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December 20, 2023

Office of Planning and Zoning Anne Arundel County, Maryland 2664 Riva Road Annapolis, MD 21401

RE: Letter of Explanation,

Request For Special Exception To Rebuild Bancroft Community Pier

ATTN: Jennifer Lechner

Dear Ms. Lechner:

This is a request for a Special Exception, or, in the alternative, an amendment to an existing Special Exception, to rebuild a long-existing community pier located on the Severn River in the Bancroft on the Severn community ("Bancroft"). Bancroft is a nine-lot subdivision comprised of approximately 26 acres and is located on the Broadneck Peninsula on the Eastern side of the Severn River, approximately one mile north of Route 50.

Bancroft was platted as a subdivision in 1987 and is governed by a home owners association, Bancroft Association, Inc., a Maryland corporation (the "Association"). A copy of the plat is attached as Attachment A to this letter. As contemplated by the plat and required by Maryland law, in 1988 a recreational area was transferred from the developer, Severn River Limited Partnership, to the Association. A copy of the deed from Severn River Limited Partnership to the Association is attached as Attachment B.

In connection with the development of Bancroft, a community pier was constructed in the late 1980s, extending out from the recreation area. Although the Association does not have records from that period, it is strongly believed that the community pier when constructed was done with the proper permits and was permitted when it was

built. In fact, we believe that, at least at that time, there was a strong public policy in favor of community piers. It is our understanding that in the late 1980s, a variance and a Special Exception were sought and granted to construct a community pier at Bancroft. Those were filed as 1989-0284-V and 1989-0285-S (the "Prior Approvals"). Please accept this application as being either for a Special Exception or as an amendment to the Special Exception granted in 1989.

We have been advised that, sometime in the late 1990s, the portion of the pier extended from the shore was shifted slightly southerly, such that that the pier no longer intersected the slips pier making an "L" shape, instead producing the current "T" shape. No one currently in the community was aware of that change or the rationale behind it. However, we believe that the section of the pier with slips, which is generally parallel to the shoreline, has been in the same location since its initial construction and certainly since at least the early 1990s. Since at least 2000, the community pier has been comprised of a main pier extending from the shoreline out to a "T" pier that has nine slips, one slip for each lot owner in Bancroft. The Bancroft community pier is owned by the Association and is operated only for the benefit of the nine lot owners in Bancroft. A copy of the site plan is attached as Attachment C to this letter of explanation.

The community pier extends out from the Association's undeveloped recreational area. The property with respect to which the Special Exception is sought is the community pier. Except for the pier and a related shore platform, there are no other improvements involved in the property for which the designation is being sought. The property is adjacent to the Association's recreation area, which is comprised of 1.139 acres or 49,608 square feet and has a nine-space paved parking lot (involving approximately 5,100 square feet), and a minimal disturbance access foot path from the parking lot to the base of the pier. The recreational area has some scattered vegetation, comprised of some trees and shrubs, which will not be affected or disturbed by the pier replacement. As noted elsewhere, the pier reconstruction will be done from the water and there will be no disturbance or impact on the land comprising Bancroft's recreation area or the vegetation. Except for the pier and related platform, there are no structures or other improvements on or extending from the recreational area. There are no enforcement actions related to the pier or recreational area.

The existing community pier and the proposed replacement will not be detrimental to the public health, safety or welfare. In fact, replacing the existing, and increasingly challenged, community pier with a current, sound structure will enhance those factors. The proposed replacement, as a replacement, is wholly consistent with the operation of the property. As a pier, the work will be done over the water and will not disturb or affect the land or landscaping. The pier reconstruction will be undertaken from the water side and not from the land side. The proposed pier will not generate

noise, fumes, vibration or, except for conventional pier safety lighting, light. There will be no adverse effects beyond those of any pier, which we view as being minimal if not non-existent, and no public aspect is affected and so there could not be a conflict. There will be no change in the impervious surface before and after rebuilding of the pier.

All nine lot owners and members of the Association support the replacement of the community pier. That includes those owners who are within 300 feet of the proposed replacement, whose names and mailing addresses are contained on Attachment D to this letter. Included are Andi Gendell, who is the President of the Association, and Alex Nunez, who is the Secretary of the Association

Both the existing and the proposed replacement community pier extend from land that is in the Critical Area. Although the form does not seem to contemplate piers, we have completed a Critical Area Project Notification Application with such information as we could determine would apply to a pier. It is attached as Attachment E. In addition, attached as Attachment F is a topographic map of the property from which the community pier does, and the replacement is proposed to, extend, as provided by the Anne Arundel County Planning and Zoning Map Room.

