *Learning from peers*
 - *Professional development and networking*
 - *A focus on health and well-being of staff*



Eligibility Criteria & Priorities

Organizations MUST meet the following criteria:

- 501(c)(3) status
- In good standing with State of Maryland
- Located in Anne Arundel County and/or 75% of clients served organization-wide are Anne Arundel County residents

Organizations meeting the following criteria will be prioritized:

- Services address one or more local issues that focus on health, wellness, or the social determinants of health
- Offers training, employment, contracting and other economic opportunities to low- and very low-income persons
- Small, minority-, and Veteran-led organizations and/or organizations with a connection to the former Crownsville State Hospital

Types of Spaces and Fee Structure

The Nonprofit Center offers both furnished and unfurnished offices to give nonprofits the flexibility to create a space that best fits their needs. The limited number of furnished offices are slightly more expensive and will be allocated to smaller organizations first.

Spaces include:

- Dedicated Private Offices
- Dedicated Open Space Cubicles
- Shared Offices
- Shared Open Space Cubicles or Desks
- Hot Desks

Annual licensing fees cover utilities, maintenance, and access to the facility's amenities. Fees, based on an organization's annual operating budget, range from \$2 to \$10 per square foot and are 40% to 70% lower than similar spaces with fewer amenities. Others centers in the region range from \$6.25 to \$12.75 per square foot.

Application Process

→ Review the NPC's eligibility criteria, selection priorities, list of spaces, and list of application questions / required documentation on the website.

→ Contact the NPC staff to schedule a tour of the building, ask questions, discuss specific needs, and receive a link to the application.

→ Submit the Application for Office Space at the Nonprofit Center via Google Form. NPC staff members are available to provide technical assistance.

→ Applicants will be notified of a decision in writing. If approved, complete the Licensing Agreement with Anne Arundel County's Real Estate Office.

Meeting and Event Spaces

The NPC offers meeting and small event spaces for use by local 501(c)(3) public charities free of charge. Organizations with office space at the center have priority. Use of space requires an application, license agreement and, in some cases, event insurance. *Evening and weekend hours are not available currently. Future availability is contingent on FY2026 funding.*

- Private tele-room
- Small huddle room
- Small meeting room
- Hybrid meeting room
- Medium training space
- Large event room
- Courtyard area
- Outdoor field (available in 2026)

Scan the QR code to visit the NPC Shared Work and Meeting Spaces webpage for the most up-to-date information and documents.