The community pier has been in existence and in continuous use since, at least, the mid-1990s, as demonstrated in previous fillings with the County. In addition, we believe that Anne Arundel County has aerial photographs showing the community pier, both in existence and in use, from at least the mid-1990s. No commercial activities are conducted on or from the community pier or recreational area, including no slip rentals, no food or beverage service, and no fuel or other goods or services are offered for sale, and sanitation facilities will be as addressed in the Prior Approvals.

Subject to receiving a Special Exception from Anne Arundel County, the Association is now in the process of replacing the current community pier with a new pier. The existing pier, while still serviceable, has deteriorated, in part due to age and the substantial increase in large boat traffic on the Severn River. In addition, the existing pier is, basically, at too low an elevation, which results in increasing instances of flooding, introducing significant safety issues. The increased water level produces frequent over-topping of the pier, even outside of coastal flood conditions. The new replacement pier will comply with all governmental safety requirements, including those imposed by Anne Arundel County, using equipment with appropriate United States Coast Guard approvals. That equipment will include boarding ladders at prescribed intervals and locations and personal floatation devices at prescribed intervals and locations.

We believe that the foregoing and the related attachments satisfy the requirements to obtain a Special Exception for the Bancroft Association community pier. Please let us know if further information is required or would be helpful. Thank you for your assistance.

Respectfully yours,

Peter D. Schellie

Cc: Andi Gendell, President

Charles M. Ruland, M.D., Vice President

ATTACHMENTS

- A. Plat of Bancroft Subdivision
- B. Deed from Severn River Limited Partnership to Bancroft Association, Inc.
- C. Site Plan of Community Pier
- D. List of Owners within 300 feet, and their Mailing Addresses
- E. Critical Area Project Notification Application Form
- F. Topographic map provided by the Anne Arundel County Map Room

Supplement to Bancroft Association, Inc. Request for Special Exception

§ 18-16-304. Special exceptions.

- (a) **Requirements.** A special exception use may be granted only if the Administrative Hearing Officer makes each of the following affirmative findings:
 - (1) The use will not be detrimental to the public health, safety, or welfare; The proposed community pier replacement will improve public health, safety and welfare by replacing a failing structure with a sound one. It will not be detrimental.
 - (2) The location, nature, and height of each building, wall, and fence, the nature and extent of landscaping on the site, and the location, size, nature, and intensity of each phase of the use and its access roads will be compatible with the appropriate and orderly development of the district in which it is located;

The proposed community pier replacement will not affect structures or landscaping or affect the intensity of use and is consistent with orderly development.

(3) Operations related to the use will be no more objectionable with regard to noise, fumes, vibration, or light to nearby properties than operations in other uses allowed under this article;

The proposed community pier will not generate noise, fumes, vibration or, except for conventional pier safety lighting, light.

(4) The use at the location proposed will not have any adverse effects above and beyond those inherently associated with the use irrespective of its location within the zoning district;

There will be no adverse effects beyond those of any pier, which we view as being minimal if not non-existent.

(5) The proposed use will not conflict with an existing or programmed public facility, public service, school, or road;

The proposed community pier does not affect any public aspect.

(6) The proposed use has the written recommendations and comments of the Health Department and the Office of Planning and Zoning;

We have not sought these but assumed they are part of the review process.

- (7) The proposed use is consistent with the County General Development Plan; We believe that, as a continuing use over decades, this use is consistent with the Plan.
- (8) The applicant has presented sufficient evidence of public need for the use; The need is to replace a deteriorating community pier and we believe is consistent with a policy that favors community piers.
- (9) The applicant has presented sufficient evidence that the use will meet and be able to maintain adherence to the criteria for the specific use;

The explanation letter describes the agreed adherence to the criteria set forth in Section 18-11-142.

(10) The application will conform to the critical area criteria for sites located in the critical area; and

The proposed replacement will be done from the water and so there will be no critical area land impacts.

(11) The administrative site plan demonstrates the applicant's ability to comply with the requirements of the Landscape Manual.

No land disturbance is involved in replacing the community pier and no trees, shrubs, or other landscaping will be affected.

§ 18-11-142. Piers and launching ramps, community.

A community pier or launching ramp shall comply with all of the following requirements.

(1) The facility shall be located on a lot of at least 30,000 square feet that is owned by a homeowner's association.

The Bancroft owned recreational area that is contiguous to the current and proposed community pier is 1.139 acres or 49,608 square feet.

(2) Adverse effects on water quality and fish, plant, and wildlife habitat shall be minimized.

The work will be performed from the water and efforts will be made to avoid adverse impacts on water quality and fish, plant and wildlife habitat.

(3) Nonwater-dependent structures or operations associated with water-dependent projects or activities shall be located outside the buffer to the extent possible.

There will be no such operations and the pier replacement will be done from the water.

(4) Disturbance to the buffer shall be the minimum necessary to provide a single point of access to the facility.

There is and will continue to be only a single point of access to the water, which will be retained.

(5) Food, fuel, or other goods and services may not be offered for sale, and adequate and clean sanitary facilities shall be provided.

No food, fuel, or other goods or services will be offered for sale and sanitary facilities will be addressed as in the previously approved Special Exception referred to in the Explanation Letter.

(6) Boarding ladders shall be located along the sides of a pier and along each bulkhead where the water depth at the bulkhead exceeds four feet in depth at mean high water. Ladders along piers shall be 100 feet apart on each side of the pier and staggered so that the ladders alternate sides every 50 feet.

Ladders along bulkheads shall be placed no more than 50 feet apart.

The replacement pier will have boarding ladders in accordance with these requirements and a site plan showing locations has been provided to Planning and Zoning.

(7) United States Coast Guard approved personal flotation devices shall be located along each pier or bulkhead at intervals not exceeding 100 feet.

The proposed pier will have personal floatation devices in accordance with this requirement and a site plan showing locations has been provided to Planning and Zoning

(8) When a community pier with slips is provided as part of a new residential riparian subdivision, private piers in the subdivision are prohibited.

This requirement does not apply since we are seeking a community pier.

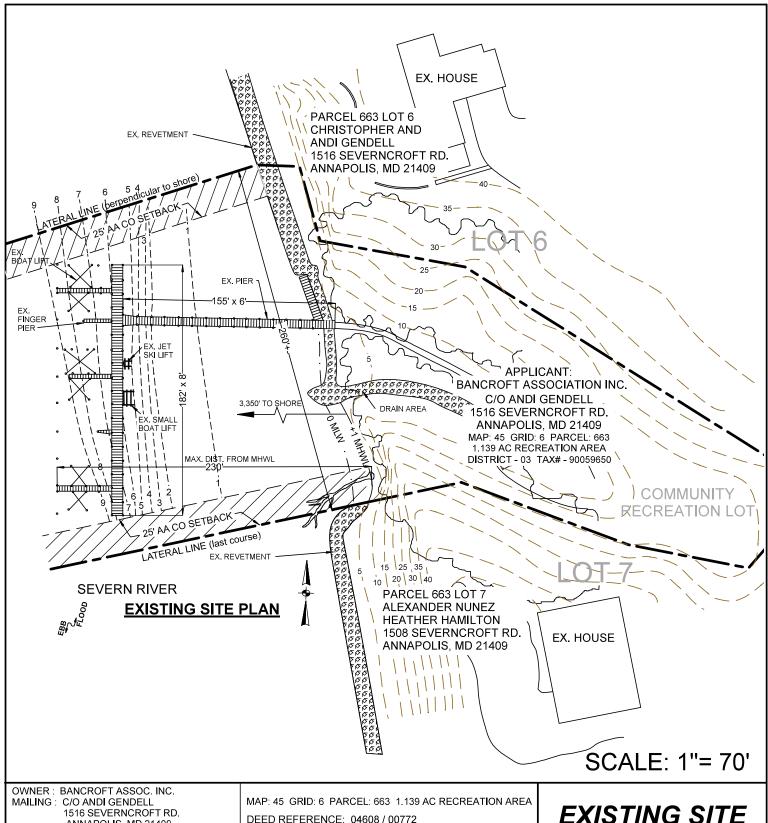
- (9) The number of slips allowed with a community pier shall be the lesser of the following:
- (i) one slip for each 50 feet of shoreline in a subdivision located in an intense or limited development area, and one slip for each 300 feet of shoreline in a subdivision located in a resource conservation area; or
- (ii) a density of slips to platted lots or dwellings in the critical area in accordance with the following chart:

Platted Lots or Dwellings in the Critical Area	Slips
Up to 15	1 for each lot
16 to 40	15 or 75%, whichever is greater
41 to 100	30 or 50%, whichever is greater
101 to 300	50 or 25%, whichever is greater
More than 300	75 or 15%, whichever is greater

There are nine (9) platted lots in Bancroft and we will be building nine (9) slips.

(9) In the event the parcel or lot has riparian rights and the proposed development is located on a portion of the parcel or lot that is out of the critical area, these rights may be utilized in accordance with permitted use criteria established for the critical area classification through the use of a community facility established in accordance with § 18-10-144, based on the actual length of shoreline or potential density that would have been permitted within the critical area portion of the parcel or lot.

This provision does not apply to the Bancroft application.



1516 SEVERNCROFT RD. ANNAPOLIS, MD 21409 SITE: RECREATION AREA

DEED REFERENCE: 04608 / 00772 DISTRICT - 03 TAX# - 90059650 ZONING: R2 CRITICAL AREA - LDA

PLAN

Civil Engineer/Marine Contractor DAN LERIAN 10555 Lake Road

BANCROFT COMM. ANNAPOLIS, MD 21409

Easton, MD 21601

410-822-7777 MHIC# 101234 Maryland Marine Contractor # 020E

NOTES:
1. TIDAL WATERS, TIDE RANGE IS +1.0', MAX. DIST. FROM MHW IS 230' +-

2. ELEVATIONS BASED ON 0 MLW, USING THE NOAA TIDE GAUGE ANNAPOLIS

3. PROPOSED WORK: REMOVE & RESET 1 JET SKI LIFT, 1 SMALL BOAT LIFT. REMOVE & RESET THE BOAT LIFT IN SLIP #8, REMOVE AND REPLACE "IN-KIND" EX. "T" HEAD 8'X182', REMOVE AND REPLACE "IN-KIND" 5 FINGER PIERS. REPLACE DECKING ON THE MAIN PIER 6' X 145' AND REPAIR SELECTED FRAMING AS NEEDED.

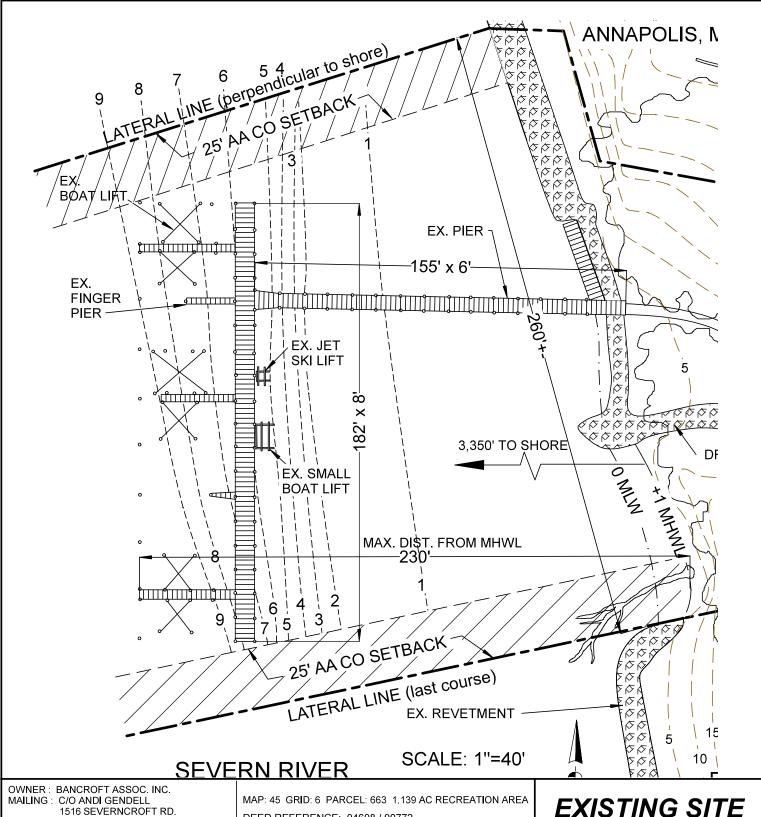
4. ALL ACCESS IS BY WATER AND THE ADJACENT PROPERTY. 5. THIS DRAWING IS FOR OUTLINE PURPOSES ONLY

IN: SEVERN RIVER **ANNAPOLIS** TOWN: COUNTY: ANNE ARUNDEL STATE: MARYLAND

APPL. BY: BANCROFT ASSOC. INC. C/O ANDI GENDELL

1516 SEVERNCROFT RD. ANNAPOLIS, MD 21409

DATE: REV 1-25-24 **DRAWING 3**



ANNAPOLIS, MD 21409

SITE: RECREATION AREA BANCROFT COMM ANNAPOLIS, MD 21409 DEED REFERENCE: 04608 / 00772 DISTRICT - 03 TAX# - 90059650

ZONING: R2 CRITICAL AREA - LDA

NOTES:

1. TIDAL WATERS, TIDE RANGE IS +1.0', MAX. DIST. FROM MHW IS 230' +-

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- 3. PROPOSED WORK: REMOVE & RESET 1 JET SKI LIFT. 1 SMALL BOAT LIFT. REMOVE & RESET THE BOAT LIFT IN SLIP #8, REMOVE AND REPLACE "IN-KIND" EX. "T" HEAD 8X182", REMOVE AND REPLACE "IN-KIND" 5 FINGER PIERS. REPLACE DECKING ON THE MAIN PIER 6' X 145' AND REPAIR SELECTED FRAMING AS NEEDED.
- 4. ALL ACCESS IS BY WATER AND THE ADJACENT PROPERTY. THIS DRAWING IS FOR OUTLINE PURPOSES ONLY

ZOOMED IN

IN: SEVERN RIVER TOWN: **ANNAPOLIS** COUNTY: ANNE ARUNDEL

STATE: **MARYLAND** APPL. BY: BANCROFT ASSOC. INC.

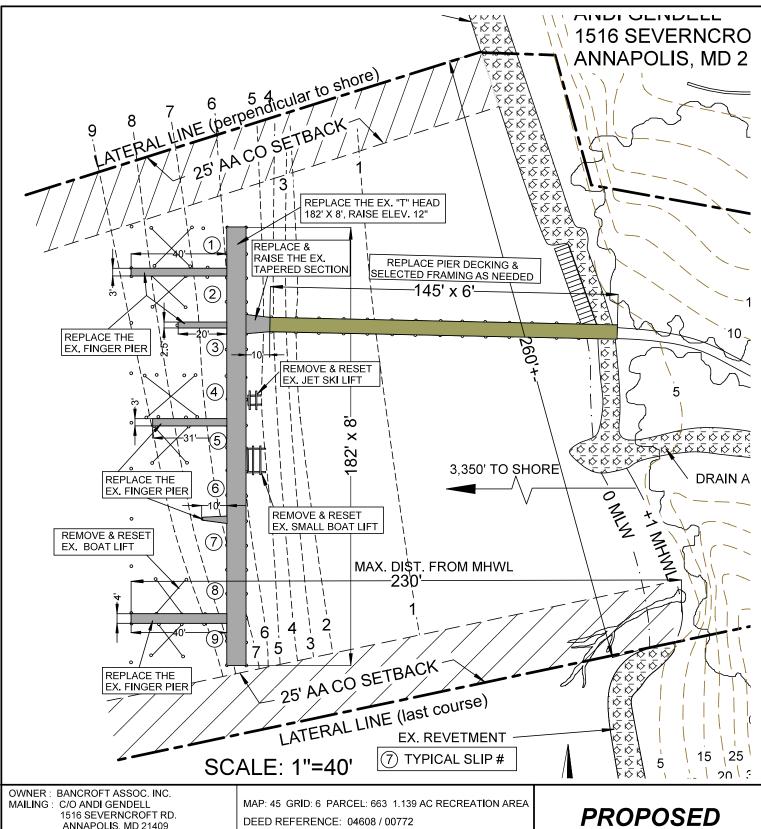
> C/O ANDI GENDELL 1516 SEVERNCROFT RD. ANNAPOLIS, MD 21409

DATE: REV 1-25-24 **DRAWING 4**

DAN LERIAN 10555 Lake Road Easton, MD 21601

Civil Engineer/Marine Contractor

410-822-7777 MHIC# 101234 Maryland Marine Contractor # 020E



ANNAPOLIS, MD 21409

SITE: RECREATION AREA BANCROFT COMM. ANNAPOLIS, MD 21409

Civil Engineer/Marine Contractor

DISTRICT - 03 TAX# - 90059650 ZONING: R2 CRITICAL AREA - LDA

NOTES:

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- 4. ALL ACCESS IS BY WATER AND THE ADJACENT PROPERTY. THIS DRAWING IS FOR OUTLINE PURPOSES ONLY

COUNTY: ANNE ARUNDEL STATE: MARYLAND APPL. BY: $\mathsf{BANCROFT}$ ASSOC. INC. C/O ANDI GENDELL

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ANNAPOLIS

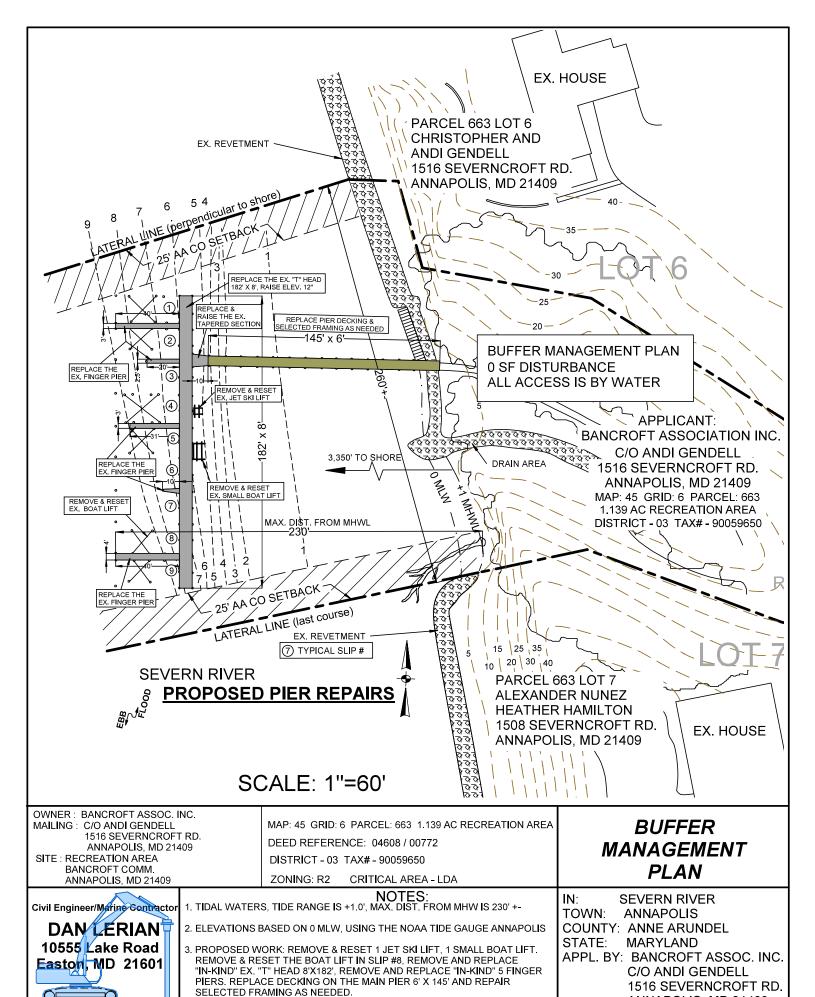
1516 SEVERNCROFT RD. ANNAPOLIS, MD 21409 DATE: REV 1-25-24

DRAWING 5

Maryland Marine Contractor # 020E

DAN LERIAN 10555 Lake Road Easton, MD 21601

410-822-7777 MHIC# 101234



4. ALL ACCESS IS BY WATER AND THE ADJACENT PROPERTY.

THIS DRAWING IS FOR OUTLINE PURPOSES ONLY

ANNAPOLIS, MD 21409

DRAWING 7

DATE: REV 1-25-24

410-822-7777 MHIC# 101234
Maryland Marine Contractor # 020E

CRITICAL AREA COMMISSION CHESAPEAKE AND ATLANTIC COASTAL BAYS 1804 WEST STREET, SUITE 100 ANNAPOLIS, MD 21401

PROJECT NOTIFICATION APPLICATION

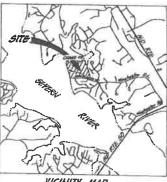
GENERAL PROJECT INFORMATION

Jurisdiction:	Anne Arunde	l County			Date:
Tax Map #	Parcel #	Block #	Lot#	Section	FOR RESUBMITTAL ONLY Corrections Redesign No Change Non-Critical Area
Tax ID:	058 - 90	005-96	50		*Complete Only Page 1 General Project Information
	e (site name, su				ncroft
Project locat	ion/Address	1510	Seve	rncrof	+ Road
City	Annapol	ے ک			Zip 21409
Local case n	U				
Applicant:	Last name				First name
Company	Banco	of + Asso	e iatio	on, Inc.	
Building Per Buffer Mana Conditional Consistency	gement Plan Use Report > 5,000 sq ft	ll that apply):		Variance Rezoning Site Plan Special Excep Subdivision Other	tion Preplace existing community pier
Local Juriso	liction Contact	Information	1		community frequency
Last name	AACo Zoning	Administratio	n Section	First name	
Phone #	410-222-743	7	Respo	nse from Com	mission Required By TBD
Fax#				Hearing date	TBD

SPECIFIC PROJECT INFORMATION

Describe Proposed use of	project site:				
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comme	unity pier	/			
Intra-Family Transfer Grandfathered Lot	Yes /		Growth Allocation Buffer Exemption A	Yes □ rea □	
Project Type (check all	that apply)				
Commercial Consistency Report Industrial Institutional Mixed Use Other	Communi	ty pier	Recreational Redevelopment Residential Shore Erosion Contr Water-Dependent Fa	ol cility	
SITE INVENTORY (En	iter acres or square	feet) - Pi	er will be replaced	Hrom u	oter Sq Ft
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Total Area			# of Lots Created		
Total Area					
	Acres	Sq Ft		Acres	Sq Ft
Existing Forest/Woodland/I			Existing Lot Coverage		
Created Forest/Woodland/T			New Lot Coverage		
Removed Forest/Woodland/	Removed Forest/Woodland/Trees		Removed Lot Coverage		
			Total Lot Coverage		
VARIANCE INFORMATION (Check all that apply) Acres Sq Ft Acres Sq Ft					
Buffer Disturbance			Buffer Forest Clearing		
Non-Buffer Disturbance Variance Type Buffer Forest Clearing HPA Impact Lot Coverage Expanded Buffer		Mitigation Structure Acc. Structure Addition Barn Deck Dwelling Dwelling Dwelling Addition Garage Gazebo Patio Pool Shed Other Dwelling Dwel			

Revised 12/14/2006



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PRIVATE HOH-COUNTY ROAD STATEMENT

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RONALD W. JOHNSON ASSOCIATES, INC. CONSULTING ENGINEERS, PLANNERS, AND LAND SURVEYORS

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NOTICE TO TITLE EXAMINERS

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SURVEYORS CORTIFICATE

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PLAT SUMMARY

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WAIVER NOTE

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CRITICAL AREA NOTES

- 1. The 'Limit of Fisturbance' and ahalf not engrounds into the Building Restriction Line as shown on Plat 2 of 2.
- 2 to construction activities or auturbance shall take place within
- 3 There shall be no clearing of regetation within the butters.
- t. Runoff shall not be promitted to sheet flow untreated into the well-brois on Chusa Creek and the Saura River.
- 5. That shall be no disalging to achieve nanologible deptine for piers in Chase Creek.

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Thomas L. Asborne. Teatroing Scoring Officer (Police)

OWNER'S DEDICATION

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plant. There are no suits, actions arthur, houses, have, mortgages, track, course STR 109 States, declarate-or-book, houses, lives, intertisympist, broads extensionate, or register of viral attacking the argument's relationated in this polars of substantiation, account that the followings of Obcad of Irach with laterate (Authority or Obcad of Irach with laterate (Authority or Obcad of Obcad of Irach with laterate (Authority of Obcad of Obcad of Authority in 1786, and restrained authority of Broadway, Nr. 1786, and restrained authority of Obcad of Obcad of Obcad of Authority of Obcad o

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PERFETUAL RIGHT-TO-DISCHARGE NOTE
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those seems delineated on the final then on like in the Ame Arendel County Ginza of Planning and Zoning, and shall follow the concapt and injunt of the plan

- 7. Anne Arundel County grading permits will be required for Lats 1 through 9.
- Constants and Restrictions per belong to Critical Area development and recorded in District 4639 folio 644

PLAT 1 OF 2 BANCROFT

A BINGLE-FAMILY RESIDENTIAL SUBPRISION SOVERN RIVER

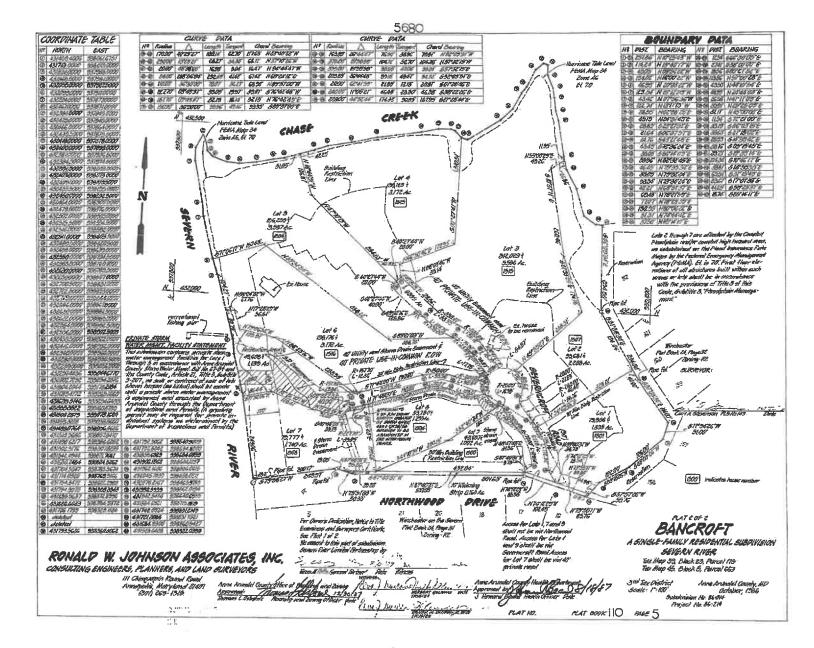
Tanklage 33, Stock 25, Parcel 175 Tour Almo 45, Black 3, Rencel 663
35 Tour District Advantage Adre Arendel County, MP. Scale As Shann Gelober, 1987 Subdivision # 84.04

Project H. 86-24

PLAT NO.

PLAT GOOK 10

PAGE NO. A





OFFICE OF PLANNING AND ZONING

CONFIRMATION OF PRE-FILE

PRE-FILE #: 2023-0068-P
DATE: 12/22/2023
OPZ STAFF: Jennifer Lechner

Melanie Matthews

APPLICANT/REPRESENTATIVE: Bancroft Association Inc / Peter D Schellie

EMAIL: peter.schellie@gmail.com

SITE LOCATION: 1510 Severncroft Road, Annapolis, 21409 LOT SIZE: 1.13 acres

ZONING: R2 CA DESIGNATION: LDA BMA: NO BUFFER: YES APPLICATION TYPE: Special Except.

The applicants are proposing to expand a previously approved Special Exception for a community pier in the R2 in order to replace the existing T-shaped community pier.

Previous approvals:

1989-0284-V to provide off-site sanitary facilities 1989-0285-S to permit an L-shaped community pier in an R2 Zoning District

COMMENTS

Critical Area Team: Offers no objection.

§ 18-11-142(6) and (7) requirements (ladders and pfds) may be shown on the site plan for the building permit, B02411106, rather than the SE.

Zoning Administration Section:

The Letter of Explanation appears to address all Special Exception requirements and Community Pier use requirements as noted in 18-16-304 and 18-11-142.

INFORMATION FOR THE APPLICANT

Section 18-16-301 (c) Burden of Proof. The applicant has the burden of proof, including the burden of going forward with the production of evidence and the burden of persuasion, on all questions of fact. The burden of persuasion is by a preponderance of the evidence.

A variance to the requirements of the County's Critical Area Program may only be granted if the Administrative Hearing Officer makes affirmative findings that the applicant has addressed all the requirements outlined in Article 18-16-305. Comments made on this form are intended to provide guidance and are not intended to represent support or approval of the variance request.

